

MN- 10

Date-31/08/22

MINUTES OF THE GRIEVANCE MEETING

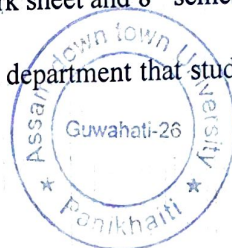
The Examination Meeting was held on 30th August, 2022 at 12: 30.00 P.M. in the office of Exam Controller.

Members Present In the Meeting

Name	Designation	Designation in the Committee
Dr. B. K. Dey	Dean, Faculty of Pharmaceutical Science	Chairperson
Mr Ashim Barman	Additional Registrar (Admin)	Member
Mr. Nitul Jyoti Das	Dy. Registrar (Academic)	Member
Dr. Ruhit Jyoti Konwar	Dy. Registrar (Academic)	Member
Dr. Yahya Mazumder	Dy. Registrar (Admin)	Joint Member Secretary
Ms. Momi Barman	Grievance Officer, AdtU	Member Secretary
Dr. Gautam Sarma	Sr. Dy. Controller of Examination	Member

TOPIC OF DISCUSSION RELATED WITH EXAMINATION

- **Student name** : Manish Das
Enrollment Id: ADTU/ L/2017-21/BCE/097
Issue: Student requested to hand over his 5th semester mark sheet and 8th semester mark sheet.
Solution: It was discussed and confirmed from the exam department that student did not appear for the courses BPT002 and BCE513.



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To
The Admission Office,
ASSAM DOWN TOWN UNIVERSITY,
GUWAHATI, PANIKHATI

Sub: Application for withdrawing Marksheet
of the following

BRANCH	SEMESTER	MARKSHEET
CIVIL	5th	Compromental
CIVIL	8th	REGULAR

NOV
(JEC
2020)

Madam,
with due respect, I want to state
that I am a passed student of ADTU,
2019-2021 batch, from CIVIL ENGINEERING
Department. I need to withdraw my
marksheets mentioned above.

There for I pray and hope
that you would kindly, handover me my
marksheets for the convocation.

Yours faithfully.

MANISH DAS

ADTU/L/2019-21/BCE/099.

Dt - 24/8/2022.

ASSAM DOWN TOWN UNIVERSITY
MOB - 7005807141

5th Sem Result
sheet to be provided

Resolved
Student did not appear
for the courses BP7002
& BCE 513.