



Assam down town University

Permission Granted Via The Assam Act, No. VIII of 2010, Gazette No. LGL/9/2010/11
Sankar Madhab Prath, Gandhi Nagar, Panikhatti, Guwahati-781026, Website : www.adtu.in

Promoted by : **Down town
Charity Trust**

MN-9

DATE : 11.12.2021

MINUTES OF THE INFORMATION TECHNOLOGY (IT) MEETING

The grievance meeting was held on **10th December, 2021** at **12.00 PM** in the council room.

| MEMBERS PRESENT IN THE MEETING | | | |
|--------------------------------|--------------------------------------|------------------------------|-----------|
| NAME | DESIGNATION | DESIGNATION OF THE COMMITTEE | SIGNATURE |
| Mr. Ashim Barman | Additional Registrar(Administration) | Member | |
| Mr. Nitul Jyoti Das | Deputy Registrar (Academic) | Member | |
| Mr. Purba Prasad Borah | Deputy Director, Quality and Process | Member | |
| Mr. Nishanta Kalita | Digital Marketing Executive | Member | |
| Mr. Joydeep Goswami | Controller of Examination | Member | |
| Ms. Momi Barman | OSD to Trustee | Member Secretary | |

TOPIC OF DISCUSSION RELATED IT

- Student Name:** Isakali Swu
Enrollment ID: ADTU/206-19/DDPT/007
Issue: Change of student portal into Alumni Portal
Solution: Already converted in alumni
- Student Name:** Kunal Johori
Enrollment ID: ADTU/2018-21/BBA/031
Issue: Change of student portal into Alumni Portal
Solution: Already converted in alumni
- Student Name:** Sejal Bohora
Enrollment ID: ADTU/2018-21/DIPLOMA/061
Issue: Change of student portal into Alumni Portal
Solution: Already converted in alumni.
- Student Name:** Manita Sangroula
Enrollment ID: ADTU/2018-21/DIPLOMA/064
Issue: Change of student portal into Alumni Portal
Solution: Already converted in alumni.



Ref No - 035 / 2021

So,

The Grievance Cell
Assam Downton University,

Date : 06/12/21

Subject : An application for opening the
alumni portal.

Respected Sir/Maam,

I am Isakali Swu passed out
from Diploma in Physiotherapy (DDPT).
Sir recently I have passed out and have
collected my passout certificate from the
department but my student portal
haven't converted to Alumni portal.


Therefore, I kindly request to
you to convert my student portal
to Alumni portal as early as possible.

Yours faithfully
Isakali Swu

Enroll no : ADTU/2016-19/DDPT/007

Solved

30/12/21
Mastig

already in
alumni


ASSAM **down town** UNIVERSITY
Encouraging Success

Board of Diploma Programs

Diploma in Physiotherapy

(Three years Diploma Programme)



This is to certify that Isakali Shou

(Enrollment ID. ADTU/2016-19/DDPT/007)

obtained the two years Diploma in Physiotherapy of this University in the

Examination held during March, 2021.



[Signature]
Vice-Chancellor

Panikhaiti, Guwahati, Assam, India

[Signature]
Registrar

Date: 30-09-2021



GOVERNMENT OF NAGALAND

Sl. No. 44



Office of the Medical Superintendent
District Hospital Dimapur

Experience Certificate

This is to certify that

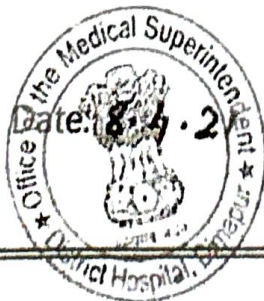
Dr./Shri./Smti.....ISAKALI SWU.....

has undergone practical course on.....PHYSIOTHERAPY.....

for 3 month w.e.f. 1/1/21 to 31/3/21 at District Hospital Dimapur.

He/She is found to be sincere, duty bound and has handled major responsibilities.

I wish him/her best of luck in his/her future endeavor.



K. M. Choudhury
8.4.2021

Medical Superintendent
District Hospital Dimapur
Medical Superintendent

District Hospital
Dimapur, Nagaland



Ref NO.-041/Dec 21

To
The Program Coordinator
Department of Management
Assam Down Town University
Panikhaiti, Guwahati, 781026.

Date: 07. Dec. 2021

Subject: Requesting to change my student portal as an alumni portal.

Dear sir,

I, Kunal Johori, student of Assam Downtown University took admission as an integrated student while joining for BBA program but the university did some changes and discontinued the integrated course in between. I got all of my corrected mark-sheet with the new enrolment number from ADTU/2018-22/IBA/001 to ADTU/2018-21/BBA/031. However there were no changes in the student portal.

Therefore, I would like you to request to change my student portal as an alumni portal so that i can apply for my security refund and other necessary documents as I have already completed my bachelors degree

Thank You
Kunal Johori.

K. Johori

~~ADTU/2018-22/BBA/~~

Forwarded to Ms. Nomi Bakman,
Grievance Cell.
Kindly do the needful at the earliest.
S. B. M
7/12/21

Kind Attn.

Programme Co-ordinator

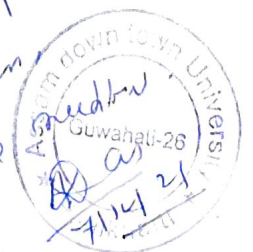
Kindly look into the matter.

Forwarded to Dean
Madam, do needful

Forward to HOD

Sir, please look
and do the needful

P.C. M
7/12/21



Ref. 044/19 Dec 21

Date :- 07/12/2021

To,

The grievance cell
Assam down town university,
Panikhati, Guwahati, Assam

Sub:- Application for change of student portal into
Alumni portal.

Respected sir,

I am ~~shy~~ Sejal Bohora, a student of Assam down town university under the faculty of paramedical in a programme named Diploma in Dialysis Technology. I have completed my diploma in June, 2021 and successfully collected certificate from 'ADTU' and now I need further more certificate so that I want you to change my student portal into Alumni portal so that I can download my other certificates.

Please kindly change my student portal into Alumni portal that will be great help.

Thank you.

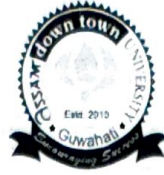
Yours faithfully

Sejal Bohora

ADTU/2018-21/ DIPLOMA/ 061

Sejal





ASSAM **down town** UNIVERSITY

Encouraging Success

Board of Diploma Programs

Diploma in Dialysis Technology

(Three Years Diploma Programme)



This is to certify that Sejal Bohora

(Enrollment ID.: ADTU/2018-21/DIPLOMA/061)

*obtained the three years Diploma in Dialysis Technology of this University in
the Examination held during June, 2021.*



Registrar

Date: 06-12-2021

Panikhaiti, Guwahati, Assam, India



679/066/067
303836861

023-456581



OM SAI PATHIBHARA HOSPITAL PVT. LTD. ओम साई पाथिभरा हस्पिटल प्रा.लि.



BHADRAPUR-7, SAGARMATHA, JHAPA

भद्रपुर-७, सगरमाथाचौक (भापा) नेपाल

Email : omsaipathibhara@gmail.com

मिति : 15th Nov 2021

च. नं. 129

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Ms. Sejal Bohora** D/o Mr. Bikram Bohora R/o Buddhashanti-02, Jhapa Nepal, a student of Dialysis course under **Assam Downtown University, Panikhaiti, Guwahati** has successfully completed 3 (Three) Months (15th August 2021 to 15th November 2021) Internship Program at Dialysis Unit of Om Sai Pathibhara Hospital Pvt. Ltd. Bhadrapur-07, Jhapa Nepal.

During her Internship , She was exposed to the various activities in Dialysis Unit.

We found her extremely inquisitive and hard working. She was very much interested to learn the function of our core division and also willing to put her efforts get into the depth of subject to understand it better.

Her association with us was very fruitful and we wish her all the best in her future endeavors.

For Om Sai Pathibhara Hospital Pvt. Ltd.


Dip Kumar Poudel
Administrator



हाम्रा उपलब्ध सेवाहरू :

सि.टि. स्क्यान, डिजिटल इन्डोस्कोपी, डिजिटल अल्ट्रासाउण्ड, CRM, अत्याधुनिक 500 MA को X-Ray सेवा, TMT सेवा, I.C.U. सेवा, ECG, EEG, अत्याधुनिक ल्याबोरेटरी वाट थाइराइड सहित अन्य सबै परीक्षण गरिन्छ ।

Date: 07/12/2021

To,
The Grievance cell,
Assam down town University,
Panikhati, Guwahati - Assam
Subject :- An application for change of student
Portal to alumni Portal.

Respected sir,

I am, Manila sangroula, student of Assam down town University Under the faculty of Paramedical in a programme of Diploma in Dialysis Technology. I have completed my Diploma in June, 2021 and successfully collected certificate from 'ADTU' and now I need further certificate so, that I want you to change my student Portal into Alumni Portal so that I can download my other certificates.

Please kindly change my student Portal into Alumni Portal that will be great help.

Thanking you.

Yours sincerely,

Manila sangroula

ADTU/2018-21/DIPLOMA/064

Manila



66679/066/067

No. 303836861

023-456581



OM SAI PATHIBHARA HOSPITAL PVT. LTD. ओम साई पाथिभरा हस्पिटल प्रा.लि.



BHADRAPUR-7, SAGARMATHA, JHAPA

भद्रपुर-७, सगरमाथाचौक (भापा) नेपाल

Email : omsaipathibhara@gmail.com

मिति 15th Nov 2021

च. नं. 128

TO WHOM SO EVER IT MAY CONCERN


This is to certify that **Ms. Manila Sangroula** D/o Mr. Laxmi Prasad Sangroula R/o Buddhashanti-03, Jhapa Nepal, a student of Dialysis course under **Assam Downtown University, Panikhaiti, Guwahati** has successfully completed **3 (Three) Months (15.08.2021 to 15.11.2021)** Internship Program at Dialysis Unit of Om Sai Pathibhara Hospital Pvt. Ltd. Bhadrapur-07, Jhapa Nepal.

During her Internship , She was exposed to the various activities in Dialysis Unit.

We found her extremely inquisitive and hard working. She was very much interested to learn the function of our core division and also willing to put her efforts get into the depth of subject to understand it better.

Her association with us was very fruitful and we wish her all the best in her future endeavors.

For Om Sai Pathibhara Hospital Pvt. Ltd.


Dip Kumar Poudel
Administrator



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सि.टि. स्क्यान, डिजिटल इन्डोस्कोपी, डिजिटल अल्ट्रासाउण्ड, CRM, अत्याधुनिक 500 MA को X-Ray सेवा, TMT सेवा, I.C.U. सेवा, ECG, EEG, अत्याधुनिक ल्याबोरेटरी वाट थाइराइड सहित अन्य सबै परीक्षण गरिन्छ ।

Serial No:8793



ASSAM **down town** UNIVERSITY

Encouraging Success

Board of Diploma Programs

Diploma in Dialysis Technology

(Three Years Diploma Programme)



This is to certify that Manila Sangroula

(Enrollment ID.: ADTU/2018-21/DIPLOMA/064)

*obtained the three years Diploma in Dialysis Technology of this University in
the Examination held during June, 2021.*





Registrar

Date: 06-12-2021

Panikhaiti, Guwahati, Assam, India


Vice-Chancellor

