



ASSAM
down town
UNIVERSITY

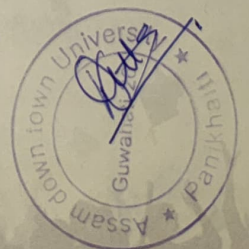
NAAC Accredited & UGC 12 (B) Status Holder

Assam down town University

Permission Granted Vide The Assam Act. No. VIII OF 2010, Gazette No. LGL.9/2010/11

Promoted by: **down town**
Charity Trust

COMMITTEE NAME	DATE	TIME & VENUE
GRIEVANCE MEETING	12/04/2024	12: 00 P.M in the office Exam Controller.
MEETING NUMBER : 14		
AGENDA		
Discussion on E- Marksheet		
MINUTES OF THE GRIEVANCE MEETING		
Topic : Seal & Sign on the E-Marksheet	DISCUSSION	
	1. Issue: Student requested for Seal & Sign on the E-marksheet for thr Fifth Semester Compartmental Exam. Student name : Jayasmita Das (ADTU/2017-20/BSC(M)/035	
Solution: Hence, Seal & Signature Have been given on the E-Marksheet		





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MEMBERS PRESENT IN THE MEETING

NAME	DESIGNATION	DESIGNATION IN THE COMMITTEE
DRASHIM BARMAN	ADDITIONAL REGISTRAR (ADMIN)	CHAIRPERSON
MR. ANJANJYOTI DAS	GENERAL MANAGER DEVELOPMENT	CO- CHAIRPERSON
DR. YAHYAMAZUMDER	DEPUTY. REGISTRAR (ADMIN)	CONVENER
MS. PAUSHALIPRIYA DUTTA	ASSISTANT MANAGER- DIGITAL BRANDING	CO- CONVENER
MS. MANIKA BORA	DEPUTY. DIRECTOR HR & ADMIN	MEMBER
DR. RUHIT JYOTI KONWAR	DEPUTY REGISTRAR (ACADEMIC)	MEMBER
DR. NITULJYOTI DAS	DEPUTY REGISTRAR (ACADEMIC)	MEMBER
PROF. SEEMA SHARMA	DIRECTOR, DIRECTORATE OF STUDENT AFFAIRS	MEMBER
DR. ANKUR PAN SAIKIA	ASSOCIATE DEAN, LI&R	MEMBER
MS. NIRMALI DUTTA	ADMINISTRATIVE OFFICER	SR. MEMBER SECRETARY
MS. KASTURI DUTTA	TEAM LEADER- ADMISSION & MARKETING	MEMBER SECRETARY



To,

The Exam Department,
Assam down town University
Grandhinagar, Parikhaiti, Guwahati - 26

Subject :- [Requesting for my B.Sc (Microbiology) Fifth Semester
marksheet of compartmental exam held
in the month of August - September, 2020].

Sir,
I would like to inform you that, I did not get my
B.Sc Fifth (5th) Semester marksheet of compartmental
exam held in August - September, 2020 yet. But, I
urgently need to show or upload the scanned copy of
B.Sc Fifth Semester marksheet for my higher education.
(Ph.D admission).

So, I request you to kindly provide me my B.Sc
Fifth Semester marksheet as soon as possible. I hope
that you will approve my request by considering my
urgent need and oblige thereby.

Date :- 08/04/2024

Place :- Guwahati

Yours faithfully,

Jayasmita Das

Enrollment No :- ADTU/2017-20/
BSc(M)/035

Registration No :- BSC(M)/00029/
2017-18

Department :- Microbiology
(Compartmental Exam held in Aug-Sep,
2020)

Mobile No :- 7630913364

~~Done~~



Following are the grades obtained by **Jayasmita Das** Enrollment no. **ADTU/2017-20/BSc(M)/035** of Assam down to University in the **5th Semester** Examination held in the month of **Dec' 2019**

Course Code	Course Title	Grade Secured (Letter)	Grade Secured (Numeric) GI	Credit (CI)	Grade Point (CI.GI)
BEC001	BASIC LIFE SUPPORT (ODD)	A	8	3	24
BMB501	BIOINFORMATICS AND BIostatISTICS	A	8	4	32
BMB502	MEDICAL BACTERIOLOGY AND VIROLOGY	A+	9	4	36
BMB503	MEDICAL MYCOLOGY AND PARASITOLOGY	A	8	4	32
BMB504	TISSUE CULTURE	A+	9	4	36
BMB511	BIOINFORMATICS	A	8	3	24
BMB512	MEDICAL MICROBIOLOGY	A+	9	3	27
HR521MB	INDUSTRY ORIENTED VIVA VOCE	A	8	0	0
Semester Grade Point Average (SGPA) [Total of CI.GI / Total of CI] = 8.44					Result: P

Conversion of Marks to Grade(Letter) to Grade(Numeric)

Marks-Range	Grade(Letter)	Grade Distribution	Grade(Numeric)	Marks-Range	Grade(Letter)	Grade Distribution	Grade(Numeric)	Marks-Range	Grade(Letter)	Grade Distribution	Grade(Numeric)
50-100	O	Outstanding	10	80-89	A+	Excellent	9	70-79	A	Very Good	8
60-69	B+	Good	7	50-59	B	Average	6	40-49	C+	Below Average	5
37-39	C	Below Average	4	0-36	F	Fail	0	-	I	Incomplete	

Panikhait
12/04/24

Deputy Controller of Examination,
Assam down town University
Panikhait, Guwahati-26

Received
Jayasmita Das
12/04/2024

