



Assam down town University

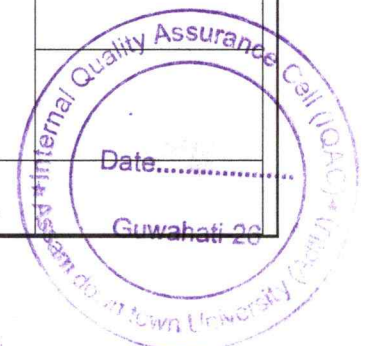
Established under The Assam Act No. VIII/ 2010, Gazette No. LGL. 9/2010/11

COMMITTEE NAME	DATE	TIME AND VENUE
7 th IQAC Meeting	02-09-2020	Virtual Online Mode, AdtU

MEETING NO.: 7

The following members attended the meeting:

Sl No	Name of Person	Designation	Position	Signature
1.	Prof. (Dr.) Amarjyoti Chaudhury	Vice Chancellor	Chairperson	
2.	Prof. Bandana Dutta	Dean of Studies	Member from Management	
3.	Mr. Anjan Thakur	Director, IQAC	Coordinator	
4.	Prof. (Dr.) Deben Chandra Baruah	Advisor IQAC	Member	
5.	Mr. Ashim Barman	Additional Registrar	Administrative Member	
6.	Mr. Bichitra Bikash	Deputy Registrar Academic		
7.	Dr. Someswar Gogoi	Controller of Examination		
8.	Prof. (Dr.) B. K Dey	Dean, Faculty of Pharmaceutical Science	Senior Faculty Members/ Academic Heads	
9.	Prof. Manashi Sengupta	Dean, Faculty of Nursing		
10.	Prof. (Dr.) L.P. Saikia	Dean, Faculty of Engineering		
11.	Prof. (Dr.) Seema Sarma	Dean, Faculty of Commerce, Management, Humanities and Social Sciences		
12.	Dr. P. C. Sarma	Chairperson, Faculty of Paramedical Sciences		
13.	Dr. Rajeev Sarma	Dean, Faculty of Science		
14.	Prof. (Dr.) Seema Sarma	Dean (i/c), Faculty of Commerce, Management, Humanities and Social Sciences		
15.	Mrs. Manika Bora	Deputy Manager, HR	Nominee Stakeholder	





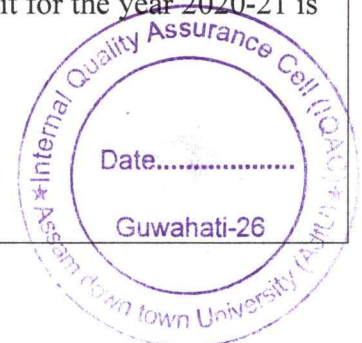
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16.	Prof. (Dr.) Mohan Chandra Kalita	Founder Head Department of Bioengineering & Technology Gauhati University Institute of Science & Technology (GUIST), Gauhati University	Nominee from Local Society	
17.	Dr. Sneha Patowary	Physiotherapist, AIIMS, Jammu	Nominee from Alumni	
18.	Mr. Manjit Misra	AdtU/ 2017-21/BPharm/027	Nominee from Students	
19.	Mr. Nilotpal Borah	Managing Director, Tech Variable	Nominee from Employer	
20.	Mr. Dipankar Dutta	Founder, CEC (The Oldest and Largest Educational Establishment in NE India.)	Nominee Industrialist	

MINUTES OF IQAC MEETING

ITEMS:	DISCUSSIONS:
Discussion on challenges and issues faced during online class scheduling	<ul style="list-style-type: none">Brief overview of the online class schedulingInstances of poor connectivity and/or technical glitches during class hours, disrupting the class schedule
Major Challenges identified	<ul style="list-style-type: none">Faculty members raised concerns about class timings overlapping, disrupting the schedule.Training for faculty on using online teaching tools more efficiently and addressing technical issues
Resolution of action taken of previous year Academic and Administrative audits (AAA)	<ul style="list-style-type: none">Academic and Administrative Audit for the year 2020-21 is being planned.





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Resolution of grievances from previous year ICC, Grievance Redressal, Anti-Ragging etc	<ul style="list-style-type: none">Grievances are to be handled as per SOP
Application of NIRF	<ul style="list-style-type: none">Submission of NIRF Rankings 2020 is scheduled
Extension & Outreach	<ul style="list-style-type: none">Staff and others of the University needs to reach out to the community and support those affected by the Covid pandemic.

