

1.3.3.1 Number of students who successfully completed the value-added courses imparting transferable and Life skills offered year-wise during the last five years

Year	2022-23
Number of Students	1985



OFFICE OF THE DEPUTY REGISTRAR (ACADEMIC)

Gandhinagar, Panikhaiti, Guwahati-26

(Permission Granted Via The ASSAM ACT. NO. VIII OF 2010, Gazette No. LGL9/2010/11)

An ISO 9001:2015 certified & NAAC accredited University

Memo No: AdtU/ DRA-II/2023-24/127

Date: 19/09 /2023

NOTIFICATION

SOP FOR IMPLEMENTATION OF CERTIFICATE COURSES AT ADTU

This is to inform all concerned that AdtU is introducing several **Certificate Courses** from current semester to enrich the learning experiences of all category of students including Post Graduate (PG), Under Graduate (UG) and Diploma. This is an opportunity for students to undertake **Certificate Courses** while carrying out their regular studies. There is **no additional fee** involved in registration and completion of the certificate courses. The “**SOP for implementation of certificate courses at AdtU**” attached as Annexure I is notified herewith for all concerned. The certificate course scheme will provide student to explore another area of interest or expertise while perusing their degree or diploma programme. It will be an additional complements of the degree/diploma programme that helps students to acquire a broader range of knowledge and skills enhancing the learning experiences, which will make the students more versatile.

The registration link will be opened from September 21, 2023 till September 25, 2023 for the academic session 2023-24 (odd semester) and selected candidates shall be updated through ERP by September 26, 2023. The classes shall be started from September 28, 2023.

All Deans are requested to ensue extensive publicity of the SOP through the PCs/Mentors by circulating the same in various student groups. Additionally, the Certificate Course Coordinators are also requested to ensure smooth implementation of the same.

Issued with due approval of the competent authority.

(Dr. Ruhit Jyoti Konwar)
Deputy Registrar (Academics),
Assam down town University.

Copy for favour of their information to:

1. OSD to Vice Chancellor, AdtU
2. OSD to Pro Vice Chancellor, AdtU



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3. P.S. to Dean of Studies, AdtU
4. P.S to Managing Trustee, dtCT
5. P.S to Resident Trustee, dtCT
6. Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)
7. Office of the Controller of Examinations, AdtU
8. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/Placement/ Library/T&D)
9. HR Office
10. IQAC
11. Notice Boards/Message Desk (For display)
12. Office file (for record)

ANNEXURE-I
SOP FOR IMPLEMENTATION OF CERTIFICATE COURSES AT ADTU

1. Introduction

AdtU continuously strives to excel in teaching and learning and produce capable human resource. The think tank of AdtU has recently decided to enrich the learning experiences of all Post Graduate (PG), Under Graduate (UG) and Diploma students with tagline **“Limitless Open learning/ Learning Without Limit”** by giving opportunity to undertake or register for Certificate Courses alongside with their registered Academic degree or diploma programme. Accordingly, the students will be selected on ***First Cum First Basis or merit basis (if applicable)*** while carrying out their regular studies without paying any additional fee for completion of the certificate courses.

The certificate course scheme will provide student to explore another area of interest or expertise while perusing their degree or Diploma programme. It will be an additional complements of the degree/diploma programme that helps students to acquire a broader range of knowledge and skills enhancing the learning experiences, which will make the students more versatile.

2. List of Certificate Courses: For this current Academic session (Odd, 2023-24) it is decided to offer certification for the following courses:

Sl No	Name of the Courses	Course Duration (Hours)	Intake of the Course	Name of Courses Faculty of Study courses offered	Name of the Courses Coordinator
1	Contemporary Acting- Level-1	30	30	Humanities & Social Sciences	Dr. Utpal Dutta
2	Percussion Instrument Tabla- Level-1	30	30	Humanities & Social Sciences	Dr. Utpal Dutta
3	Film appreciation- Level-1	30	30	Humanities & Social Sciences	Dr. Utpal Dutta
4	Satriya Dance- Level-1 (to be offered from Even semester 2024)	30	30	Humanities & Social Sciences	Dr. Utpal Dutta
5	Chinese Cuisine- Level 1	30	30	Commerce & Management	Dr. Bhola Chourasia
6	Art of Bakery & Confectionery- Level 1	30	30	Commerce & Management	Dr. Bhola Chourasia
7	Regional Cuisine of India- Level 1	30	30	Commerce & Management	Dr. Bhola Chourasia

8	Coding Level 1: Python Programming	30	30	Computer Technology	Dr. Utpal Barman
9	Coding Level 2: Python for Data Science	30	30	Computer Technology	Dr. Utpal Barman
10	Coding Level 3: Exploratory Data Analysis using Python	30	30	Computer Technology	Dr. Utpal Barman
11	Coding 4-Web and Mobile Programming Technologies	30	30	Computer Technology	Dr. Utpal Barman

3. Procedure for Selection of Certificate Courses: All Post Graduate (PG), Under Graduate (UG) and Diploma students shall be eligible to undertake Certificate Courses offered by the university time to time with the following conditions:

- i. Students having minimum **CGPA 6 in a 10-point scale** or equivalent in his/her UG degree for PG students and for UG student in previous semesters.
- ii. The student must pursue degree in regular mode at AdtU and his/her average attendance in class should not be **less than 75% during** his/her academic years of study at AdtU.
- iii. The student fulfilling the criteria will provide **self-nomination through the ERP [with detail credential Name, Enrollment No, Programme of study, Semester, CGPA of the last examinations passed, any other achievement etc.] mentioning the certificate course opted from the drop down menu.**
- iv. Student applicant shall be scrutinized and shortlisted on the basis of the merit (if applicable). The status of the application (Approved/Cancel) shall be updated through the ERP (A-Connect) for selected candidates only.
- v. The registration link shall be opened from September 21, 2023 till September 25, 2023 for the academic session 2023-24 (odd semester) and selected candidates shall be updated through ERP by September 26, 2023. The classes shall be started from September 28, 2023.
- vi. **No additional fee to be paid by the students for enrolling and completion of any certificate courses under this scheme.**
- vii. The class timing is preferably 5-7 PM but detail schedule of the classes shall be reflected in the ERP.
- viii. The Courses coordinator shall made appropriate schedule of classes which shall be made available for all the stakeholders. To complete the scheduled 15 topics of the

courses there is a provision for conducting classes twice in a week (if necessary) and regarding this the students will be communicated before scheduled classes.

- ix. This certificate course shall be a type of conventional Audit Course. Once the student get registered in these courses they have to satisfactorily pass (Passing marks 50%) in the courses. Until and unless the registered students cleared the certificate course (s) within a year from the date of registration their regular programme results will be **kept on hold**.
- x. The student should be regular in class attendance. Under unavoidable circumstances if any student is unable to attend a scheduled class, the prior information should be communicated with the class teacher.
- xi. Floating of the certificate courses will be reviewed periodically (Semester wise) by the competent authority and addition or deletion (if any) of the courses shall be made accordingly.
- xii. The course coordinators has to keep all records related to the certificate courses similar to AdtU regular courses running under various programmes.
- xiii. The examination pattern shall be as per the AdtU examination regulation implemented for the batches 2023-24 academic session onwards. *As the courses shall be run in the practical mode, the examination will be as per the regulation of Practical examination of AdtU.* However, the Controller of Examination has to ensure the declaration of the results of the certificate courses prior to the declaration of the regular courses.

End



CERTIFICATE OF COMPLETION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

SYED TOHSHIN ISHTIYAK

ROLL NUMBER: CMDMC056

He/She has completed the 8-week Certificate Course in "DIABETES MASTERS COURSE 2023 - S1: Strategic Management of Diabetes" Conducted by Geetanjali Institute of Pharmacy, Geetanjali University, Udaipur, Rajasthan, & CliMed Research Solutions, India from June 10, 2023 - August 20, 2023.

He/She has fulfilled all the passing criteria with good conduct.

DR. AJIT SINGH

CEO & Co-Founder
CliMed Research Solutions - India



DR. MAHENDRA S RATHORE

Principal & Professor
Geetanjali Institute of Pharmacy,
Geetanjali University, Udaipur

THIS CERTIFICATE WAS DELIVERED ON 16TH SEPTEMBER 2023.

Certificate of Achievement

Congratulations!

Aditya Das

for successfully completing
TCS iON Career Edge - Young Professional
a course that covers

Communication Skills | Presentation Skills | Soft Skills | Career Guidance Framework | Resume Writing
| Group Discussion Skills | Interview Skills | Business Etiquette | Effective Email Writing | Telephone
Etiquette | Accounting Fundamentals | IT Foundational Skills | Overview of Artificial
Intelligence*(Source: NPTEL)

Start Date: 17 May 2023

End Date: 25 Jul 2023



Mehul Mehta

Global Delivery Head - TCS iON,
Tata Consultancy Services





NIDA Clinical Trials Network

Certificate of Completion

is hereby granted to

Amisha Sultana Hussain

to certify your completion of the six-hour required course on:

GOOD CLINICAL PRACTICE

MODULE:

Introduction
Institutional Review Boards
Informed Consent
Confidentiality & Privacy
Participant Safety & Adverse Events
Quality Assurance
The Research Protocol
Documentation & Record-Keeping
Research Misconduct
Roles & Responsibilities
Recruitment & Retention
Investigational New Drugs

STATUS:

N/A
Passed
Passed
Passed
Passed
Passed
Passed
Passed
Passed
Passed
Passed
Passed

Course Completion Date: 5 July 2023

CTN Expiration Date: 5 July 2026

Eve Jelstrom

Eve Jelstrom, Principal Investigator
NDAT CTN Clinical Coordinating Center

Good Clinical Practice, Version 5, effective 03-Mar-2017

This training has been funded in whole or in part with Federal funds from the National Institute on Drug Abuse, National Institutes of Health, Department of Health and Human Services, under Contract No. HHSN2720120100024C.

Certificate of Achievement

Congratulations!

Anirudha Dey

for successfully completing
TCS iON Career Edge - Young Professional
a course that covers

Communication Skills | Presentation Skills | Soft Skills | Career Guidance Framework | Resume Writing
| Group Discussion Skills | Interview Skills | Business Etiquette | Effective Email Writing | Telephone
Etiquette | Accounting Fundamentals | IT Foundational Skills | Overview of Artificial
Intelligence*(Source: NPTEL)

Start Date: 26 Jul 2023

End Date: 09 Aug 2023



Mehul Mehta

Global Delivery Head - TCS iON,
Tata Consultancy Services





Certificate no: UC-151ac073-bbf1-437d-adf6-a6c9e770d984

Certificate url: ude.my/UC-151ac073-bbf1-437d-adf6-a6c9e770d984

Reference Number: 0004

CERTIFICATE OF COMPLETION

Complete Wordpress Website Developer Course

Instructors **Shubham Saurav**

Syed Tohshin Ishtiyak

Date **Feb. 19, 2023**

Length **4.5 total hours**



CERTIFICATE OF COMPLETION

Presented to

Firoz Shah Alom Azad

For successfully completing a free online course
Affiliate Marketing

Provided by

Great Learning Academy

(On September 2022)

ILLINOIS

Feb 3, 2022

Alankrit Borthakur

has successfully completed

Marketing in a Digital World

an online non-credit course associated by University of Illinois at Urbana-Champaign and
offered through Coursera

COURSE
CERTIFICATE



Chris Ruffolo

Verify at:
<https://coursera.org/verify/192795076222>
This certificate is valid only if it is verified on the Coursera website.



COURSE
CERTIFICATE

Dec 3, 2022

Biplob Borah

has successfully completed

Organizational Behavior: How to Manage People

an online non-credit course authorized by IESE Business School and offered through
Coursera



Arnoldo Eraz
Associate Professor
Managing People in Organizations

Verify at:
<https://coursera.org/verify/TTT8Y5YCFQ01>

Coursera has confirmed the identity of this individual and their
participation in the course.



Dec 4, 2022

Manirul Islam

has successfully completed

Organizational Behavior: How to Manage People

an online non-credit course authorized by IESE Business School and offered through Coursera

Manirul Islam
Executive Director
Marketing, People & Organization

COURSE
CERTIFICATE





Northwestern University

Dec 18, 2022

Ujjwal Dutta

has successfully completed

Customer Segmentation and Prospecting

an online non-credit course authorized by Northwestern University and offered through Coursera

Craig Wortzman
CEO, Sales Engine Inc.
Venture Partner, Pitaker Group Venture Capital
Clinical Professor, Kellogg School of Management

COURSE
CERTIFICATE



Verify at:
<https://coursera.org/verify/YREASUUM260H>
Coursera has confirmed the identity of this individual and their participation in the course.



Northwestern
University

Dec 29, 2022

Imtiwapang Jamir

has successfully completed

Customer Segmentation and Prospecting

an online non-credit course authorized by Northwestern University and offered through
Coursera

A handwritten signature in black ink, appearing to read "Imtiwapang Jamir".

Greg Williams
2022, Senior Registrar

COURSE
CERTIFICATE



I ILLINOIS

Dec. 18, 2022

Rajdeep Bhuyan

has successfully completed with honors

Marketing in a Digital World

an online two-credit course authorized by University of Illinois at Urbana-Champaign and offered through Coursera.



Alan Ruffalo
John H. Jones Professor of Marketing
Head of the Department of Business Administration
College of Business
University of Illinois at Urbana-Champaign

COURSE
CERTIFICATE

WITH HONORS



10/17/22, 10:11



COURSE
CERTIFICATE

Dec 11, 2023

Tezashree Gogoi

has successfully completed

Organizational Behavior: How to Manage People

an online non-credit course authorized by IESE Business School and offered through Coursera



A handwritten signature in black ink, appearing to be "A. G.", written over a horizontal line.

Associate Dean
Associate Professor
Managing People in Organizations

Verify at:
<https://coursera.org/verify/8F2CE4EYPYI>

Coursera has confirmed the identity of this individual and their participation in the course.




Dec 18, 2022

Reshab Chettri

has successfully completed

Organizational Behavior: How to Manage People

an online non-credit course authorized by IESE Business School and offered through Coursera


Antonio Bass
Associate Professor
Managing People in Organizations

COURSE
CERTIFICATE



Verify at:
<https://coursera.org/verify/VEUUA8T5C5B>

Coursera has confirmed the identity of this individual and their participation in the course.



COURSE
CERTIFICATE

Jan 4, 2023

Nadeem Jaystha

has successfully completed

Organizational Behavior: How to Manage People

an online non-credit course authorized by IESE Business School and offered through
Coursera



Associate Prof.
Associate Professor
Managing People in Organizations

Verify at:
<https://coursera.org/verify/25Mh04M4507L>
Coursera has confirmed the identity of this individual and their
participation in the course.



Dec 8, 2022

Nibedita Bordaloi

has successfully completed

Organizational Behavior: How to Manage People

an online non-credit course authorized by IESE Business School and offered through Coursera

A handwritten signature in black ink, appearing to be "Anuram Rao".

Anuram Rao
Associate Professor
Managing People in Organizations

COURSE
CERTIFICATE



Verify at:

<https://coursera.org/verify/ADZ916YA3853>

Coursera has confirmed the identity of this individual and their participation in the course.



Northwestern
University

COURSE
CERTIFICATE

Dec 5, 2022

Ananya Deka

has successfully completed

Organizational Behavior: How to Manage People

an online non-credit course authorized by IESE Business School and offered through
Coursera



Aronima Turi
Associate Professor
Managing People in Organizations

Verify at:
<https://coursera.org/verify/AY5SLACHP8Z1>

Coursera has confirmed the identity of this individual and their
participation in the course.



Completion Certificate

siemens-healthineers.com/pepconnect

This is to certify that

Moriom Khatun

has completed a course of instruction on:

Multislice CT Basics Online Training - OUS

Date: 20-06-2023

Dr. Janina Beiner
Vice President of Education
Siemens Healthineers

SIEMENS
Healthineers



ASSAM
down town
UNIVERSITY



LECTURE SERIES
ON
PROFESSIONAL DEVELOPMENT AND
INDIAN SOCIETY OF RADIOGRAPHERS &
TECHNOLOGIST MEMBERSHIP

Organised by Programme of Radiology

Faculty of Paramedical Sciences

Assam down town University

Date: 11/04/2023 & 12/04/2023

Venue: Auditorium 3 , A Block , 6th Floor