



ASSAM
down town
UNIVERSITY

Assam down town University, Panikhaiti

MINUTES OF 17th IQAC MEETING

Venue: Board Room

Date: 17-08-2023, Time: 2pm onwards

MEMBERS PRESENT

NAME OF MEMBERS PRESENT

The following members attended the meeting-

1. Prof. Narayan Chandra Talukdar, Vice Chancellor
2. Prof.(Dr.) Pranveer Singh, Pro-Vice Chancellor, Director IQAC(i/c)
3. Prof. Bandana Dutta, Dean of Studies
4. Prof.(Dr.) Ananta Choudhury, Deputy Director, IQAC
5. Ms. Deepali Borthakur, Assistant Director, IQAC
6. Prof. D.K Ramakrishna, Advisor IQAC
7. Dr. Ashim Barman, Additional Registrar
8. Prof.(Dr.) Seema Sharma, Professor FOCT
9. Prof.(Dr.) N. Monika, Professor, FON
10. Dr. Manash Pratim Kashyap, Associate Professor, FOS
11. Dr. Arnab Dev Sarmah, Assistant Professor, Faculty of Paramedical Sciences
12. Mrs. Manika Bora, Deputy Director, HR & Administration
13. Prof.(Dr.) M.C Kalita, Educationist
14. Dr. Bapi Ray Sarkar, Nominee From Alumni
15. Mr. Gaurav Krishna Roy, Nominee from Students
16. Mr. Nilotpal Borah, MD, Tech Variable, Nominee from Employer
17. Mr. Dipankar Dutta, Nominee Industrialist

MINUTES OF 17th IQAC MEETING

Agenda of the Meeting

ITEMS	RESOLUTIONS	Action taken
1.Revision of course curriculum and syllabus.	It is resolved, that our institution commits to undertaking a systematic and evidence-based revision of the curriculum and syllabus to align with contemporary educational standards, foster holistic development, and promote learner-centered approaches.	Developing revised curriculum frameworks, learning outcomes, content standards, and assessment practices in collaboration with relevant stakeholders.
2.Adaption of NEP 2020 and its various features.	<p>It is resolved that in alignment with the objectives outlined in NEP 2020, our organization has undertaken the following resolutions:</p> <ol style="list-style-type: none"> 1. Review and revision of existing policies and practices to ensure compliance with the principles and goals of NEP 2020. 2. Holistic and Multidisciplinary Education.This approach ensures that students receive a well-rounded education that nurtures their cognitive, emotional, and physical development. 3. Curriculum Reforms and Flexibility.NEP 2020 promotes curriculum reforms to make learning more engaging, relevant, and experiential. 4. Promotion of Technology-Enabled Learning.It encourages the integration of digital tools, Industrial Labs (IBM/TCS etc),online resources, and e-learning platforms to make education more accessible, interactive, and personalized. 	Allocated resources and funds for Faculty Development training programs, infrastructure development, and technological upgrades necessary for the successful implementation of NEP 2020. Developed action plans and timelines for phased implementation of NEP 2020, with clear objectives, milestones, and performance indicators to track progress and ensure accountability.
3..Assessment of Grievance Redressal related activity.	It is resolved that the committee has agreed to establish a dedicated committee with clear responsibilities and reporting structures for a Grievance Redressal Cell.	Implementing these measures empowers complainants and guarantees fairness. Through a comprehensive assessment, undertaking these actions can substantially enhance the efficiency of AdtU's grievance redressal system.
4.Internal Complaint Committee/Constitution-Sexual Harassment	It is resolved that the committee has agreed upon during their meetings to address specific complaints or issues. It is resolved that upon receiving any report or complaint of sexual	In our ongoing efforts to uphold the integrity of our institutional environment and address any concerns

	<p>harassment, our organization takes immediate action to ensure the safety and well-being of the affected individual(s). This includes offering support services and resources, such as counseling or legal assistance, as well as implementing interim measures to prevent further harm AdtU strive to cultivate a work environment where all individuals feel respected, valued, and empowered to speak up against harassment of any kind. Our commitment to promoting a culture of dignity and equality is unwavering, and AdtU remain vigilant in our efforts to address and eradicate sexual harassment in all its forms.</p>	<p>effectively, the Internal Complaint Committee has recently taken the following actions:</p> <ol style="list-style-type: none"> 1. Dealing with a sexual harassment case within the organization: Discussion on the procedure of understanding and creating a safe environment within the Campus for the upcoming session 2. Initiatives for Managing Sexual Harassment in Home and Workplace 3. Discussion on the Outcomes of Initiatives for Managing Sexual Harassment in Home and Workplace.
<p>5. Anti-Ragging</p>	<p>In accordance with the directives of regulatory bodies and legal mandates, our organization has revised an Anti-Ragging Committee comprising faculty members, administrative staff, students, and representatives from relevant stakeholders. The committee is entrusted with the responsibility of preventing, monitoring, and addressing instances of ragging.</p>	<p>Sensitizing the new enrolled students about the consequences of ragging through orientation programs and information sessions. The Anti-Ragging Committee conducts regular reviews and evaluations of existing policies, procedures, and interventions to assess their effectiveness and identify areas for improvement. Feedback from stakeholders are utilize to inform continuous enhancement of anti-ragging measures.</p>

Regards,

Prof. (Dr.) Ananta Choudhury,
Guwahati-26

Deputy Director, IQAC

