

COMMITTEE NAME	DATE	TIME AND VENUE
IQAC	11-08-2021	2 PM, Board Room, AdtU

**MEETING NO.:10**

**The following members attended the meeting:**

1. Prof. Manashi Sen Gupta
2. Dr.Seema Sharma
3. Dr. Sudhanshu Verma
4. Dr.Snigdha Chakraborty
5. Dr. Bidyut Bikash Das
6. Dr. Phuristshabam Vivekanandini Devi
7. Dr. Gunamoni Das
8. Mr. Purba Prasad Borah
9. Ms. Deepali Borthakur
10. Dr. Prateeti Barman
11. Dr. Prasenjit Bhagawati
12. Dr. Anjan Kumar sarma
13. Dr. Pallabi Das

**AGENDA**

- a) Status update of the NAAC “Criteria 6: Governance, Leadership and Management”.
- b) Status update of the NAAC “Criteria 7: Institutional Values and Best Practices”
- c) Others

**MINUTES OF IQAC MEETING**

ITEMS:	DISCUSSIONS& RESOLUTIONS:
<p>1. Criteria 6.1.1</p> <p>The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the University</p>	<p>IQAC should discuss with VC and if required the vision and mission statement can be modified and aligned with the practices.</p>
<p>2. Criteria 6.2.2</p> <p>Organizational structure of the university including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional</p>	<p>Service rules should be prepared in consultation with competent authority.</p>

policies as well as grievance redressal mechanism	
<p>3. Criteria 6.3.2</p> <p>Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years</p>	<p>Dean of faculties should motivate the faculty members to attend workshop &amp; conference and to become member of professional bodies.</p>
<p>4. Criteria 6.5.1</p> <p>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</p>	<p>IQAC should ensure strict implementation of strategies &amp; policies designed.(Research policy, appraisal policy, welfare policy, promotion policy, publication policy, employee code of conduct etc)</p>
<p>5. Criteria 6.5.5</p> <p>Incremental improvements made during the preceding five years (in case of first cycle)</p> <p>Post accreditation quality initiatives (second and subsequent cycles)</p>	<ol style="list-style-type: none"> <li>1. ISO Certification</li> <li>3. Certification of excellence in e-learning</li> <li>4. QS I-Gauge rating</li> <li>5. Centre of Excellence under Industry 4.0</li> <li>6. NBA Accreditation</li> <li>7. AIU membership</li> <li>8. Participation in QS rating</li> </ol>
<p>6. Criteria 7.1.1</p> <p>Number of gender equity promotion Programmes organized by the institution during the last five years</p>	<p>Gender Equity Cell can be formed which will be responsible for organisation and conduct of various Gender Equity programs . Joint activities with organizations like USAID, UNICEF India, International Center for Research on Women etc.</p>
<p>7. Criteria 7.1.3</p> <p>Alternate Energy initiatives such as:</p> <p>Percentage of annual power requirement of the Institution met by the renewable energy sources (current year data)</p>	<p>AdtU should increase the capacity of the existing plant so that annual power requirement of the institution can be used.</p>

<p>8. Criteria 7.1.17</p> <p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p>	<p>One webinar should be conducted each year for promotion of universal values, national values, human values, national integration, communal harmony and social cohesion. (one for each category)</p>
<p>9. Criteria 7.2.1</p> <p>Describe at least two institutional best practices (as per NAAC format)</p> <ol style="list-style-type: none"> <li>1. Title of the Practice</li> <li>2. Objectives of the Practice</li> <li>3. The Context</li> <li>4. The Practice</li> <li>5. Evidence of Success</li> <li>6. Problems Encountered and Resources Required</li> <li>7. Notes (Optional)</li> </ol>	<p>Paperless office, e-Learning excellence, online examination can be highlighted.</p>

The meeting ended with a vote of thanks to and from the Chair.



**Ms. Deepali Barthakur**  
**Academic officer and member, IQAC**