YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Assam down town University
• Name of the Head of the institution	Prof.(Dr.) N.C. Talukdar
• Designation	Vice Chancellor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03612331003
• Mobile no	9401886397
• Registered e-mail	jd@downtowngroup.org
• Alternate e-mail address	registrar@adtu.in
• City/Town	Kamrup
• State/UT	Assam
• Pin Code	781026
2.Institutional status	
• University	Private
• Type of Institution	Co-education
• Location	Rural
• Name of the IQAC Co-ordinator/Director	Dr. Ananta Choudhury

• Phone no./Alternate phone no	**03617110711**
• Mobile	**6003536491**
• IQAC e-mail address	**deputydirectorqualityprocess@adtu.in**
• Alternate Email address	**registrar@adtu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2022/06/23/857865067.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2022/05/02/1040124085.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.23**	**2019**	**04/03/2019**	**03/03/2024**

6.Date of Establishment of IQAC	**30/07/2018**

7.Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Assam down town University	**Membership**	**Association of Indian University (AIU)**	**2022**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**6**
• The minutes of IQAC meeting and	**Yes**

compliance to the decisions have been uploaded on the institutional website. (Please upload, minutes of meetings and action taken report)	
• (Please upload, minutes of meetings and action taken report)	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	0

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC actively engages in the review and revision of the existing curriculum to identify opportunities for incorporating multidisciplinary elements. It works closely with academic departments to explore ways of integrating diverse subjects and creating interdisciplinary courses.

Academic Administrative Audit was conducted with an objective to assess and evaluate the efficiency, effectiveness, and overall performance of the academic administrative processes and systems within the institution. During the audit, a comprehensive review of various aspects of academic administration was undertaken to identify strengths, weaknesses, and areas for improvement.

The Quality Management System (QMS) Recertification Audit was conducted to evaluate and verify the institution's compliance with the ISO 9001:2015 standards and requirements. Following a thorough evaluation of the institution's QMS practices; it gives me great pleasure to announce that we successfully received ISO 9001:2015 recertification in the month of February 2022. This achievement reflects our commitment to maintaining the highest standards of quality in all aspects of our operations.

Over the course of time (2021-22), the IQAC cell has proactively organized and conducted a diverse range of training programs aimed at the development and growth of various stakeholders within our institution. These training initiatives have been thoughtfully designed to equip participants with the knowledge, skills, and tools required to excel in their respective roles and contribute effectively to the University community.

IQAC has been instrumental in guiding the university through accreditation processes. Its meticulous planning and coordination have helped the university obtain and maintain accreditations from recognized bodies like NIRF, India Today Ranking, further validating the institution's commitment to academic excellence.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Offer platform for training of students, Faculty members, Research scholars, Administrative staffs and Managements Like (FDP/Seminars/ Workshop/ Hands on training programs etc.)	Faculty Development Programmes : 07 Webinar: 17 Outreach and extension: 02
Participation in the process of accreditation, Rating and ranking offered by reputed National and International agencies	Participated in NIRF Ranking , India Today Ranking
Implementation of Quality Management System	Organize 5th & 6th Management Review Meeting. Successful completion of Renewal process of ISO 9001:2015 QMS
Development of Policy and Standard operating procedures (SOP) for various affair related the University	Policy and Standard operating procedures (SOP) : Policies & SOP pertaining to the financial support for doctoral research by external funding agencies like Trusts Societies/Societies/NGOs for the doctoral research scholars of AdtU, Reward and Other Financial Benefits for Research & innovation activities like Publication of paper, books, Patents etc. by the Faculty and Staff Members of AdtU, Policy for Promotion of Faculty, Promotion of Academic Integrity and Prevention of Plagiarism, Disbursement of remuneration to the PhD Supervisors of AdtU,
Academic Administrative Audit	IQAC has successfully conducted Academic Administrative Audit for the session 2021-22.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Academic Council	14/09/2022

14.Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?	No

15.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/02/2023

16.Multidisciplinary / interdisciplinary

a) The vision/plan of the institution to transform itself into a holistic multidisciplinary institution is centered around promoting a comprehensive and integrated learning experience that nurtures creativity, critical thinking, problem-solving, and well-rounded development of students. The institution aims to achieve this transformation through the following strategies:

1. Integrating Humanities, Arts & Social Sciences (HSS) with Science, Technology, Engineering & Mathematics (STEM)
2. Open electives and choice based projects are provided to students across all discipline of study, students can also option for courses online on portals such as SWAYAM, NPTEL, and COURSERA and so on
3. It integrates practical vocational training and soft skills development into the curriculum to enhance students' employability and overall effectiveness in professional settings.
4. More emphasis on research, debate, communication, and interpersonal skills:
5. Hybrid courses, cross-disciplinary, and interdisciplinary approach
6. Innovative curriculum in community engagement, environmental education, and value-based education. Students are encouraged to conduct research work in the adopted villages of the institution, international and national commemorative days such as blood donor day, women's day, children's day, environment day are organised with active participation of the

students.

7. Students and faculty exchange programs, university tie-ups to broaden students' horizons and promote cultural exchange. AdtU has MoU with several other universities both in India and abroad such as INTI International University, Bangladesh, Assam Engineering College, etc.

b) Assam down town University under the NEP 2020 guidelines is slowly transforming the regular STEM courses into the new modern STEAM course format with seamless integration of arts and science. The University currently provides courses with electives from any of science or humanities. For example: Under Humanities & Social Sciences, a learner can pursue M.Sc in Clinical Psychology wherein Statistics and data analytics, research methodology in behavioral sciences are also part of it.

c) Yes, the institution places a strong emphasis on providing a flexible and innovative curriculum that promotes holistic and multidisciplinary education. The curriculum is designed to include credit-based courses and projects in the following areas: community engagement and service, environmental education, and value-based learning. It comprises of credit based courses, community engagements and service projects, environmental education, value-based learning, Innovation in teaching and learning, regular curriculum review.

d) The university will organize training and professional development programme for Faculty members to familiarize them with the new curriculum structure and teaching methodologies. Simultaneously, an enhancement of technological infrastructure to support online, blended learning and integration of digital tools, e-learning platforms, followed by development of virtual labs to meet the learning experience of students at par with the quality standard recommended in NEP2020

e) The institution is committed to fostering multidisciplinary research endeavors to address society's most pressing issues and challenges effectively. It includes establishment of research centres, interdisciplinary research grants, institutional research symposium and conferences, graduate programs with interdisciplinary focus, industry & community partnerships, research incubators and innovation labs, trans-disciplinary curriculum and training, public policy and advocacy initiatives and global collaborations.

f) The institution has successfully implemented several good practices to promote a multidisciplinary and interdisciplinary

approach in line with the National Education Policy (NEP) 2020 such as Interdisciplinary seminars and workshops, Interdisciplinary Student Clubs and Societies and awarded recognitions.

17.Academic bank of credits (ABC):

a) AdtU has initiated process related to Academic bank of credits as proposed in NEP 2020. The University is finalizing a road map on the seamless integration of ABC guidelines into its governance by enabling the credit accumulation system, flexible course structure, online credit portal, credit transfer agreements and tie-ups with other universities, integration of vocational and skill based credit courses, credit banking and top up, and a transparent credit transfer policy.

b) The institution is currently not registered under the ABC to permit its learners to avail the multiple entries and exit during any chosen programme.

c) AdtU is making huge efforts in establishing a seamless collaboration with various national and international universities for both faculty and student exchange programs and exploring the prospects in expansion and internationalization of education. It has institutional MoU's with various organizations such as Ashok Institute, CSIR-NEIST, and Council for Technical Education and Vocational Training, IIT Guwahati etc. and also has MoU's with international universities such as Tribhuvan University, Sonargaon University, Krida Wacana, Christian University, Philippine Normal University etc. The process of credit transfer policy is still in its nascent stages of development.

d) AdtU stresses on an exhaustive and extensive curriculum with its framework to ensure that it encompasses various aspects of an Outcome Based Education (OBE). The deans are provided a certain degree of autonomy to make decisions regarding curriculum design, teaching methods and assessment formats as long as they align with overall goals and standards of the institution. AdtU also encourages on an open and inclusive environment where faculties can discuss their ideas and concerns with administrators and peers that encourages creativity and adaptability. Faculties are also emphasized on a learner centric approach while designing their curricula and teaching methods to accommodate diverse learning styles and improve the scope of differential learning. Faculties are also subjected to various academic exposures such as FDP programmes, webinars, workshops etc that provide training and support for designing innovative curricula and adopting effective pedagogical

techniques. Faculties are also provided with access to resources, research materials, and technology to facilitate their curriculum and development process and enhance the learning experience. To foster a dynamic and engaging learning environment that meets the needs of both educators and students, the University empowers its faculties to have a say in the curriculum design and pedagogy and also seeks the support of external academic inputs to make it an overall richer experience.

e) Although the concept of Academic Bank of Credits (ABC) is still in its preliminary stage, yet the AdtU is already making active efforts to encompass various good practices such as Transparent Credit system, Credit Accumulation and Transfer, Credit Recognition for Prior Learning, Credit Transfer Mechanism, Credit Banking and Transcript. The University is already engaged in other good practices such as:

- Learning Outcome Based Approach wherein focus on clear and tangible learning outcomes for each course or program is clearly defined on its website.
- Academic and Career Counseling that offers counseling services to help students make informed decisions about career pathways ensuring proper planning for their future.
- Faculty Training wherein faculties receive training and support to design courses with clear learning outcomes and assessments.

18.Skill development:

a) AdtU focuses on strengthening vocational education and soft skills in alignment with the National Skills Qualifications Framework (NSQF) through various initiatives and strategies. These include curriculum alignment, skill-based training, industry partnerships, certification and accreditation, soft skills development, career counseling, internship opportunities, assessment and evaluation, continuous improvement, and placement assistance. The institution aims to provide students with the skills and competencies demanded by the job market, enhancing their technical skills and providing exposure to real-world scenarios. AdtU also collaborates with industries and employers to design and deliver vocational programs that meet current market demands. The institution's commitment to continuous improvement and placement assistance ensures that its vocational education programs remain relevant and effective.

b) The institution offers various optional courses to encourage

vocational education and integrate it into mainstream education. These include Humanities and Social Sciences, Commerce and Management, Pharmaceutical Science, Paramedical Sciences, Engineering & Technology Sciences, Nursing, Science, and Science. Courses cover social problems, positive psychology, legal system, life skills, mindfulness, NGO administration, Indian society studies, project management, and social entrepreneurship.

c) The institution is dedicated to offering value-based education to students in order to promote positivism and holistic development. It includes a holistic strategy that focuses on the development of humanistic, ethical, constitutional, and universal human values. The institution incorporates value-based components into all academic area and ensures that students are exposed to these principles in a variety of circumstances, boosting comprehension and internalisation. Each programme offered by the university includes an ethical subject pertinent to the course, ensuring that students receive ethical education as part of their educational experience.

d) The school has established a credit structure that requires all students to complete at least one vocational course before graduating. This is accomplished by introducing occupational courses as part of the degree requirements into the curriculum. By granting credit for various courses, the school encourages students to pursue diverse vocational interests while also providing them with practical skills. The institute works with industry veterans and Master Craftspeople to bridge the gap between theoretical knowledge and practical requirements. These accomplished individuals act as guest faculty or mentors, passing on occupational skills gained via real-world experience. Their knowledge enhances the learning process.

e) AdtU is committed to enhancing skill development in line with the National Education Policy 2020. The university has established partnerships with industrial organizations, such as Guwahati Bio Tech Park, etc. providing students with hands-on learning experiences. AdtU also fosters connections with organizations like VIMS Hospital, Takshila Hotels Pvt. Ltd. etc. for placement opportunities, ensuring graduates are well-prepared for the job market. The university has Entrepreneurship and Business Incubation Cell, down town Venture Labs, which supports and guides aspiring entrepreneurs. Soft skills training are provided to both students and faculty members, Internship programs are available for students, and faculty members are encouraged to participate in faculty development programs, trainings, and conferences. AdtU's Career Counseling Wing guides students in making informed career choices,

aligning their career goals with their interests and strengths.

19.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Assam down town University is engaged in continuously evolving the seamless integration of Indian Knowledge System into the curriculum via either the offline, online mode or both. It follows a detailed strategy often comprising of Curriculum Review to identify areas where Indian Knowledge can be seamlessly integrated onto the educational curriculum. Then the finalized curriculum is to be reviewed by subject matter experts both from inside and outside the University. Teacher training, Outreach and awareness, Research and Innovation, Assessment and evaluation are all other strategies that are being implemented to offer a holistic blended learning to the students. Currently Faculty of Humanities and Social Sciences under Performing Arts programme offer variety of courses such as Sociological concepts and Indian Society, Indian Culture and Art, Concept of Hindustani Classical Music/Indian Classical Dance/Drama, Essence of Indian Traditional Knowledge etc. Moreover essence of Indian Traditional Knowledge is offered as an online course on SWAYAM by the Faculty of Engineering & Technology.

b) AdtU has the follows a comprehensive institutional plan (on a need to basis) to train its faculties to provide the classroom delivery in bilingual mode. It comprises of need assessment, language proficiency training, pedagogical training, English language lab, practice sessions, guest lectures and workshops, peer collaboration

c) Owing to the linguistic diversity of the learners in Assam down town University and based on feedback from faculties and learners alike the classroom delivery is already being done in bilingual mode. The University is planning to phase out courses in Indian languages and bilingually based on further feedback from learners and faculties.

d) The institution has undertaken comprehensive and dedicated efforts to preserve and promote various aspects of Indian heritage, including Indian languages, Indian ancient traditional knowledge, Indian arts, Indian culture and traditions,

e) Assam down town University as part of its institutional good practice pertaining to Indian Knowledge System often conducts online cultural events, festivals and seminars that celebrate India's diverse cultural heritage fostering a sense of pride and identity

among the learners. AdtU also emphasizes the study and appreciation of indigenous knowledge systems and their traditional practices showing their relevance in the modern context. Incorporating multimedia elements like videos, infographics and visuals to enhance the learning experience and make cultural concepts more understandable. Blended libraries and repositories of Indian literature, music, art and other historical resources allow the learners to explore the vast Indian Cultural Heritage. Posters and photoframes of various cultural art and dance forms along with brief description can be found throughout the campus.

20.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

i) The institution has implemented comprehensive measures to align its curriculum with Outcome-Based Education (OBE) principles. This approach focuses on defining specific learning outcomes for students to achieve by the end of their academic programs. Initiatives such as learning outcome mapping, collaboration among faculty to establish clear and measurable learning objectives, and curriculum restructuring to emphasize practical application and real-world relevance are part of this transformation. The institution promotes a student-centric approach, encouraging active student engagement and goal-setting. Moreover, stakeholders, including faculty, students, industry experts, and alumni, are actively involved in the OBE implementation process through regular feedback and discussions, ensuring continuous improvement and alignment with their evolving needs.

ii) The institution has implemented various strategies to effectively incorporate Outcome-Based Education (OBE) in its teaching and learning practices, ensuring continuous assessment of students' progress and achievement of learning outcomes. These strategies include competency-based instruction, employing active learning techniques, group projects, case studies, and problem-solving exercises to develop students' practical skills. Continuous formative assessments are used to monitor students' strengths and weaknesses, enabling timely support for their learning needs. Additionally, project-based learning encourages critical thinking, teamwork, and problem-solving abilities, aligning with the application-oriented philosophy of OBE. The institution utilizes learning analytics to track students' performance and engagement, allowing evidence-based improvements in teaching strategies. Moreover, industry integration through guest lectures, workshops, and internships ensures students gain practical exposure, enhancing their employability in line with industry demands.

iii) The institution's notable good practice related to OBE and in alignment with NEP 2020 is the comprehensive implementation of a Learning Outcomes Assessment System. This system surpasses traditional examinations and evaluates students based on demonstrated skills and competencies. It employs a multi-dimensional assessment approach, combining various methods to holistically evaluate students' abilities. Additionally, personalized learning plans cater to individual learning needs, promoting inclusive education. Students maintain skill development portfolios to record progress related to defined learning outcomes. Encouraging a culture of continuous improvement, the institution embraces peer and self-assessment, empowering students to evaluate their progress actively. Furthermore, collaboration with external bodies and industry experts validates the effectiveness of the OBE implementation, ensuring alignment with national and international standards.

In conclusion, the institution's initiatives towards Outcome-Based Education, efforts in teaching and learning practices, and the implementation of a Learning Outcomes Assessment System demonstrate a strong commitment to quality education and student-centric learning. By integrating OBE principles, the institution prepares students to be competent, skillful, and adaptable individuals, ready to excel in their careers and contribute meaningfully to society in alignment with the vision of NEP 2020.

21.Distance education/online education:

a) While AdtU currently does not have a distance education program, there are significant possibilities for offering vocational courses through Open and Distance Learning (ODL) mode in the future. ODL can provide access to vocational education for a wider audience, including working professionals, students from remote areas, and those with other commitments. By leveraging digital platforms and online resources, the institution can design ODL courses that incorporate practical training, simulations, and interactive assessments, allowing students to acquire vocational skills remotely. Additionally, the institution can collaborate with industry partners to facilitate practical training and internships at local centers, ensuring hands-on experience for ODL students. This mode of education can create a flexible and accessible learning environment, aligning with the National Education Policy (NEP) 2020's vision of expanding the reach of quality education.

b) The institution recognizes the significance of technological tools for enhancing teaching-learning activities and has made efforts towards blended learning. Blended learning combines

traditional classroom instruction with online elements, promoting a more dynamic and interactive learning experience. The institution has integrated various technological tools, such as Learning Management Systems (LMS), video conferencing platforms, and multimedia resources, to facilitate online lectures, assignments, and discussions. Faculty members receive training and support to effectively utilize these tools to engage students actively. Additionally, the institution encourages flipped classroom models, where students access instructional content online before attending in-person classes for discussions and practical application. Blended learning allows students to learn at their own pace while benefiting from face-to-face interactions with peers and faculty. These efforts align with NEP 2020's emphasis on digital learning and the integration of technology in education.

Good practices of the institution pertaining to Distance Education/Online Education in view of NEP 2020:

In alignment with NEP 2020, AdtU has demonstrated a forward-thinking approach by considering the possibilities of offering vocational courses through ODL mode. The institution's readiness to explore this avenue showcases its commitment to expanding access to education and reaching diverse learners through flexible learning options. Moreover, the institution's focus on developing and utilizing technological tools for blended learning reflects its adaptability to the changing educational landscape. By incorporating digital elements into the teaching-learning process, AdtU aims to create an enriched and interactive learning environment for students. These proactive initiatives signify the institution's efforts to align with NEP 2020's vision of promoting online education and leveraging technology to enhance the quality of education.

Extended Profile

1.Programme

1.1	**44**
Number of programmes offered during the year:	

File Description	Documents
Data Template	[View File]()

1.2	**8**

Number of departments offering academic programmes	

2.Student	

2.1 Number of students during the year	**4365**

File Description	Documents
Data Template	View File

2.2 Number of outgoing / final year students during the year:	**1169**

File Description	Documents
Data Template	View File

2.3 Number of students appeared in the University examination during the year	**4264**

File Description	Documents
Data Template	View File

2.4 Number of revaluation applications during the year	**0**

3.Academic	

3.1 Number of courses in all Programmes during the year	**1653**

File Description	Documents
Data Template	View File

3.2 Number of full time teachers during the year	**287**

File Description	Documents
Data Template	View File

3.3 Number of sanctioned posts during the year	**256**

File Description	Documents
Data Template	View File

4.Institution

4.1 Number of eligible applications received for admissions to all the Programmes during the year	**3820**

File Description	Documents
Data Template	View File

4.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**993**

File Description	Documents
Data Template	View File

4.3 Total number of classrooms and seminar halls	**203**

4.4 Total number of computers in the campus for academic purpose	**347**

4.5 Total expenditure excluding salary during the year (INR in lakhs)	**3985.13**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the University

All programs have well-defined learning objectives, program outcomes, program-specific outcomes, and course outcomes and are committed to excellence in teaching, research, scholarship, lifelong learning, and community service. The outcomes address local, regional, national, and global issues and aim to prepare students for effective professional practice in social and community services sectors. The Board of Studies, comprising faculty and external subject experts, approves the syllabus of any course after deliberations. Feedback from students and teachers is also taken into account for curriculum changes, enhancements, and upgrades.

File Description	Documents
Upload relevant supporting document	View File

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

15

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.1.3 - Total number of courses having focus on employability/ entrepreneurship/ skill development offered by the University during the year

1.1.3.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

258

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced of the total number of courses across all programs offered during the year

163

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.2.2 - Number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year

18

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All faculties of AdtU have incorporated the fundamental principles of professional ethics and ethical guidelines into their respective programs. This initiative aims to equip students with the necessary knowledge and skills to become responsible professionals who adhere to a code of conduct, exhibit appropriate professional behavior, and interact effectively with clients. Various subjects related to professional ethics, gender equality, and human values have been integrated into the curricula of relevant professions, allowing students to learn about professional ethics and incorporate them into their practice. The University's gender-related courses also cover gender sensitivity issues and provide cross-cultural knowledge on gender equality and women's empowerment. The undergraduate and postgraduate programs include numerous courses that focus on developing human values and professional ethics. Some examples of relevant courses are Ethics Law and Business, Environmental Science, Entrepreneurship and New Venture Creation, and Personality and Personal Skill Development. Through these efforts, Assam down town University has effectively integrated cross-cutting issues relevant to professional ethics, gender, human values, environment, and sustainability into its curriculum.

File Description	Documents
Upload relevant supporting document	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

20

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.3.3 - Total number of students enrolled in the courses under 1.3.2 above

1.3.3.1 - Number of students enrolled in value-added courses imparting transferable and life skills offered during the year

2106

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.3.4 - Number of students undertaking field projects / research projects / internships during the year

859

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.4 - Feedback System

1.4.1 - Structured feedback for design and review of syllabus – semester wise / is received from Students Teachers Employers Alumni

- **Any 3 of the above**

File Description	Documents
Upload relevant supporting document	View File

1.4.2 - Feedback processes of the institution may be classified as follows

- **Feedback collected, analysed and action taken and feedback**

available on website

File Description	Documents
Upload relevant supporting document	[View File](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Demand Ratio

2.1.1.1 - Number of seats available during the year

1890

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

2.1.2 - Total number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policy during the year (Excluding Supernumerary Seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

993

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the studentsand organises special Programmes for advanced learners and slow learners

Assam down town University employs a comprehensive assessment methodology to evaluate the academic performance of its students at the commencement of the programme. This includes terminal examinations, regular class tests, assignments, projects, and other related activities. The outcomes of these evaluations enable the university to categorize students into two groups: advanced learners and slow learners. The university is committed to ensuring that both groups receive adequate support to maximize their potential. To achieve this, specialized coaching and tutorial sessions are

designed and a range of strategies are implemented to bridge the gap between the two groups. These include remedial classes, group study systems, doubt-clearing sessions, academic and personal counseling, bilingual explanations and discussions, and the sharing of lecture notes and course materials. For advanced learners, the university encourages participation in MOOC courses via platforms such as Swayam and NPTEL, and to present papers at in-house and state/national level seminars, conferences, and workshops. Additionally, the university conducts orientation programmes, career counseling, skill development programmes, and foundational courses on personality development to enhance the overall learning experience of the students.

File Description	Documents
Upload relevant supporting document	View File
Link For Additional Information	NA

2.2.2 - Student - Full time teacher ratio during the year

Number of Students	Number of Teachers
4365	287

File Description	Documents
Upload relevant supporting document	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

Experiential learning: AdtU offers experiential learning program such as field work, project work, community service learning, industrial visits, educational tours, and internships. Students gain hands-on experience and knowledge of societal issues through field work, project work, and community service programs. Industrial visits and educational tours enhance interactive and socialization skills, independence, and mental stimulation. Internships provide training from experts in students' field of study and potential careers, fostering expertise, creativity, and cognitive skills.

Participatory Learning:AdtU adopts a student-centered approach to

learning through Participatory Learning. This includes utilizing ICT-enabled tools like audio-visual presentations to make learning interactive, offering various student clubs and organizations to develop teamwork and leadership qualities, and encouraging students to participate in group discussions, role-playing activities, and skill-based add-on courses. Students attend special lectures, seminars, and conferences and participate in wall magazine projects, empowering them to become active learners.

Problem Solving Methodologies: The institution employs problem-solving methodologies such as case studies, question papers set on analysis and reasoning, and research work assigned to final semester students. These methodologies enable students to gain critical thinking, logical reasoning, group dynamics, communication, and practical knowledge, allowing them to develop their problem-solving ability. Research work encourages independent research ideas, in-depth exploration of real issues, original work, and problem-solving skills.

File Description	Documents
Upload relevant supporting document	[View File]()

2.3.2 - Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year

Due to the COVID-19 pandemic, the academic year of 2021-2022 was fully conducted online. The teaching and learning process for the entire session was facilitated by the institution's in-house Learning Management System (LMS) - ERP. Teachers utilized the ERP module to upload recordings of lectures, PDF files, references, attendance of the students, internal assessment marks, term assessment marks, and other relevant materials. Additionally, online classes and webinars were conducted using various platforms, including Google classrooms, Cisco WebEx, and Google Meet. Moreover, faculties utilized various platforms, including Google classrooms, YouTube, e-mails, and Zoom, to communicate, provide course materials and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor, and share information. The university's classrooms are equipped with ICT tools, such as laptops, computers, high-end projectors, audio and video recording media, audio systems, video conferencing halls, video and audio lectures, e-contents, and online communication mediums. Multimedia projectors and presentations, featuring animations and simulations, were also used to improve the effectiveness of the teaching and learning process.

File Description	Documents
Upload relevant supporting document	View File

2.3.3 - Ratio of students to mentor for academic and other related issues during the year

2.3.3.1 - Number of mentors

258

File Description	Documents
Upload relevant supporting document	View File

2.4 - Teacher Profile and Quality

2.4.1 - Total Number of full time teachers against sanctioned posts during the year

287

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.2 - Total Number of full time teachers withPh.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. during the year

116

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.3 - Total teaching experience of full time teachers in the same institution during the year

2.4.3.1 - Total experience of full-time teachers

1053

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.4 - Total number of full time teachers who received awards, recognition, fellowships at State, National, International level from Government/Govt. recognised bodies during the year

9

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

25

2.5.1.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the year

25

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.5.2 - Total number of student complaints/grievances about evaluation against total number appeared in the examinations during the year

0

File Description	Documents
Upload relevant supporting document	View File

2.5.3 - IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution

Assam down town University implements a comprehensive and impartial evaluation process. Each program offered by the university follows a distinct set of Examination Regulations that guide the examination process. The university adopts a continuous evaluation system, and students are evaluated based on their in-semester and end-semester performance. The mode of evaluation for all courses across faculties

follows a 40:60 ratio, where 40% is allocated to in-semester performance, and 60% is given to end-semester performance. Information technology (IT) plays a critical role in the evaluation process, with respective faculties entering the students' scores in the ERP system for answer script evaluation. The system then automatically calculates and updates the grades in the Cumulative Grade Point Average by considering the Semester Grade Point Average. The ERP displays the result sheet after the marks' scrutiny, and students can print their e-mark sheets as needed until the final mark-sheets are issued.

File Description	Documents
Upload relevant supporting document	[View File](#)

2.5.4 - Status of automation of Examination division along with approved Examination Manual

A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - The institution has stated learning outcomes (generic and programme specific)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents

Assam down town University (AdtU) has made its learning outcomes and graduate attributes available on its website. Each department that offers a programme of study displays the program outcomes, program-specific outcomes, course outcomes, structures, and syllabus on the institution's website. The syllabus is prepared and reviewed by the faculty members, subject experts, industry experts, and alumni. The objectives and learning outcomes are documented for the benefit of the students. AdtU has incorporated graduate attributes into all its educational programmes, equipping graduating students with discipline knowledge, critical thinking, problem-solving abilities, communication skills, and digital capability. In addition, each programme offers generic courses to expand the students' knowledge circumference and initiate them into interdisciplinary fields. AdtU offers its students the opportunity to learn effective communication

skills through communication skills programmes offered in their courses and short-term communication skill courses.

File Description	Documents
Upload relevant supporting document	View File

2.6.2 - Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution during the year

The institution evaluates the achievement of Programme outcomes, Programme specific outcomes, and course outcomes through a combination of direct and indirect assessments. The assessment of course outcomes involves evaluating the syllabus coverage, completion of syllabus, continuous evaluation (internal assessment), question paper design, and final results. Programme specific outcomes are measured by aggregating the results of all courses within a particular program for each individual student and then assessing the average performance of all students in that program.

The attainment of programme outcomes is determined by various indicators, including students' progression to higher studies, internship reports, and feedback on training experiences at hospitals and other organizations. Additionally, the institution considers the placement of students in companies and institutions as a measure of attainment. To further gauge the achievement of Programme outcomes, Programme specific outcomes, and course outcomes, feedback from stakeholders such as students, parents, teachers, employees, and alumni is also taken into account by the institution.

File Description	Documents
Upload relevant supporting document	View File

2.6.3 - Number of students passed during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1066

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a web link)

https://adtu.in/student-feedback.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

AdtU has established a robust research policy which is uploaded on the institutional website and implemented. The university places great emphasis on promoting high-quality research among its faculty members and scholars.

Regularly, AdtU disseminates various research opportunities to its academic community. These include fellowships, calls for proposals, nominations for Faculty Development Programs (FDPs), and prestigious awards, fostering a culture of research excellence.

To enhance the quality of qualitative research and expand the available database, the university employs plagiarism detection tools. These tools enable students and faculty to enrich their literature reviews and maintain the integrity of their research.

Furthermore, to support researchers, the university allocates a research budget for grants and provides financial assistance in the form of seed funding (intramural fund) for preliminary research proposals. Moreover, AdtU supports researchers by covering travel expenses associated with attending conferences, seminars, and workshops, including transportation costs and daily allowances.

The institution is committed to continuously updating its research facilities to meet the evolving needs of researchers. The comprehensive research policy, which details the promotion of research, is readily accessible on the institutional website and diligently implemented to facilitate a thriving research environment.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.1.2 - The institution provides seed money to its teachers for research (amount INR in Lakhs)

94.05

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.1.3 - Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year

4

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.1.4 - Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year

2

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.1.5 - Institution has the following facilities to support research Central Instrumentation Centre Animal House/Green House Museum Media laboratory/Studios Business Lab Research/Statistical Databases Moot court Theatre Art Gallery

A. Any 4 or more of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

3.1.6 - Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year

1

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.2 - Resource Mobilization for Research

3.2.1 - Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year (INR in Lakhs)

3,82,300

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.2.2 - Grants for research projects sponsored by the government agencies during the year (INR in Lakhs)

38.04

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.2.3 - Number of research projects per teacher funded by government and non-government agencies during the year

2.78

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

AdtU has established an innovative ecosystem that includes an Incubation Cell and various initiatives aimed at fostering knowledge creation and transfer. The Incubation Cell of AdtU supports young entrepreneurs and start-up founders through pre-incubation, incubation, and financial assistance, enabling them to turn their ideas into successful commercial ventures. The primary goal of the Incubation Cell is to provide students with hands-on entrepreneurial experience, promote innovation within the institute, and offer a comprehensive range of support services, including mentorship, training programs, networking opportunities, and more. Over 30 start-ups have partnered with the Incubation Cell since its creation, many of which have received funding through the in-house funding program or government schemes. The Incubation Cell has formed alliances with various organizations involved in promoting entrepreneurship and start-ups in Assam and the North Eastern Region, including Assam Startup-The Nest, Software Technology Parks of India (STPI), startup accelerator firms, and other incubation centers. The Cell regularly conducts hackathons, ideathons, lectures, workshops, and motivational sessions to identify innovative ideas, foster creative thinking, and support young entrepreneurs in turning their ideas into reality.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

61

3.3.2.1 - Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year

61

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.3.3 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

3.3.3.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

7

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4 - Research Publications and Awards

3.4.1 - The institution ensures implementation of its stated Code of Ethics for research

3.4.1.1 - The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following

A. All of the above

1. Inclusion of research ethics in the research methodology course work
2. Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc)
3. Plagiarism check
4. Research Advisory Committee

File Description	Documents
Upload relevant supporting document	View File

3.4.2 - The institution provides incentives to teachers who receive state, national and international recognitions/awards Commendation and monetary incentive at a University function Commendation and medal at a University function Certificate of honor Announcement in the Newsletter / website

D. Any 1 of the above

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.3 - Number of Patents published/awarded during the year

3.4.3.1 - Total number of Patents published/awarded year wise during the year

13

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.4 - Number of Ph.D's awarded per teacher during the year

3.4.4.1 - How many Ph.D's are awarded during the year

11

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.5 - Number of research papers per teacher in the Journals notified on UGC website during the year

178

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.6 - Number of books and chapters in edited volumes published per teacher during the year

3.4.6.1 - Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year

58

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.7 - E-content is developed by teachers For e- **D. Any 2 of the above**
PG-Pathshala For CEC (Under Graduate) For

SWAYAM For other MOOCs platform For NPTEL/NMEICT/any other Government Initiatives For Institutional LMS

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.8 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

Scopus	Web of Science
0	0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.9 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

Scopus	Web of Science
0	0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

AdtU has implemented a comprehensive Consultancy Policy that includes revenue sharing between the institution and individuals, while also actively encouraging faculty members to engage in consultancy activities. This policy aims to leverage the expertise and skills of AdtU's faculty members and staff, providing them with

opportunities for additional income and enriching their knowledge and experience through collaborations with external entities. It also serves to enhance the reputation of the university by showcasing its talented human resources and their contributions beyond academia. The policy outlines revenue sharing guidelines, with 40% of the net revenue generated from consultancy projects being accounted for as revenue for AdtU, while the remaining 60% may be distributed among the team members involved, considering their respective grades. AdtU's Consultancy Policy serves as a framework to support faculty members in offering their professional services in a responsible and ethical manner, encouraging them to share their tacit knowledge and skills with external organizations, fostering meaningful collaborations and contributing to the growth and development of various sectors beyond the university's purview.

File Description	Documents
Upload relevant supporting document	View File

3.5.2 - Revenue generated from consultancy and corporate training during the year (INR in Lakhs)

3.5.2.1 - Total amount generated from consultancy and corporate training during the year (INR in lakhs)

42.03

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.6 - Extension Activities

3.6.1 - Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the year

AdtU is committed to fostering community engagement through extension activities that promote student awareness of critical social issues and contribute to their overall development. The university's various departments such as Nursing, Social Work, Humanities and Social Sciences, Management, as well as the student communities of the NCC and NSS, play an active role in various outreach programs conducted in nearby villages. These initiatives aim to raise awareness about diverse social issues and provide students with practical platforms to apply their academic knowledge.

As part of the extensive down town Hospital network, which specializes in allied health services, AdtU frequently organizes joint nutrition and health camps in peripheral villages. These camps involve the active participation of both students and faculty members, offering invaluable hands-on experiences. Additionally, the university community enthusiastically engages in initiatives like the Swachh Bharat Abhiyan, blood donation camps, health awareness programs, and charitable donations.

Through these extension activities, AdtU not only creates a positive impact in the neighbouring community but also sensitizes students to social issues and nurtures their holistic development. These endeavors occur consistently throughout the year, providing students with ongoing opportunities to engage with and contribute to their surrounding communities.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.6.2 - Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the year

3.6.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognised bodies during the year

2

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.6.3 - Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.6.4 - Total number of students participating in extension activities listed at 3.6.3 above during the year

584

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

3.7.1.1 - Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

55

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.7.2 - Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the year

16

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.

Assam down town University offers comprehensive infrastructure and

facilities to support teaching and learning. It has 204 spacious classrooms, among which 58 are smart classrooms equipped with modern technology to enhance teaching efficiency. The institution also provides access to 67 laboratories, 3 auditoriums, 9 conference halls, a central library, e-resources, video centre, counseling room, language lab, media lab, CIF lab, and a central workshop. These facilities enable students and faculty to conduct academic and extracurricular activities efficiently.

Moreover, the university ensures that uninterrupted power supply and high-speed internet connectivity is available with dedicated lease lines. It also provides computer equipment, high-end projectors, headphones, and laptops in the classrooms. The institute has seminar halls with audio-visual facilities, which are used for conducting examinations and various academic activities.

The campus also boasts a well-equipped playground, gymnasium, swimming pool, and hostel, which cater to the recreational and accommodation needs of the students. In addition, the institute offers Xerox, stationary stores, grocery, and an ATM facility. These facilities help the students and faculty in their day-to-day academic and non-academic activities. The university's focus on providing a comfortable learning environment with state-of-the-art infrastructure and amenities is an essential aspect of its commitment to quality education.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.1.2 - The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre, auditorium, etc.)

AdtU provides its students with a comprehensive range of sports and cultural facilities that cater to their physical and mental well-being. The university offers a diverse selection of outdoor sports facilities, including basketball, football, footsal and cricket fields, as well as indoor facilities like table tennis, swimming pool and badminton stadiums. Additionally, there is a recreation room for boarders, furnished with carrom, chess, newspapers, and other games, and a sports club that organizes various sports competitions, such as cricket, kabaddi, football, basketball, and swimming.

The campus houses a fitness wellness center with an indoor swimming pool, yoga studio, and gymnasium, which are accessible to both

students and faculty. Special trainers for swimming, yoga, gymnasium are provided. Furthermore, yoga and meditation seminars are held for the student's physical and mental growth.

The university provides cultural facilities, such as an amphitheater, cinema hall, lecture hall, auditorium, where various cultural activities are organized. AdtU has a dance, drama, and music club that organize events, contests, theatre, street plays, workshops, and other activities. Cultural activities are a significant aspect of the university's academic curriculum, and the students actively participate in the institution's cultural activities, which include annual fests, celebrations of national days, and religious festivals.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.1.3 - Availability of general campus facilities and overall ambience

Assam downtown University offers a comprehensive range of services to its students and faculty members. The campus hostels accommodate over 500 students, including two girls' hostels, two boys' hostels, and provision for specially-able people. In addition, a 24x7 pharmacy in Block A provides doctor consultation for general and emergency situations, and an ATM facility is available on campus. The university has a well-stocked stationary departmental store within the campus that offers food staples and household products. The campus has five canteens, each with a unique atmosphere and diverse cuisine, along with a bakery. The university provides excellent transportation, including bus transportation throughout Guwahati, and has separate parking facilities for employees, students, and visitors.

The university is committed to environmental sustainability and maintains a green campus with over 10,000 trees, a garden, and areas designated for fruit and vegetable cultivation. Animal husbandry, including various animals and fishery, is maintained on a dedicated area on campus. The university has installed a solar rooftop power plant, and the energy produced is primarily utilized for captive consumption. A water treatment plant and rainwater harvesting facilities are also available on campus. Overall, the university offers a conducive environment for learning and development while prioritizing sustainability and student well-being.

File Description	Documents
Upload relevant supporting document	View File

4.1.4 - Total expenditure excluding salary for infrastructure augmentation during the year (INR in Lakhs)

1760.07

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

Assam down town University Library is known as Hari Narayan DuttaBaruah (HNDB) Central Library and is fully automated.The library provides online search and photostat facilities, inter-library loan services, and a common reading hall with a capacity of 120 people. Standard Operating Procedures have been established to prevent plagiarism, and URKUND software is used to check for plagiarism. Additionally, the library offers reference and referral services, newspaper clipping services, and several sections, including circulation, reference, new arrivals, internet, general, and thesis and dissertation sections. Overall, the library is a valuable resource for students and faculty, providing a diverse range of resources and services to support learning and research. The library facilitates students by providing categorized sections .ie. Curricular section, Reference section, New Arrival section, Bongo-Bondhu section, Thesis and Dissertation section, Internet section, General Section. There are e-resource portals such as DeLNET, J-Gate and NDLI

File Description	Documents
Upload relevant supporting document	View File

4.2.2 - Institution has subscription for e-Library resources Library has regular subscription for the following: e – journals e-books e-ShodhSindhu Shodhganga Databases

A. Any 4 or all of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

4.2.3 - Annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the year (INR in Lakhs)

89.07

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

4.2.4 - Number of usage of library by teachers and students per day (foot falls and login data for online access)

180

File Description	Documents
Upload relevant supporting document	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Number of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities during the year

126

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

4.3.2 - Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility

The institution has an IT policy that includes making appropriate budgetary provisions and updating its IT facilities, including the Wi-Fi facility. The available bandwidth for internet connection is 110 MBPS/GBPS. The budgetary provisions cover facilities for e-content development, e-learning, e-knowledge, e-learning centers, and upgrading IT infrastructure in computer labs, browsing centers, computer centers, departments, and offices. The institution also

provides facilities such as printouts, Xerox, smart classrooms, projectors, video recording systems, audio systems, and media labs, all of which can be availed by faculties and students.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.3.3 - Student - Computer ratio during the year

Number of students	Number of Computers available to students for academic purposes
4235	347

4.3.4 - Available bandwidth of internet connection in the Institution (Leased line)

- 50 MBPS - 250 MBPS

File Description	Documents
Upload relevant supporting document	[View File](#)

4.3.5 - Institution has the following Facilities for e-content development Media centre Audio visual centre Lecture Capturing System(LCS) Mixing equipment's and softwares for editing

A. All of the above

File Description	Documents
Upload relevant supporting document	[View File](#)
Upload the data template	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Total expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the year

222506656

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Assam downtown University follows a Standard Operating Procedure (SOP) for maintaining and utilizing its physical, academic, and support facilities. These facilities include a laboratory, sports complex, IT infrastructure, smart classrooms, guest house, auditoriums, amphitheatre, and conference room. The University has a centralized mechanical workshop and trainers for activities like yoga, swimming, and gymnasiums. The maintenance of these facilities is carried out by the in-house IT team, electricians, and carpenters. The University's repair and maintenance budget covers the cost of maintenance.

The University also allows external agencies and organizations to use some of its facilities like the auditorium and amphitheatre for a fee. The sports complex facilities, such as the swimming pool, yoga center, and gymnasium, can also be availed on payment.

Assam downtown University has established systems and procedures for maintaining and utilizing its physical, academic, and support facilities. These facilities include the library, laboratory, sports complex, computers, and classrooms, among others. The University's maintenance and utilization processes are standardized, and the facilities are maintained in good condition. The University's repair and maintenance budget covers the cost of maintenance, and external agencies and organizations.

File Description	Documents
Upload relevant supporting document	[View File](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Total number of students benefited by scholarships and free ships provided by the institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)

767

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.2 - Total number of students benefited by career counselling and guidance for competitive examinations offered by the Institution during the year

1662

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) Awareness of trends in technology

A. All of the above

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.4 - The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organisation wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

- **All of the above**

File Description	Documents
Upload relevant supporting document	[View File](#)

5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government

examinations) during the year

`5`

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.2.2 - Total number of placement of outgoing students during the year

`114`

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.2.3 - Number of recently graduated students who have progressed to higher education (previous graduating batch) during the year

`207`

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter -university/state/national/international events (award for a team event should be counted as one) during the year

`9`

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.3.2 - Presence of Student Council and its activities for institutional development and student welfare

`At Assam down town University, there is no official student council in place. However, both students and faculty members are actively`

involved in the university's decision-making processes. The institution has established a Faculty Level Student Affair Committee that comprises representatives from both students and faculty. The nominated students provide suggestions on academic matters to the relevant department, which are then discussed in the respective board of studies for further consideration and implementation.

The university welcomes and takes into account feedback from students on academic administration and hostel facilities, with a view to making positive improvements. Co-curricular and extracurricular activities are entirely organized by student teams, working closely with faculty members. The university has set up student hostel and mess committees to ensure regular functioning and maintain transparency.

Students are also involved in organizing industry advisory meetings, placement activities, and institutional social responsibility initiatives. Moreover, there are various clubs on campus, including the Drama Club and Sports Club, where students are actively engaged and participate.

File Description	Documents
Upload relevant supporting document	View File

5.3.3 - Number of sports and cultural events / competitions organised by the institution during the year

38

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association/Chapters (registered and functional)contributes significantly to the development of the institution through financial and other support services during the year

Assam down town University has an Alumni Association Co-ordination Committee, which is responsible for undertaking activities that contribute to the development of the institution. Through these activities, the committee seeks to connect alumni with the university and support current students. The committee organizes webinars, seminars, workshops, and other engagement programs to help

alumni and students interact and share knowledge and experiences. Distinguished alumni who are experts in specific fields contribute their expertise to these programs.

The committee is also committed to contributing to nation-building and the well-being of society through its activities. It actively participates in social initiatives such as blood donation drives, nutrition and health camps, Swachh Bharat Abhiyan programs, health awareness programs, and donations of clothes, books, and other essentials to neighboring villages adopted by AdtU. The committee also makes monetary contributions to these social initiatives.

In addition, the alumni association sponsors events and programs held at the university, providing support and encouragement to current students. The committee works to establish connections with influential alumni, which helps to build the university's reputation and provides opportunities for students to network, receive recommendations, and secure placements and job opportunities.

File Description	Documents
Upload relevant supporting document	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   A. ? 5Lakhs

File Description	Documents
Upload relevant supporting document	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance

AdtU has a clearly stated vision and mission which are reflected in its academic and administrative governance. The University's vision and mission are reflected in the academic spheres through the continuous upgradation of teaching and learning process and institutionalization of OBE. Career Counseling and professional guidance are provided through 'Mentoring and Counseling Cell' to assist students in achieving their academic and career goals. For excellence in research, Directorate of Research and Innovation was established which supports research publications, consultancy

services, promotion of national and international conferences, seminars, workshops, IPR, patents. It also promotes government sponsored research projects, internally funded projects on areas focusing on regional problems, thus reflecting its emphasis on research and development to tackle local and regional issues. To fulfill the vision of creating professional leaders, Training and Development Cell was established which helps impart soft skills, IT skills, etc. that shall transform students into professional leaders. To promote entrepreneurship development through innovation and incubation AdtU established an incubation cell known as down town venture Labs. Besides in pursuit of excellence in its infrastructure AdtU has built state-of-art-facilities for both academic and extracurricular activities.

File Description	Documents
Upload relevant supporting document	View File

6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution has a decentralized and participatory management approach, aligning with their belief in collective leadership and democratic values. The institution has a well-structured hierarchy to ensure effective management. In this system, day-to-day governance is facilitated through committee-based decision-making.

Teachers are represented in administrative committees, and statutory officers from administration and finance actively participate in academic committees. This inclusive approach ensures that these committees receive valuable inputs, leading to well-informed decisions and recommendations, which are then translated into actionable plans.

To monitor and enhance the governance of the University's activities, the leadership regularly conducts review meetings for various committees. Through these meetings, significant improvements have been implemented to enhance the University's functioning.

File Description	Documents
Upload relevant supporting document	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed

One of the successfully implemented activities in line with the University's strategic plan is the digitization of the teaching and learning process. The University aims to refine and digitize the academic planning process, and has achieved this objective by using advanced and innovative teaching tools such as ICT-enabled tools like ERP and PRAN.

The University provides high-speed internet to all departments, administrative offices, campus hostels, and libraries. The library offers academic and scholarly materials such as e-contents, e-research journals, papers, and more, which can be accessed from anywhere via the e-portal of the library. The institution also provides various e-resources portals like DeLNET, JGATE, NDLI, etc.

To further achieve its goals, the institution has made it mandatory for students to undergo e-learning courses, after which they receive an e-certificate. AdtU has more than 10 smart classrooms and 55+ ICT-enabled classrooms that include various ICT tools such as laptops, computers, high-end projectors, audio-video recording mediums, video conferencing halls, video and audio lectures, e-contents, and online communication mediums.

Due to its outstanding efforts towards academic digitization, AdtU has been awarded a certificate of "E-Learning Excellence for Academic Digitization" by QS IGAUGE.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Assam down town University has a decentralized and participative management. Various statutory bodies has been constituted for effective functioning of the institution such as the Faculty Advisory Committee, Departmental Advisory Committee, Board of Studies,University Research Council, Faculty Research Council,IQAC,External project review Committee,Internal Project review committee,Examination committee,Student affair & student Committee,Faculty Level students' affair committee,Placement Committee,Faculty Level placement committee, Steering Committee (Quality Circles), Quality Circles,Anti ragging cell, Purchase Committee, Internal compliance Committee,Legal Compliance Committee, Disciplinary action Committee, Grievance Redressal Committee, Campus development & management Committee.

The university places a strong emphasis on accountability, achieved through regular academic audits, performance evaluations of faculty, and gathering feedback from various stakeholders. The administrative structure is well-established, with the Vice Chancellor at the helm, supported by the Registrar, Controller of Examination, and Dean of Studies. The academic programs are categorized into six faculties under the regular mode, each headed by a Dean responsible for their respective faculties. In terms of faculty recruitment, the university adheres to the guidelines set by the University Grants Commission (UGC) and has a clear policy for promotions within the faculty.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.2.3 - Institution Implements e-governance in its areas of operations

6.2.3.1 - e-governance is implemented covering following areas of operation   A. All of the above

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff

The University offers several welfare measures to both teaching and non-teaching staff. These include interest-free loans, medical insurance, financial incentives for attending conferences, training programs, workshops, and reimbursements for official work conveyance. Staff welfare schemes, duty leave, and maternity leave of 6 months with full pay are also available. Additionally, teaching staff may avail incentives for publishing research papers. Both teaching and non-teaching staff have access to free health check-ups at the university health center and physiotherapy clinic. The University also provides a crèche for teaching and non-teaching

staff, as well as a departmental store.

Furthermore, AdtU has established MoUs with other universities, allowing for a faculty exchange program. The University conducts an annual performance appraisal for each employee, which is carried out after one year of service. This confidential system helps in assessing and evaluating the employee's performance, strengths, and weaknesses, and is aimed at improving the individual and the institution as a whole.

File Description	Documents
Upload relevant supporting document	View File

6.3.2 - Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

6.3.3 - Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the year

30

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

6.3.4 - Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the year(Professional Development Programmes, Orientation / Induction Programmes Refresher Course, Short Term Course)

81

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Assam down town University utilizes funds sanctioned by the University through its Finance Committee and Accounts Department, which are staffed by a team of officials responsible for ensuring the effective and efficient utilization of the University's revenue. Additionally, an external audit is conducted annually by the Finance Department. The University prepares an annual budget and conducts analysis at the end of each year to assist with budget preparation for the following year. The primary source of resource mobilization for the University is student fees, with additional revenue generated from sales proceeds of university canteens. Furthermore, the University receives funds from government grants, students' sponsorship, and infrastructure development, donations from individuals and organizations, small funds from government research projects, consultancy, and corporate training.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.4.2 - Funds / Grants received from government bodies during the year for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)

34.41

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.4.3 - Funds / Grants received from non-government bodies, individuals,philanthropists during the year for development and maintenance of infrastructure (not covered under Criteria III and V)(INR in Lakhs)

157.43

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.4.4 - Institution conducts internal and external financial audits regularly

The Finance Accounts Officer and the Purchase Officer of the university conduct a monthly review of the state of accounts and its variances. Additionally, the university has engaged a group of computer management software professionals to monitor and audit the software system regularly. Internal auditors also audit the accounts every six months, while software system auditors perform monthly audits. Prompt corrective measures are taken in response to any objections or observations raised by the internal auditors and software system audit.

Assam Down Town University has appointed M/s Apurba Banerjee Co. as both the statutory and internal auditors to conduct regular internal and external financial audits. The firm diligently audits the university's accounts on a regular basis. External auditors carry out their audit work for the final preparation of the Annual report and filing of statutory returns on a yearly basis.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

The Internal Quality Assessment Cell at AdtU is instrumental in implementing quality assurance strategies and processes within the institution. To ensure effective teaching and learning, the IQAC undertakes various initiatives to evaluate and enhance the quality of education. One of its primary tasks is conducting management review meetings to assess the progress of quality management systems, identify risks and opportunities, and plan for the institution's future. The IQAC also conducts both internal and external audits of academic and administrative departments to ensure adherence to quality standards. Feedback from faculty and students is highly valued by the IQAC, as it is seen as crucial for continuous improvement.

Furthermore, the IQAC supports faculty members through the organization of development programs, workshops, seminars, and other training activities to augment their skills and knowledge. These initiatives foster a culture of continuous learning and improvement among the faculty, ultimately benefiting the students.

In conclusion, the IQAC at AdtU takes significant measures to promote quality assurance and improvement within the institution. By conducting audits, gathering feedback, and providing faculty development programs, the IQAC strives to maintain and enhance the quality of education offered to the students.

File Description	Documents
Upload relevant supporting document	View File

6.5.2 - Institution has adopted the following for Quality assurance Academic Administrative Audit (AAA) and follow up action taken Confernces, Seminars, Workshops on quality conducted Collaborative quality initiatives with other institution(s) Orientation programme on quality issues for teachers and studens Participation in NIRF Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)   A. Any 5 or all of the above

File Description	Documents
Upload the data template	View File
Upload relevant supporting documnent	View File

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives(second and subsequent cycles)

Throughout the year, AdtU has embraced a decentralized and participatory management approach, fostering collective leadership and democratic values. Committee-based decision-making facilitates day-to-day governance, ensuring well-informed decisions and actionable plans. Teachers actively participate in administrative committees, and statutory officers contribute to academic committees, promoting inclusivity.

Research has flourished with increased Scopus-indexed paper publications and successful acquisition of internal and external grants. In academics, new and relevant courses have been introduced, and digital tools are integrated into teaching, learning, and administration. Most classrooms are ICT-enabled, and ERP streamlines administrative processes. SWAYAM-NPTEL courses encourage credit transfers.

A well-defined evaluation process maintains fairness and transparency, with IT integration since 2018. The grading system is automated, computing CGPA from SGPA for each semester, and results are available through ERP.

AdtU provides ample facilities for teaching, learning, sports, culture, health, and general amenities, fostering a holistic environment. The university's commitment to incremental improvements in various domains ensures overall quality and progressive growth. Review meetings strengthen governance, facilitating significant enhancements in the institution's functioning.

File Description	Documents
Upload relevant supporting document	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Assam down town University prioritizes gender equality and inclusivity in its academic and administrative leadership, with over 50% of top positions lead by females. The university has a robust Gender Equity Policy and an annual Gender Sensitization Plan to ensure a dignified environment for all employees, irrespective of gender..

In line with its commitment to ensuring a safe and respectful workplace, AdtU has established an Internal Complaints Committee (ICC) for the Prevention of Sexual Harassment (POSH). The entire campus is under surveillance, and stringent security measures at all entry points prevent unauthorized access. Female security guards, wardens, and housekeeping staff contribute to the university's goal of fostering a gender-bias-free ecosystem.

AdtU offers dedicated women's common rooms with sanitary amenities and special seating for pregnant employees, alongside a daycare center for their children.

The university actively organizes various women and gender-specific activities, including webinars, seminars, health camps, and dramas. Examples include health camps for women and children, webinars addressing queer issues and creating safe queer spaces, and performances like the drama "Naari" in celebration of International Women's Day. These initiatives underscore AdtU's commitment to

gender equality and women's empowerment.

File Description	Documents
Upload relevant supporting document	[View File](#)
Annual gender sensitization action plan(s)	https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2023/10/09/728652743.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common rooms d. Daycare Centre e. Any other relevant information	https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2023/10/09/1994700696.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

AdtU has waste management policy in place to safely handle different categories of waste generated inside the campus. To handle biodegradable solid waste the University has constructed vermicompost pit, Biogas plant and discarded and edible food items are fed to pig and emu bird enclosures located within the campus. To handle non-biodegradable solid waste the University has MOA with an NGO for proper and safe disposal. To ensure proper segregation blue and green coloured bins are placed across the campus

To handle liquid waste the University has various toilets, washrooms and lavaratories wherein the waste is properly channeled through storm sewers and drains throughout the campus. The university also has Sewage storage tanks located throughout the campus.

To handle biomedical waste as per policy red coloured waste bins are located at proper locations and needle disposable machines are also placed at medical labs to ensure safe disposal. To handle E-waste, the University has an MOU with a third party for its safe disposal. Concept of urban mining is also promoted.

Vermicompost and Biogas plant serve as the primary waste management system of the University.

Hazardous chemicals are disposed of after treatment into the sewer channels and wash drains of the University. No radioactive waste is generated inside the AdtU campus.

File Description	Documents
Upload relevant supporting document	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Upload relevant supporting document	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Upload relevant supporting document	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

C. Any 2 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment Ramps/lifts for easy access to classrooms and centres. Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software,mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words)

Assam down town University ecosystem is a melting pot of various cultures, communities, religions, ethnicities, language and various other diversities coexisting and learning in a tolerant and harmonious attitude. The faculties also come from various backgrounds from across the country belonging to different religious and socio-economic backgrounds. The University has students from all the seven sisters' state of North East as well as nearby friendly foreign nations. The University has taken great strides in training

and grooming of its faculties to ensure they do not indulge in any talk, speeches, debates or any such activity based on religious, political, right wing, extremism etc with the students. The students are also groomed from time to time through various seminars and motivational talks to inculcate tolerant and harmonious behaviour towards the fellow members of the AdtU ecosystem and to the society in general. For this, AdtU has special personality development trainers both internal and externals who conduct such sessions from time to time. The faculties are also mandated to undergo Faculty Development Programmes (FDP) wherein they are groomed to behave responsibly and professionally. Any untoward incident or behaviors of any such kind is immediately reported and action is taken as per the Code of Conduct policy that the University has in place.

File Description	Documents
Upload relevant supporting document	[View File]()

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Assam down town University was setup with the vision to follow the Article 21 A of the Indian Constitution i.e The Right to Education. The University further expands it to "Right to Quality Education" for future generations of the North Eastern region. To sensitize the students about the constitutional obligation through the curriculum, credit papers are provided to UG students on The Constitution of India and Essence of Indian Traditional Knowledge. The University also sensitizes its students and employees through various extracurricular activities such as debates, webinars, seminars etc on national topics pre and post independence. Most importantly, the University commemorates important days such as Independence Day, Republic Fay, National Voters Day, and Martyr's Day etc wherein the students and employees alike are mandated to start any event with 'The Preamble of India. Students are motivated to inculcate values wherein they have the better sense of always upholding the dignity and sovereignty of the nation, to always respect the National Flag and the National Anthem and most importantly to cherish the freedom for which all our forefathers had struggled their lives. These initiatives will surely help in the long run to ensure every students coming out from AdtU will be a socially and morally defined personality.

7.1.10 - The Institution has a prescribed code   All of the above
of conduct for students, teachers,
administrators and other staff and conducts

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Assam down town University actively participates in commemorating national and international events, emphasizing the significance of preserving and safeguarding our national identity and culture. The institution aims to sensitize young minds about our rich values. Various national and international holidays are observed to promote social values and acknowledge the contributions of national heroes within the university community.

The university organizes events for national festivals and the birth or death anniversaries of prominent Indian figures, including Gandhi Jayanti, Teachers Day, Children's Day, Netaji Divas, Rastriya Ekta Divas, and Kargil Divas, among others. Additionally, the institution celebrates international occasions like International Women's Day, World Aids Day, World Pharmacist Day, World Blood Donor Day, World Environment Day, and World Water Day. It also actively participates in initiatives like Swachh Bharat Abhiyan, engaging in cleanliness drives and plantation campaigns.

Each year, the university prepares an academic calendar well in advance, outlining the events and celebrations to be organized by the responsible faculties. These efforts reflect the university's commitment to promoting cultural awareness and instilling a sense of pride in the national heritage among its students and staff.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the University

All programs have well-defined learning objectives, program outcomes, program-specific outcomes, and course outcomes and are committed to excellence in teaching, research, scholarship, lifelong learning, and community service. The outcomes address local, regional, national, and global issues and aim to prepare students for effective professional practice in social and community services sectors. The Board of Studies, comprising faculty and external subject experts, approves the syllabus of any course after deliberations. Feedback from students and teachers is also taken into account for curriculum changes, enhancements, and upgrades.

File Description	Documents
Upload relevant supporting document	[View File](#)

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

15

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

1.1.3 - Total number of courses having focus on employability/ entrepreneurship/ skill development offered by the University during the year

1.1.3.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

258

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced of the total number of courses across all programs offered during the year

163

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.2.2 - Number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year

18

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All faculties of AdtU have incorporated the fundamental principles of professional ethics and ethical guidelines into their respective programs. This initiative aims to equip students with the necessary knowledge and skills to become responsible professionals who adhere to a code of conduct, exhibit appropriate professional behavior, and interact effectively with clients. Various subjects related to professional ethics, gender equality, and human values have been integrated into the curricula of relevant professions, allowing students to learn about professional ethics and incorporate them into their practice. The University's gender-related courses also cover gender sensitivity issues and provide cross-cultural knowledge on gender equality and women's empowerment. The undergraduate and

postgraduate programs include numerous courses that focus on developing human values and professional ethics. Some examples of relevant courses are Ethics Law and Business, Environmental Science, Entrepreneurship and New Venture Creation, and Personality and Personal Skill Development. Through these efforts, Assam down town University has effectively integrated cross-cutting issues relevant to professional ethics, gender, human values, environment, and sustainability into its curriculum.

File Description	Documents
Upload relevant supporting document	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

20

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.3.3 - Total number of students enrolled in the courses under 1.3.2 above

1.3.3.1 - Number of students enrolled in value-added courses imparting transferable and life skills offered during the year

2106

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.3.4 - Number of students undertaking field projects / research projects / internships during the year

859

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.4 - Feedback System

1.4.1 - Structured feedback for design and review of syllabus – semester wise / is received from Students Teachers Employers Alumni

- **Any 3 of the above**

File Description	Documents
Upload relevant supporting document	View File

1.4.2 - Feedback processes of the institution may be classified as follows

- **Feedback collected, analysed and action taken and feedback available on website**

File Description	Documents
Upload relevant supporting document	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Demand Ratio

2.1.1.1 - Number of seats available during the year

1890

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.1.2 - Total number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policy during the year (Excluding Supernumerary Seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

993

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the studentsand organises special Programmes for advanced learners and slow learners

Assam down town University employs a comprehensive assessment methodology to evaluate the academic performance of its students at the commencement of the programme. This includes terminal examinations, regular class tests, assignments, projects, and other related activities. The outcomes of these evaluations enable the university to categorize students into two groups: advanced learners and slow learners. The university is committed to ensuring that both groups receive adequate support to maximize their potential. To achieve this, specialized coaching and tutorial sessions are designed and a range of strategies are implemented to bridge the gap between the two groups. These include remedial classes, group study systems, doubt-clearing sessions, academic and personal counseling, bilingual explanations and discussions, and the sharing of lecture notes and course materials. For advanced learners, the university encourages participation in MOOC courses via platforms such as Swayam and NPTEL, and to present papers at in-house and state/national level seminars, conferences, and workshops. Additionally, the university conducts orientation programmes, career counseling, skill development programmes, and foundational courses on personality development to enhance the overall learning experience of the students.

File Description	Documents
Upload relevant supporting document	View File
Link For Additional Information	NA

2.2.2 - Student - Full time teacher ratio during the year

Number of Students	Number of Teachers
4365	287

File Description	Documents
Upload relevant supporting document	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

Experiential learning: AdtU offers experiential learning program such as field work, project work, community service learning, industrial visits, educational tours, and internships. Students gain hands-on experience and knowledge of societal issues through field work, project work, and community service programs. Industrial visits and educational tours enhance interactive and socialization skills, independence, and mental stimulation. Internships provide training from experts in students' field of study and potential careers, fostering expertise, creativity, and cognitive skills.

Participatory Learning: AdtU adopts a student-centered approach to learning through Participatory Learning. This includes utilizing ICT-enabled tools like audio-visual presentations to make learning interactive, offering various student clubs and organizations to develop teamwork and leadership qualities, and encouraging students to participate in group discussions, role-playing activities, and skill-based add-on courses. Students attend special lectures, seminars, and conferences and participate in wall magazine projects, empowering them to become active learners.

Problem Solving Methodologies: The institution employs problem-solving methodologies such as case studies, question papers set on analysis and reasoning, and research work assigned to final semester students. These methodologies enable students to gain critical thinking, logical reasoning, group dynamics, communication, and practical knowledge, allowing them to develop their problem-solving ability. Research work encourages independent research ideas, in-depth exploration of real issues, original work, and problem-solving skills.

File Description	Documents
Upload relevant supporting document	View File

2.3.2 - Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year

Due to the COVID-19 pandemic, the academic year of 2021-2022 was fully conducted online. The teaching and learning process for the entire session was facilitated by the institution's in-house Learning Management System (LMS) - ERP. Teachers utilized the ERP module to upload recordings of lectures, PDF files, references, attendance of the students, internal assessment marks, term assessment marks, and other relevant materials. Additionally, online classes and webinars were conducted using various platforms, including Google classrooms, Cisco WebEx, and Google Meet. Moreover, faculties utilized various platforms, including Google classrooms, YouTube, e-mails, and Zoom, to communicate, provide course materials and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor, and share information. The university's classrooms are equipped with ICT tools, such as laptops, computers, high-end projectors, audio and video recording media, audio systems, video conferencing halls, video and audio lectures, e-contents, and online communication mediums. Multimedia projectors and presentations, featuring animations and simulations, were also used to improve the effectiveness of the teaching and learning process.

File Description	Documents
Upload relevant supporting document	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues during the year

2.3.3.1 - Number of mentors

258

File Description	Documents
Upload relevant supporting document	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Total Number of full time teachers against sanctioned posts during the year

287

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.2 - Total Number of full time teachers withPh.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. during the year

116

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.3 - Total teaching experience of full time teachers in the same institution during the year

2.4.3.1 - Total experience of full-time teachers

1053

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.4 - Total number of full time teachers who received awards, recognition, fellowships at State, National, International level from Government/Govt. recognised bodies during the year

9

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

25

2.5.1.1 - Number of days from the date of last semester-end/ year- end examination till the

declaration of results year wise during the year

25

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.5.2 - Total number of student complaints/grievances about evaluation against total number appeared in the examinations during the year

0

File Description	Documents
Upload relevant supporting document	View File

2.5.3 - IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution

Assam down town University implements a comprehensive and impartial evaluation process. Each program offered by the university follows a distinct set of Examination Regulations that guide the examination process. The university adopts a continuous evaluation system, and students are evaluated based on their in-semester and end-semester performance. The mode of evaluation for all courses across faculties follows a 40:60 ratio, where 40% is allocated to in-semester performance, and 60% is given to end-semester performance. Information technology (IT) plays a critical role in the evaluation process, with respective faculties entering the students' scores in the ERP system for answer script evaluation. The system then automatically calculates and updates the grades in the Cumulative Grade Point Average by considering the Semester Grade Point Average. The ERP displays the result sheet after the marks' scrutiny, and students can print their e-mark sheets as needed until the final mark-sheets are issued.

File Description	Documents
Upload relevant supporting document	View File

2.5.4 - Status of automation of Examination | **A. 100% automation of entire**

division along with approved Examination Manual	division & implementation of Examination Management System (EMS)

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.6 - Student Performance and Learning Outcomes

2.6.1 - The institution has stated learning outcomes (generic and programme specific)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents

Assam down town University (AdtU) has made its learning outcomes and graduate attributes available on its website. Each department that offers a programme of study displays the program outcomes, program-specific outcomes, course outcomes, structures, and syllabus on the institution's website. The syllabus is prepared and reviewed by the faculty members, subject experts, industry experts, and alumni. The objectives and learning outcomes are documented for the benefit of the students. AdtU has incorporated graduate attributes into all its educational programmes, equipping graduating students with discipline knowledge, critical thinking, problem-solving abilities, communication skills, and digital capability. In addition, each programme offers generic courses to expand the students' knowledge circumference and initiate them into interdisciplinary fields. AdtU offers its students the opportunity to learn effective communication skills through communication skills programmes offered in their courses and short-term communication skill courses.

File Description	Documents
Upload relevant supporting document	View File

2.6.2 - Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution during the year

The institution evaluates the achievement of Programme outcomes, Programme specific outcomes, and course outcomes through a combination of direct and indirect assessments. The assessment of course outcomes involves evaluating the syllabus coverage, completion of syllabus, continuous evaluation (internal assessment), question paper design, and final results. Programme

specific outcomes are measured by aggregating the results of all courses within a particular program for each individual student and then assessing the average performance of all students in that program.

The attainment of programme outcomes is determined by various indicators, including students' progression to higher studies, internship reports, and feedback on training experiences at hospitals and other organizations. Additionally, the institution considers the placement of students in companies and institutions as a measure of attainment. To further gauge the achievement of Programme outcomes, Programme specific outcomes, and course outcomes, feedback from stakeholders such as students, parents, teachers, employees, and alumni is also taken into account by the institution.

File Description	Documents
Upload relevant supporting document	View File

2.6.3 - Number of students passed during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1066

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a web link)

https://adtu.in/student-feedback.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

AdtU has established a robust research policy which is uploaded on the institutional website and implemented. The university

places great emphasis on promoting high-quality research among its faculty members and scholars.

Regularly, AdtU disseminates various research opportunities to its academic community. These include fellowships, calls for proposals, nominations for Faculty Development Programs (FDPs), and prestigious awards, fostering a culture of research excellence.

To enhance the quality of qualitative research and expand the available database, the university employs plagiarism detection tools. These tools enable students and faculty to enrich their literature reviews and maintain the integrity of their research.

Furthermore, to support researchers, the university allocates a research budget for grants and provides financial assistance in the form of seed funding (intramural fund) for preliminary research proposals. Moreover, AdtU supports researchers by covering travel expenses associated with attending conferences, seminars, and workshops, including transportation costs and daily allowances.

The institution is committed to continuously updating its research facilities to meet the evolving needs of researchers. The comprehensive research policy, which details the promotion of research, is readily accessible on the institutional website and diligently implemented to facilitate a thriving research environment.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.1.2 - The institution provides seed money to its teachers for research (amount INR in Lakhs)

94.05

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.1.3 - Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year

4

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.1.4 - Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year

2

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.1.5 - Institution has the following facilities to support research Central Instrumentation Centre Animal House/Green House Museum Media laboratory/Studios Business Lab Research/Statistical Databases Moot court Theatre Art Gallery	**A. Any 4 or more of the above**

File Description	Documents
Upload relevant supporting document	View File

3.1.6 - Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year

1

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.2 - Resource Mobilization for Research

3.2.1 - Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year (INR in Lakhs)

3,82,300

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.2.2 - Grants for research projects sponsored by the government agencies during the year (INR in Lakhs)

38.04

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.2.3 - Number of research projects per teacher funded by government and non-government agencies during the year

2.78

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

AdtU has established an innovative ecosystem that includes an Incubation Cell and various initiatives aimed at fostering knowledge creation and transfer. The Incubation Cell of AdtU supports young entrepreneurs and start-up founders through pre-incubation, incubation, and financial assistance, enabling them to turn their ideas into successful commercial ventures. The primary goal of the Incubation Cell is to provide students with hands-on entrepreneurial experience, promote innovation within the institute, and offer a comprehensive range of support services, including mentorship, training programs, networking opportunities, and more. Over 30 start-ups have partnered with the Incubation Cell since its creation, many of which have

received funding through the in-house funding program or government schemes. The Incubation Cell has formed alliances with various organizations involved in promoting entrepreneurship and start-ups in Assam and the North Eastern Region, including Assam Startup-The Nest, Software Technology Parks of India (STPI), startup accelerator firms, and other incubation centers. The Cell regularly conducts hackathons, ideathons, lectures, workshops, and motivational sessions to identify innovative ideas, foster creative thinking, and support young entrepreneurs in turning their ideas into reality.

File Description	Documents
Upload relevant supporting document	View File

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

61

3.3.2.1 - Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year

61

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.3.3 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

3.3.3.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

7

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4 - Research Publications and Awards

3.4.1 - The institution ensures implementation of its stated Code of Ethics for research

3.4.1.1 - The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following 1. **Inclusion of research ethics in the research methodology course work** 2. **Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc)** 3. **Plagiarism check** 4. **Research Advisory Committee**	A. All of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

3.4.2 - The institution provides incentives to teachers who receive state, national and international recognitions/awards Commendation and monetary incentive at a University function Commendation and medal at a University function Certificate of honor Announcement in the Newsletter / website	D. Any 1 of the above

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.4.3 - Number of Patents published/awarded during the year

3.4.3.1 - Total number of Patents published/awarded year wise during the year

13

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.4.4 - Number of Ph.D's awarded per teacher during the year

3.4.4.1 - How many Ph.D's are awarded during the year

11

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.5 - Number of research papers per teacher in the Journals notified on UGC website during the year

178

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.6 - Number of books and chapters in edited volumes published per teacher during the year

3.4.6.1 - Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year

58

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.7 - E-content is developed by teachers For e-PG-Pathshala For CEC (Under Graduate) For SWAYAM For other MOOCs platform For NPTEL/NMEICT/any other Government Initiatives For Institutional LMS	D. Any 2 of the above

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.8 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

Scopus	Web of Science
0	0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.9 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

Scopus	Web of Science
0	0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

AdtU has implemented a comprehensive Consultancy Policy that includes revenue sharing between the institution and individuals, while also actively encouraging faculty members to engage in consultancy activities. This policy aims to leverage the expertise and skills of AdtU's faculty members and staff, providing them with opportunities for additional income and enriching their knowledge and experience through collaborations with external entities. It also serves to enhance the reputation of the university by showcasing its talented human resources and their contributions beyond academia. The policy outlines revenue sharing guidelines, with 40% of the net revenue generated from consultancy projects being accounted for as revenue for AdtU, while the remaining 60% may be distributed among the team members involved, considering their respective grades. AdtU's Consultancy

Policy serves as a framework to support faculty members in offering their professional services in a responsible and ethical manner, encouraging them to share their tacit knowledge and skills with external organizations, fostering meaningful collaborations and contributing to the growth and development of various sectors beyond the university's purview.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.5.2 - Revenue generated from consultancy and corporate training during the year (INR in Lakhs)

3.5.2.1 - Total amount generated from consultancy and corporate training during the year (INR in lakhs)

42.03

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.6 - Extension Activities

3.6.1 - Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the year

AdtU is committed to fostering community engagement through extension activities that promote student awareness of critical social issues and contribute to their overall development. The university's various departments such as Nursing, Social Work, Humanities and Social Sciences, Management, as well as the student communities of the NCC and NSS, play an active role in various outreach programs conducted in nearby villages. These initiatives aim to raise awareness about diverse social issues and provide students with practical platforms to apply their academic knowledge.

As part of the extensive down town Hospital network, which specializes in allied health services, AdtU frequently organizes joint nutrition and health camps in peripheral villages. These camps involve the active participation of both students and faculty members, offering invaluable hands-on experiences. Additionally, the university community enthusiastically engages

in initiatives like the Swachh Bharat Abhiyan, blood donation camps, health awareness programs, and charitable donations.

Through these extension activities, AdtU not only creates a positive impact in the neighbouring community but also sensitizes students to social issues and nurtures their holistic development. These endeavors occur consistently throughout the year, providing students with ongoing opportunities to engage with and contribute to their surrounding communities.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.6.2 - Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the year

3.6.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognised bodies during the year

2

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.6.3 - Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.6.4 - Total number of students participating in extension activities listed at 3.6.3 above during the year

584

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

3.7.1.1 - Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

55

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.7.2 - Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the year

16

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.

Assam down town University offers comprehensive infrastructure and facilities to support teaching and learning. It has 204 spacious classrooms, among which 58 are smart classrooms equipped with modern technology to enhance teaching efficiency. The institution also provides access to 67 laboratories, 3

auditoriums, 9 conference halls, a central library, e-resources, video centre, counseling room, language lab, media lab, CIF lab, and a central workshop. These facilities enable students and faculty to conduct academic and extracurricular activities efficiently.

Moreover, the university ensures that uninterrupted power supply and high-speed internet connectivity is available with dedicated lease lines. It also provides computer equipment, high-end projectors, headphones, and laptops in the classrooms. The institute has seminar halls with audio-visual facilities, which are used for conducting examinations and various academic activities.

The campus also boasts a well-equipped playground, gymnasium, swimming pool, and hostel, which cater to the recreational and accommodation needs of the students. In addition, the institute offers Xerox, stationary stores, grocery, and an ATM facility. These facilities help the students and faculty in their day-to-day academic and non-academic activities. The university's focus on providing a comfortable learning environment with state-of-the-art infrastructure and amenities is an essential aspect of its commitment to quality education.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.1.2 - The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre, auditorium, etc.)

AdtU provides its students with a comprehensive range of sports and cultural facilities that cater to their physical and mental well-being. The university offers a diverse selection of outdoor sports facilities, including basketball, football, footsal and cricket fields, as well as indoor facilities like table tennis, swimming pool and badminton stadiums. Additionally, there is a recreation room for boarders, furnished with carrom, chess, newspapers, and other games, and a sports club that organizes various sports competitions, such as cricket, kabaddi, football, basketball, and swimming.

The campus houses a fitness wellness center with an indoor swimming pool, yoga studio, and gymnasium, which are accessible to both students and faculty. Special trainers for swimming, yoga, gymnasium are provided. Furthermore, yoga and meditation

seminars are held for the student's physical and mental growth.

The university provides cultural facilities, such as an amphitheater, cinema hall, lecture hall, auditorium, where various cultural activities are organized. AdtU has a dance, drama, and music club that organize events, contests, theatre, street plays, workshops, and other activities. Cultural activities are a significant aspect of the university's academic curriculum, and the students actively participate in the institution's cultural activities, which include annual fests, celebrations of national days, and religious festivals.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.1.3 - Availability of general campus facilities and overall ambience

Assam downtown University offers a comprehensive range of services to its students and faculty members. The campus hostels accommodate over 500 students, including two girls' hostels, two boys' hostels, and provision for specially-able people. In addition, a 24x7 pharmacy in Block A provides doctor consultation for general and emergency situations, and an ATM facility is available on campus. The university has a well-stocked stationary departmental store within the campus that offers food staples and household products. The campus has five canteens, each with a unique atmosphere and diverse cuisine, along with a bakery. The university provides excellent transportation, including bus transportation throughout Guwahati, and has separate parking facilities for employees, students, and visitors.

The university is committed to environmental sustainability and maintains a green campus with over 10,000 trees, a garden, and areas designated for fruit and vegetable cultivation. Animal husbandry, including various animals and fishery, is maintained on a dedicated area on campus. The university has installed a solar rooftop power plant, and the energy produced is primarily utilized for captive consumption. A water treatment plant and rainwater harvesting facilities are also available on campus. Overall, the university offers a conducive environment for learning and development while prioritizing sustainability and student well-being.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.1.4 - Total expenditure excluding salary for infrastructure augmentation during the year (INR in Lakhs)

1760.07

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

Assam down town University Library is known as Hari Narayan DuttaBaruah (HNDB) Central Library and is fully automated.The library provides online search and photostat facilities, inter-library loan services, and a common reading hall with a capacity of 120 people. Standard Operating Procedures have been established to prevent plagiarism, and URKUND software is used to check for plagiarism. Additionally, the library offers reference and referral services, newspaper clipping services, and several sections, including circulation, reference, new arrivals, internet, general, and thesis and dissertation sections. Overall, the library is a valuable resource for students and faculty, providing a diverse range of resources and services to support learning and research. The library facilitates students by providing categorized sections .ie. Curricular section, Reference section, New Arrival section, Bongo-Bondhu section, Thesis and Dissertation section, Internet section, General Section. There are e-resource portals such as DeLNET, J-Gate and NDLI

File Description	Documents
Upload relevant supporting document	[View File](#)

4.2.2 - Institution has subscription for e-Library resources Library has regular subscription for the following: e – journals e-books e-ShodhSindhu Shodhganga	A. Any 4 or all of the above

Databases	

File Description	Documents
Upload relevant supporting document	[View File](#)

4.2.3 - Annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the year (INR in Lakhs)

89.07

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

4.2.4 - Number of usage of library by teachers and students per day (foot falls and login data for online access)

180

File Description	Documents
Upload relevant supporting document	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Number of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities during the year

126

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

4.3.2 - Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility

The institution has an IT policy that includes making appropriate budgetary provisions and updating its IT facilities, including the Wi-Fi facility. The available bandwidth for internet connection is 110 MBPS/GBPS. The budgetary provisions cover facilities for e-content development, e-learning, e-knowledge, e-

learning centers, and upgrading IT infrastructure in computer labs, browsing centers, computer centers, departments, and offices. The institution also provides facilities such as printouts, Xerox, smart classrooms, projectors, video recording systems, audio systems, and media labs, all of which can be availed by faculties and students.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.3.3 - Student - Computer ratio during the year

Number of students	Number of Computers available to students for academic purposes
4235	347

4.3.4 - Available bandwidth of internet connection in the Institution (Leased line)	• 50 MBPS - 250 MBPS

File Description	Documents
Upload relevant supporting document	[View File](#)

4.3.5 - Institution has the following Facilities for e-content development Media centre Audio visual centre Lecture Capturing System(LCS) Mixing equipment's and softwares for editing	A. All of the above

File Description	Documents
Upload relevant supporting document	[View File](#)
Upload the data template	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Total expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the year

222506656

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Assam downtown University follows a Standard Operating Procedure (SOP) for maintaining and utilizing its physical, academic, and support facilities. These facilities include a laboratory, sports complex, IT infrastructure, smart classrooms, guest house, auditoriums, amphitheatre, and conference room. The University has a centralized mechanical workshop and trainers for activities like yoga, swimming, and gymnasiums. The maintenance of these facilities is carried out by the in-house IT team, electricians, and carpenters. The University's repair and maintenance budget covers the cost of maintenance.

The University also allows external agencies and organizations to use some of its facilities like the auditorium and amphitheatre for a fee. The sports complex facilities, such as the swimming pool, yoga center, and gymnasium, can also be availed on payment.

Assam downtown University has established systems and procedures for maintaining and utilizing its physical, academic, and support facilities. These facilities include the library, laboratory, sports complex, computers, and classrooms, among others. The University's maintenance and utilization processes are standardized, and the facilities are maintained in good condition. The University's repair and maintenance budget covers the cost of maintenance, and external agencies and organizations.

File Description	Documents
Upload relevant supporting document	View File

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Total number of students benefited by scholarships and free ships provided by the institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)

767

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.2 - Total number of students benefited by career counselling and guidance for competitive examinations offered by the Institution during the year

1662

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) Awareness of trends in technology	A. All of the above

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.4 - The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organisation wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	• All of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.2.2 - Total number of placement of outgoing students during the year

114

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.2.3 - Number of recently graduated students who have progressed to higher education (previous graduating batch) during the year

207

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter -university/state/national/international events (award for a team event should be counted as one) during the year

9

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.3.2 - Presence of Student Council and its activities for institutional development and student welfare

At Assam down town University, there is no official student council in place. However, both students and faculty members are actively involved in the university's decision-making processes. The institution has established a Faculty Level Student Affair Committee that comprises representatives from both students and faculty. The nominated students provide suggestions on academic matters to the relevant department, which are then discussed in the respective board of studies for further consideration and implementation.

The university welcomes and takes into account feedback from students on academic administration and hostel facilities, with a view to making positive improvements. Co-curricular and extracurricular activities are entirely organized by student teams, working closely with faculty members. The university has set up student hostel and mess committees to ensure regular functioning and maintain transparency.

Students are also involved in organizing industry advisory meetings, placement activities, and institutional social responsibility initiatives. Moreover, there are various clubs on campus, including the Drama Club and Sports Club, where students are actively engaged and participate.

File Description	Documents
Upload relevant supporting document	View File

5.3.3 - Number of sports and cultural events / competitions organised by the institution during the year

38

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association/Chapters (registered and functional)contributes significantly to the development of the institution through financial and other support services during the year

Assam down town University has an Alumni Association Co-ordination Committee, which is responsible for undertaking activities that contribute to the development of the institution. Through these activities, the committee seeks to connect alumni with the university and support current students. The committee organizes webinars, seminars, workshops, and other engagement programs to help alumni and students interact and share knowledge and experiences. Distinguished alumni who are experts in specific fields contribute their expertise to these programs.

The committee is also committed to contributing to nation-building and the well-being of society through its activities. It actively participates in social initiatives such as blood donation drives, nutrition and health camps, Swachh Bharat Abhiyan programs, health awareness programs, and donations of clothes, books, and other essentials to neighboring villages adopted by AdtU. The committee also makes monetary contributions to these social initiatives.

In addition, the alumni association sponsors events and programs held at the university, providing support and encouragement to current students. The committee works to establish connections with influential alumni, which helps to build the university's reputation and provides opportunities for students to network, receive recommendations, and secure placements and job opportunities.

File Description	Documents
Upload relevant supporting document	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload relevant supporting document	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance

AdtU has a clearly stated vision and mission which are reflected in its academic and administrative governance. The University's vision and mission are reflected in the academic spheres through the continuous upgradation of teaching and learning process and institutionalization of OBE. Career Counseling and professional guidance are provided through 'Mentoring and Counseling Cell' to assist students in achieving their academic and career goals. For excellence in research, Directorate of Research and Innovation was established which supports research publications, consultancy services, promotion of national and international conferences, seminars, workshops, IPR, patents. It also promotes government sponsored research projects, internally funded projects on areas focusing on regional problems, thus reflecting its emphasis on research and development to tackle local and regional issues. To fulfill the vision of creating professional leaders, Training and Development Cell was established which helps impart soft skills, IT skills, etc. that shall transform students into professional leaders. To promote entrepreneurship development through innovation and incubation AdtU established an incubation cell known as down town venture Labs. Besides in pursuit of excellence in its infrastructure AdtU has built state-of-art-facilities for both academic and extracurricular activities.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution has a decentralized and participatory management approach, aligning with their belief in collective leadership and democratic values. The institution has a well-structured hierarchy to ensure effective management. In this system, day-to-day governance is facilitated through committee-based decision-

making.

Teachers are represented in administrative committees, and statutory officers from administration and finance actively participate in academic committees. This inclusive approach ensures that these committees receive valuable inputs, leading to well-informed decisions and recommendations, which are then translated into actionable plans.

To monitor and enhance the governance of the University's activities, the leadership regularly conducts review meetings for various committees. Through these meetings, significant improvements have been implemented to enhance the University's functioning.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed

One of the successfully implemented activities in line with the University's strategic plan is the digitization of the teaching and learning process. The University aims to refine and digitize the academic planning process, and has achieved this objective by using advanced and innovative teaching tools such as ICT-enabled tools like ERP and PRAN.

The University provides high-speed internet to all departments, administrative offices, campus hostels, and libraries. The library offers academic and scholarly materials such as e-contents, e-research journals, papers, and more, which can be accessed from anywhere via the e-portal of the library. The institution also provides various e-resources portals like DeLNET, JGATE, NDLI, etc.

To further achieve its goals, the institution has made it mandatory for students to undergo e-learning courses, after which they receive an e-certificate. AdtU has more than 10 smart classrooms and 55+ ICT-enabled classrooms that include various ICT tools such as laptops, computers, high-end projectors, audio-video recording mediums, video conferencing halls, video and audio lectures, e-contents, and online communication mediums.

Due to its outstanding efforts towards academic digitization, AdtU has been awarded a certificate of "E-Learning Excellence for Academic Digitization" by QS IGAUGE.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Assam down town University has a decentralized and participative management. Various statutory bodies has been constituted for effective functioning of the institution such as the Faculty Advisory Committee, Departmental Advisory Committee, Board of Studies,University Research Council, Faculty Research Council,IQAC,External project review Committee,Internal Project review committee,Examination committee,Student affair & student Committee,Faculty Level students' affair committee,Placement Committee,Faculty Level placement committee, Steering Committee (Quality Circles), Quality Circles,Anti ragging cell, Purchase Committee, Internal compliance Committee,Legal Compliance Committee, Disciplinary action Committee, Grievance Redressal Committee, Campus development & management Committee.

The university places a strong emphasis on accountability, achieved through regular academic audits, performance evaluations of faculty, and gathering feedback from various stakeholders. The administrative structure is well-established, with the Vice Chancellor at the helm, supported by the Registrar, Controller of Examination, and Dean of Studies. The academic programs are categorized into six faculties under the regular mode, each headed by a Dean responsible for their respective faculties. In terms of faculty recruitment, the university adheres to the guidelines set by the University Grants Commission (UGC) and has a clear policy for promotions within the faculty.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.2.3 - Institution Implements e-governance in its areas of operations

6.2.3.1 - e-governance is implemented covering following areas of operation	**A. All of the above**

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff

The University offers several welfare measures to both teaching and non-teaching staff. These include interest-free loans, medical insurance, financial incentives for attending conferences, training programs, workshops, and reimbursements for official work conveyance. Staff welfare schemes, duty leave, and maternity leave of 6 months with full pay are also available. Additionally, teaching staff may avail incentives for publishing research papers. Both teaching and non-teaching staff have access to free health check-ups at the university health center and physiotherapy clinic. The University also provides a crèche for teaching and non-teaching staff, as well as a departmental store.

Furthermore, AdtU has established MoUs with other universities, allowing for a faculty exchange program. The University conducts an annual performance appraisal for each employee, which is carried out after one year of service. This confidential system helps in assessing and evaluating the employee's performance, strengths, and weaknesses, and is aimed at improving the individual and the institution as a whole.

File Description	Documents
Upload relevant supporting document	View File

6.3.2 - Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.3.3 - Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the year

30

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.3.4 - Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the year(Professional Development Programmes, Orientation / Induction Programmes Refresher Course, Short Term Course)

81

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Assam down town University utilizes funds sanctioned by the University through its Finance Committee and Accounts Department, which are staffed by a team of officials responsible for ensuring the effective and efficient utilization of the University's revenue. Additionally, an external audit is conducted annually by the Finance Department. The University prepares an annual budget and conducts analysis at the end of each year to assist with budget preparation for the following year. The primary source of resource mobilization for the University is student fees, with additional revenue generated from sales proceeds of university canteens. Furthermore, the University receives funds from government grants, students' sponsorship, and infrastructure development, donations from individuals and organizations, small funds from government research projects, consultancy, and

corporate training.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.4.2 - Funds / Grants received from government bodies during the year for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)

34.41

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.4.3 - Funds / Grants received from non-government bodies, individuals,philanthropists during the year for development and maintenance of infrastructure (not covered under Criteria III and V)(INR in Lakhs)

157.43

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.4.4 - Institution conducts internal and external financial audits regularly

The Finance Accounts Officer and the Purchase Officer of the university conduct a monthly review of the state of accounts and its variances. Additionally, the university has engaged a group of computer management software professionals to monitor and audit the software system regularly. Internal auditors also audit the accounts every six months, while software system auditors perform monthly audits. Prompt corrective measures are taken in response to any objections or observations raised by the internal auditors and software system audit.

Assam Down Town University has appointed M/s Apurba Banerjee Co. as both the statutory and internal auditors to conduct regular internal and external financial audits. The firm diligently audits the university's accounts on a regular basis. External auditors carry out their audit work for the final preparation of the Annual report and filing of statutory returns on a yearly

basis.

File Description	Documents
Upload relevant supporting document	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

The Internal Quality Assessment Cell at AdtU is instrumental in implementing quality assurance strategies and processes within the institution. To ensure effective teaching and learning, the IQAC undertakes various initiatives to evaluate and enhance the quality of education. One of its primary tasks is conducting management review meetings to assess the progress of quality management systems, identify risks and opportunities, and plan for the institution's future. The IQAC also conducts both internal and external audits of academic and administrative departments to ensure adherence to quality standards. Feedback from faculty and students is highly valued by the IQAC, as it is seen as crucial for continuous improvement.

Furthermore, the IQAC supports faculty members through the organization of development programs, workshops, seminars, and other training activities to augment their skills and knowledge. These initiatives foster a culture of continuous learning and improvement among the faculty, ultimately benefiting the students.

In conclusion, the IQAC at AdtU takes significant measures to promote quality assurance and improvement within the institution. By conducting audits, gathering feedback, and providing faculty development programs, the IQAC strives to maintain and enhance the quality of education offered to the students.

File Description	Documents
Upload relevant supporting document	View File

6.5.2 - Institution has adopted the following for Quality assurance Academic Administrative Audit (AAA) and follow up action taken Confernces, Seminars,	A. Any 5 or all of the above

Workshops on quality conducted Collaborative quality initiatives with other institution(s) Orientation programme on quality issues for teachers and studens Participation in NIRF Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives(second and subsequent cycles)

Throughout the year, AdtU has embraced a decentralized and participatory management approach, fostering collective leadership and democratic values. Committee-based decision-making facilitates day-to-day governance, ensuring well-informed decisions and actionable plans. Teachers actively participate in administrative committees, and statutory officers contribute to academic committees, promoting inclusivity.

Research has flourished with increased Scopus-indexed paper publications and successful acquisition of internal and external grants. In academics, new and relevant courses have been introduced, and digital tools are integrated into teaching, learning, and administration. Most classrooms are ICT-enabled, and ERP streamlines administrative processes. SWAYAM-NPTEL courses encourage credit transfers.

A well-defined evaluation process maintains fairness and transparency, with IT integration since 2018. The grading system is automated, computing CGPA from SGPA for each semester, and results are available through ERP.

AdtU provides ample facilities for teaching, learning, sports, culture, health, and general amenities, fostering a holistic environment. The university's commitment to incremental improvements in various domains ensures overall quality and progressive growth. Review meetings strengthen governance, facilitating significant enhancements in the institution's functioning.

File Description	Documents
Upload relevant supporting document	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Assam down town University prioritizes gender equality and inclusivity in its academic and administrative leadership, with over 50% of top positions lead by females. The university has a robust Gender Equity Policy and an annual Gender Sensitization Plan to ensure a dignified environment for all employees, irrespective of gender..

In line with its commitment to ensuring a safe and respectful workplace, AdtU has established an Internal Complaints Committee (ICC) for the Prevention of Sexual Harassment (POSH). The entire campus is under surveillance, and stringent security measures at all entry points prevent unauthorized access. Female security guards, wardens, and housekeeping staff contribute to the university's goal of fostering a gender-bias-free ecosystem.

AdtU offers dedicated women's common rooms with sanitary amenities and special seating for pregnant employees, alongside a daycare center for their children.

The university actively organizes various women and gender-specific activities, including webinars, seminars, health camps, and dramas. Examples include health camps for women and children, webinars addressing queer issues and creating safe queer spaces, and performances like the drama "Naari" in celebration of International Women's Day. These initiatives underscore AdtU's commitment to gender equality and women's empowerment.

File Description	Documents
Upload relevant supporting document	[View File](#)
Annual gender sensitization action plan(s)	https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2023/10/09/728652743.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common rooms d. Daycare Centre e. Any other relevant information	https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2023/10/09/1994700696.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

AdtU has waste management policy in place to safely handle different categories of waste generated inside the campus. To handle biodegradable solid waste the University has constructed vermicompost pit, Biogas plant and discarded and edible food items are fed to pig and emu bird enclosures located within the campus. To handle non-biodegradable solid waste the University has MOA with an NGO for proper and safe disposal. To ensure proper segregation blue and green coloured bins are placed across the campus

To handle liquid waste the University has various toilets, washrooms and lavaratories wherein the waste is properly channeled through storm sewers and drains throughout the campus. The university also has Sewage storage tanks located throughout

the campus.

To handle biomedical waste as per policy red coloured waste bins are located at proper locations and needle disposable machines are also placed at medical labs to ensure safe disposal. To handle E-waste, the University has an MOU with a third party for its safe disposal. Concept of urban mining is also promoted.

Vermicompost and Biogas plant serve as the primary waste management system of the University.

Hazardous chemicals are disposed of after treatment into the sewer channels and wash drains of the University. No radioactive waste is generated inside the AdtU campus.

File Description	Documents
Upload relevant supporting document	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Upload relevant supporting document	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Upload relevant supporting document	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Upload relevant supporting document	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment Ramps/lifts for easy access to classrooms and centres. Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software,mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above

File Description	Documents
Upload relevant supporting document	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words)

Assam down town University ecosystem is a melting pot of various cultures, communities, religions, ethnicities, language and various other diversities coexisting and learning in a tolerant and harmonious attitude. The faculties also come from various backgrounds from across the country belonging to different religious and socio-economic backgrounds. The University has

students from all the seven sisters' state of North East as well as nearby friendly foreign nations. The University has taken great strides in training and grooming of its faculties to ensure they do not indulge in any talk, speeches, debates or any such activity based on religious, political, right wing, extremism etc with the students. The students are also groomed from time to time through various seminars and motivational talks to inculcate tolerant and harmonious behaviour towards the fellow members of the AdtU ecosystem and to the society in general. For this, AdtU has special personality development trainers both internal and externals who conduct such sessions from time to time. The faculties are also mandated to undergo Faculty Development Programmes (FDP) wherein they are groomed to behave responsibly and professionally. Any untoward incident or behaviors of any such kind is immediately reported and action is taken as per the Code of Conduct policy that the University has in place.

File Description	Documents
Upload relevant supporting document	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Assam down town University was setup with the vision to follow the Article 21 A of the Indian Constitution i.e The Right to Education. The University further expands it to "Right to Quality Education" for future generations of the North Eastern region. To sensitize the students about the constitutional obligation through the curriculum, credit papers are provided to UG students on The Constitution of India and Essence of Indian Traditional Knowledge. The University also sensitizes its students and employees through various extracurricular activities such as debates, webinars, seminars etc on national topics pre and post independence. Most importantly, the University commemorates important days such as Independence Day, Republic Fay, National Voters Day, and Martyr's Day etc wherein the students and employees alike are mandated to start any event with 'The Preamble of India. Students are motivated to inculcate values wherein they have the better sense of always upholding the dignity and sovereignty of the nation, to always respect the National Flag and the National Anthem and most importantly to cherish the freedom for which all our forefathers had struggled their lives. These initiatives will surely help in the long run to ensure every students coming out from AdtU will be a socially and morally defined personality.

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized	All of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Assam down town University actively participates in commemorating national and international events, emphasizing the significance of preserving and safeguarding our national identity and culture. The institution aims to sensitize young minds about our rich values. Various national and international holidays are observed to promote social values and acknowledge the contributions of national heroes within the university community.

The university organizes events for national festivals and the birth or death anniversaries of prominent Indian figures, including Gandhi Jayanti, Teachers Day, Children's Day, Netaji Divas, Rastriya Ekta Divas, and Kargil Divas, among others. Additionally, the institution celebrates international occasions like International Women's Day, World Aids Day, World Pharmacist Day, World Blood Donor Day, World Environment Day, and World Water Day. It also actively participates in initiatives like Swachh Bharat Abhiyan, engaging in cleanliness drives and plantation campaigns.

Each year, the university prepares an academic calendar well in advance, outlining the events and celebrations to be organized by the responsible faculties. These efforts reflect the university's commitment to promoting cultural awareness and instilling a sense of pride in the national heritage among its students and staff.

File Description	Documents
Upload relevant supporting document	[View File](#)

7.2 - Best Practices

7.2.1 - Describe one best practice successfully implemented by the Institution as per NAAC format provided in the Manual

Title: Promoting Research & Innovation

Objectives of the Practice:

ADTU recognizes the importance of research in driving social, economic, and technological advancements in the region. The underlying principle for this holistic effort is enshrined in the core values, mission & vision of the institution.

The Context:

Setting the foundation stone for Research in AdtU requires inculcating research mentality, Centre of Excellences (COE's), individuals with best leadership qualitites, resources, evaluation and monitoring and feedback.

The Practice:

ADTU provides state of the art infrastructure, well-equipped laboratories and encourages interdisciplinary research collaborations. It also provides financial support, research grant and fellowship to encourage scholars.

Evidence of Success:

Research performance increased in terms of publications, patents, and external funding from various agencies of national and international repute. In the session 2021-2022, the milestones achieved against the targets are 120 journal publications in Scopus and WoS-indexed journals; 79 patents; 38.64 lakhs of research funding; and 18 international MoUs,

Problems Encountered and Resources Required:

Funding constraints, competition for grants, limited interdisciplinary collaboration, time constraints, and industry collaboration barriers are the challenges that hinder university

research progress. Highly sophisticated instruments, more research funding, and more research staff are the resources required to implement the best practise.

Website link:https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2023/10/09/265854034.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

One prominent area of focus and dedication at Assam down town University is its unwavering commitment to improving the quality of life and essential amenities for the local community. Leveraging its resources, knowledge,expertise, the university actively collaborates with local communities to address their development challenges using appropriate technologies. Through a range of social awareness programs, the institution has significantly contributed to educating the local community on critical topics such as education, health, voting rights, and legal rights. Additionally, skill training initiatives and health checkups have empowered the local population, boosting their employability and overall well-being. AdtU also encourages its students to conduct field studies and research within these local communities, fostering a sense of belonging and social responsibility. This approach not only enriches students' learning experiences but also leads to research initiatives that directly tackle real-life issues faced by rural societies. The proactive engagement of AdtU with local communities sets a compelling example for other higher education institutions. By catalyzing positive changes in economic conditions and living standards, the institution plays a pivotal role in nation-building. It embodies its commitment to the comprehensive development of human resources and the nation as a whole, making a significant impact on society.

Website link:https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2023/10/09/727364765.pdf

7.3.2 - Plan of action for the next academic year

1. Planning for implementation of curriculum as per NEP 2020 guidelines
2. Planning for development of research infrastructure for promotion of quality research and establish Centre of Excellence (COE).
3. Revision of syllabus and incorporation of value added

courses, ability enhancement courses, skill development courses to meet the needs of the learners.

4. Development and modification of new as well as existing policies and frame SOP as per institutional needs in various fields related to administration and academics.

5. Offer various platforms for the students, faculty members and administration staff to enrich their knowledge and skill through various developmental programmes.

6. Promote and maintain an inclusive and harmonious learning environment for various stakeholders.

7. Continuous monitoring and evaluation of overall qualitative growth of the institution in every aspects.