



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>Assam down town University</b>
• Name of the Head of the institution	<b>Prof.(Dr.) N.C. Talukdar</b>	
• Designation	<b>Vice Chancellor</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>03612331003</b>	
• Mobile no	<b>9401886397</b>	
• Registered e-mail	<b>jd@downtowngroup.org</b>	
• Alternate e-mail address	<b>registrar@adtu.in</b>	
• City/Town	<b>Kamrup</b>	
• State/UT	<b>Assam</b>	
• Pin Code	<b>781026</b>	
<b>2.Institutional status</b>		
• University	<b>Private</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	
• Name of the IQAC Co-ordinator/Director	<b>Mr. Purba Prasad Borah</b>	

• Phone no./Alternate phone no	03617110711				
• Mobile	9678388341				
• IQAC e-mail address	deputydirectorqualityprocess@adtu.in				
• Alternate Email address	registrar@adtu.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2021/09/04/1850635116.pdf">https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/ckeditor/2021/09/04/1850635116.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.23	2019	04/03/2019	03/03/2024
<b>6.Date of Establishment of IQAC</b>			30/07/2018		
<b>7.Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.</b>					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
Assam down town University	UGC 12-B	UGC, GoI	2021	NA	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			3		
• The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.			Yes		

(Please upload, minutes of meetings and action taken report)	
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>4th Management review meeting for design and implementation of Quality Management System(QMS) was conducted for assessment of progress, to discuss the risks and opportunities and to make future plans. Internal Audit of Academic and Administrative departments (IT audit) carried out and progress assessed as per quality objectives and non-conformities closed.</p>	
<p>Ranked in A3 Band-Institute of Excellence in MHW Ranking 2021 in the pursuit of excellence towards best institute for campus life and mental health wellbeing. Received membership certificate from Education Promotion Society for India(EPSI).</p>	
<p>Received a certificate from Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education Government of India for forming 5 core teams consisting of faculty members and students in Sanitation &amp; Hygiene, Waste Management, Water Management, Greenery and Energy Conservation to make AdtU's campus eco-friendly, green and self-sustainable.</p>	
<p>Received certificate from World Book of Records, London to validate its dedicated and relentless commitment for promoting safety against Covid-19 pandemic and pledge to serve the Society with honesty and sincerity for reducing the human sufferings, also to guide for the best prevention of Coronavirus disease as specified by the World Health Organization (WHO).</p>	
<p>Carried out the 2nd surveillance audit as a primary requirement for the ISO 9001: 2015 certificate renewal process and also Participated in NIRF ranking 2021 Designed and developed policies for assigning weightage for different research activities, AdtU PhD schemes for in house PhD scholars, creation of data pool and consultancy</p>	

policy(revised).

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Executive development/ Management Development through FDP/Workshop/training programs	6 numbers of Faculty Development Program organized, 2 numbers of training program organised for Non Teaching staff and 4 nos of workshop organised during the year 2020-2021.
Documentation of different policies and procedures	Policies and procedures pertaining to assigning weightage for different research activities, AdtU PhD schemes for in house PhD scholars, creation of data pool and consultancy policy(revised) etc was prepared and approved by Statutory Body
Digitalized Teaching Learning Methods/ Academic Digitization/ e-Library	Took the subscription of e-database DELNET and number of computer is also increased in the library.
Participation in National/International Rankings	Participated in NIRF 2021 and Mental Health and wellbeing (MHW) Ranking 2021
To Design, implement of Quality Management System	Retained the certificate of ISO 9001:2015 Quality Management System(QMS)
Fostering a culture of innovation and entrepreneurship	An Entrepreneurship and Business Incubation Cell named down town Venture Labs (dtVt) has been set up. down town Venture Labs (dtVt) is the only organisation from Northeast India to have been selected as an implementing agency for Technology Incubation and Development of Entrepreneurs (TIDE 2.0) program

**13. Whether the AQAR was placed before**

Yes

<b>statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Academic Council	31/01/2022
<b>14. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?</b>	Yes
<b>15. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	28/03/2022
<b>Extended Profile</b>	
<b>1. Programme</b>	
1.1 Number of programmes offered during the year:	38
1.2 Number of departments offering academic programmes	29
<b>2. Student</b>	
2.1 Number of students during the year	1252
2.2 Number of outgoing / final year students during the year:	1034
2.3 Number of students appeared in the University examination during the year	3351
2.4 Number of revaluation applications during the year	204

<b>3.Academic</b>	
3.1 Number of courses in all Programmes during the year	1653
3.2 Number of full time teachers during the year	289
3.3 Number of sanctioned posts during the year	243
<b>4.Institution</b>	
4.1 Number of eligible applications received for admissions to all the Programmes during the year	8371
4.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1252
4.3 Total number of classrooms and seminar halls	203
4.4 Total number of computers in the campus for academic purpose	258
4.5 Total expenditure excluding salary during the year (INR in lakhs)	3044

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the University

The curricula of programmes have been developed and modified further keeping in conditions and considerations of the structure of the

local, regional, national and developmental needs. All faculties following the guidelines have modified its syllabi and copies of the same has been sent to the concerned authority. The faculty of HSS, Science, Nursing and E&T have modified their syllabi for the academic year 1stAug 2020 to 31stJuly 2021, whereas the faculty of Pharmacy, Management and Paramedical have maintained its previous syllabi. However in both the cases all faculties have managed to keep in consideration the programme outcomes in all its courses provided by the AdtU All programmes includes well defined learning objectives programme outcomes, programe specific outcomes and course outcomes and is dedicated to excellence in teaching, research, scholarship, lifelong learning and community service. The referred outcomes addresses the local, regional, national and global issues. The programmes also aims to prepare the students for effective professional practice as in social and community services sector. The Board of Studies comprising the faculty and external subject experts who after deliberations approve the syllabus of any course. Feedbacks of students and teachers are also considered for changes, enhancements and upgrades of the curricula.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

15

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 1.1.3 - Total number of courses having focus on employability/ entrepreneurship/ skill development offered by the University during the year

#### 1.1.3.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

197

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced of the total number of courses across all programs offered during the year

199

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 1.2.2 - Number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year

29

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All 7 faculties (Faculty of Eng. and Tech, Pramedical Sciences, Commerce and Management, Humanities and Social Sciences, Science, Pharmaceutical Sciences and Nursing) have integrated the fundamentals of professional ethics and ethical guidelines in all of its different programmes provided by the University to become a working Professional in the society, maintaining professional code of conducts, the do's and don'ts, professional behavior while dealing with clients. Subjects relating to professional ethics, gender equality and human values have been included in the curriculum of the profession where students learned about professional ethics and incorporate it during their practice as a profession. Gender sensitivity issues are also dealt in its gender related courses where students are imparted knowledge on gender equality, women empowerment from a cross cultural perspective. Some of the relevant courses are Ethics Law and Business, Environmental Science, Entrepreneurship and New Venture Creation and Personality and Personal Skill Development. The curriculum has many courses in its UG and PG programmes which focusses specially on the development of human values and professional ethics. Assam down town University has



successfully integrated crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into its curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

15

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 1.3.3 - Total number of students enrolled in the courses under 1.3.2 above

#### 1.3.3.1 - Number of students enrolled in value-added courses imparting transferable and life skills offered during the year

1128

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field projects / research projects / internships during the year

578

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Structured feedback for design and review of syllabus – semester wise / is received from Students Teachers Employers Alumni

- Any 3 of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 1.4.2 - Feedback processes of the institution may be classified as follows

- Feedback collected, analysed and action taken and feedback available on website

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Demand Ratio

##### 2.1.1.1 - Number of seats available during the year

1805

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

##### 2.1.2 - Total number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policy during the year (Excluding Supernumerary Seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

671

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Assam down town University assesses the learning levels of the students in two ways at the time of the commencement of the

programme. Terminal examinations, regular class test and assignments, projects and other curriculum related activities are conducted according to the result of which students are segregated as advanced learners and slow learners with the help of their performances in the above-mentioned activities. To bridge the gap between the slow learners and advanced learners special coaching sessions or tutorial sessions are designed. Remedial classes, group study system, doubt clearing sessions, academic and personal counselling, bilingual explanation and discussions, sharing of simple and standard lecture notes/course materials, assignments, seminars, etc are some the strategies adopted for slow learners. For advanced learners on the other hand are encouraged to undergo MOOC Courses via Swayam, NPTEL etc. for additional learning, participate and present papers in various in-house and state/national level Seminars/Conferences/Workshops etc. Orientation programmes, career counseling, skill development programs and foundational courses on personality development programmes are also conducted by the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link For Additional Information	Nil

### 2.2.2 - Student - Full time teacher ratio during the year

Number of Students	Number of Teachers
3351	289

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

Assam down town University has made provision in structure of all its programmes to give students experiential and participative learning experience. The institution conducts various student centric activities throughout the year making learning experiential, participative and socialistic to enhance learning experiences by

organizing various webinars, seminars, conferences, group discussions, field visits, educational tours, exhibitions, projects, assignments, debates, quizzes etc, in different areas. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders. Students can also join industries/advanced laboratories/MNC etc for their internship, on job training for nursing and paramedical students for participatory learning. For slow learners there is a bridge course facility to bridge the gap between fast and slow learners. The institution focuses on physical fitness of the students. It has a gymnasium, yoga studio, swimming pool along with trained instructors for these physical activities. It also focuses on skill development of the students by providing skill development centre and a mechanical workshop where students get hands on experience.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.3.2 - Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year

The academic year of 2020-2021 was fully conducted through online session owing to the pandemic caused by COVID-19. Teaching-learning for the whole session was conducted through ERP. Interactive ERP modules are used effectively by the teachers. Teachers upload recordings of lectures, PDF files, references, attendance of the students, internal assessment marks, term assessment marks in the ERP module. The ERP module automatically generates questions, quizzes with the details made available in the system by the teachers. The institution has 10 smart classrooms and at least 55 ICT enabled classrooms which include ICT tools such as laptops, computers, high end projector, audio and video recording medium, audio system, video conferencing hall, video and audio lectures, e-contents and online communication medium. Computer labs with LAN connectivity and high speed Wi-Fi connection are used for offline classes by teachers so learning can be strengthened and made effective. The use of multimedia projectors and presentations enabled with animations and simulations is used to improve the effectiveness on the teaching learning process. Faculties also use Google classrooms, You- Tube, E- mails, Zoom, etc as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues during the year

#### 2.3.3.1 - Number of mentors

264

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Total Number of full time teachers against sanctioned posts during the year

289

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.4.2 - Total Number of full time teachers with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D’Lit. during the year

86

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.4.3 - Total teaching experience of full time teachers in the same institution during the year

##### 2.4.3.1 - Total experience of full-time teachers

888

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.4.4 - Total number of full time teachers who received awards, recognition, fellowships at State, National, International level from Government/Govt. recognised bodies during the year

6

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

##### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

22

##### 2.5.1.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the year

22

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

##### 2.5.2 - Total number of student complaints/grievances about evaluation against total number appeared in the examinations during the year

204

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution

Assam down town University follows an inbuilt mechanism in conducting fair and transparent evaluation. The examination of the University is guided by a separate Examination Regulations for each and every programme offered. The university pursues continuous evaluation system and students are evaluated on the basis in-semester examination and end-semester performance. The mode of

evaluation of all the courses across faculty of study follows 40:60 ratios, where 40% is devoted to in-semester performance and 60% is devoted to the performance in end-semester examination. IT plays an important role in the evaluation process. Respective faculties are to enter the scores of the students in the ERP system for evaluation of answer scripts. The grades are automatically calculated, updated in the calculation of Cumulative Grade Point Average by taking into account all the Semester Grade Point Average. The result sheet is displayed through ERP after the scrutiny of the marks. The students have the leverage of taking a printout of the e-mark sheet as and when required till the final mark-sheets get printed.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 2.5.4 - Status of automation of Examination division along with approved Examination Manual

A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - The institution has stated learning outcomes (generic and programme specific)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents

AdtU has stated all its learning outcomes/graduate attributes through its website. Each Department which offers any programme of study displays the Program outcomes, program specific outcomes, course outcomes, structures and syllabus on the website of the institution. The syllabus is prepared and reviewed by faculty members of Assam down town University, subject experts, industry experts and alumni. The copies of the same are distributed to each teacher and student. The objectives and learning outcomes are documented for the benefits of the students.

The University has devised and revised all its educational programmes to include graduate attributes so when a student graduates they are equipped with discipline knowledge, critical

thinking, problem-solving ability, communication skills, and digital capability. Each programme provides the students to choose from generic courses, which are precisely offered to expand the knowledge circumference of the student and to initiate them into interdisciplinary fields. AdtU provides all its students the opportunity to learn effective communication skills. This is done first through offering communication skills programmes in their course itself, and secondly by arranging short term communication skill courses.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution during the year

The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution by measuring the level of its attainment which is followed in a formal as well as informal mechanism. The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper and result. The programme specific outcomes are measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme. The attainment of programme outcomes is measured through students' progress to higher studies, internship reports of the students, reports of training at hospitals and other corporations. Another, measurement of attainment is students' placement in companies and institutions. The institution also considers feedback from the stakeholders (Students, parents, teachers, employees and alumni) for the attainment of PO, PSO and CO.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.6.3 - Number of students passed during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

964



File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a web link)**

<https://adtu.in/student-feedback.html>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

Presently several instruments are available in AdtU Central Instrumentation Facilities (CIF) lab that can be used by research scholars working on herbals plants. There is Soxhlet apparatus, rotary evaporator and lyophilizer for extraction and drying of extract. For molecular biology, electrophoresis tanks and SDS page for identifying protein and thermal cycler (PCR) for identifying and amplifying any gene of interest.

These isolated products can be viewed in E-gel imager and transilluminator. DNA and RNA isolation are performed via kits or manually for the students.

CIF has cooling centrifuge that operates at about 12000 RPM and rectangular hot water bath that operates till 110°C. For biochemical estimation, auto-analyzer (LFT, KFT etc) and spectrometer are available. CIF has autoclave, incubator and orbital shaker for microbiology researchers. CIF has basic instrumentation like deep freezer, refrigerator for storing samples, double distilled water unit, weighing balance, ultrasonic bath, vortex shaker, magnetic stirrer and microwave .The most prominent work executed in CIF was extraction of photochemical from crude plant extracts followed by synthesizing nanoparticles and tested for MIC on various pathogenic bacteria and fungus, prevalence of methicillin resistant Staph Aureus and comparison of vancomycin MIC against methicillin resistant Staph Aureus and methicillin sensitive Staph Aureus.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research (amount INR in Lakhs)

0

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.1.3 - Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year

2

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.4 - Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year

3

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.1.5 - Institution has the following facilities to support research**

**A. Any 4 or more of the above**

Central Instrumentation  
 Centre Animal House/Green House Museum  
 Media laboratory/Studios Business Lab  
 Research/Statistical Databases Moot court  
 Theatre Art Gallery

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.6 - Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year (INR in Lakhs)

11.41

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 3.2.2 - Grants for research projects sponsored by the government agencies during the year (INR in Lakhs)

19.92

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 3.2.3 - Number of research projects per teacher funded by government and non-government agencies during the year

0.048

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

AdtU has a full-fledged Incubation Cell driving. downtown Venture Labs was conceptualized by AdtU as an Entrepreneurship and Innovation cell to support young entrepreneurs and Startup founders with pre incubation, incubation and financial support so that they could translate their idea into a successful commercial venture. The core objective of the incubation cell is to enable its students get firsthand experience in entrepreneurship, promote innovation driven activities at the institute and provide comprehensive and integrated range of support including space, mentoring, training programs, networking and an array of other benefits to students and other aspiring entrepreneurs of the region. More than 30 Startups have associated with it since its inception and many of those have been funded under in-house funding programme or through govt. schemes. The incubation cell have tie ups with many organisations involved in promotion of entrepreneurship and Startups in Assam and NER which includes Assam Startup-The Nest, Software Technology Parks of India (STPI), Startup Accelerator firms, Startup Aggregators and other incubation cells operating in this region. The cell conducts Hackathon, Ideathon, lectures, workshops, motivational sessions, aimed at scouting ideas, promoting innovation, TO encourage creative thinking and nurture young mind towards innovation and to convert their innovative ideas into reality.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

30

**3.3.2.1 - Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year**

30

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.3.3 - Number of awards / recognitions received for research/innovations by the**

**institution/teachers/research scholars/students during the year**

**3.3.3.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year**

5

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The institution ensures implementation of its stated Code of Ethics for research**

**3.4.1.1 - The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following** **A. All of the above**

1. Inclusion of research ethics in the research methodology course work
2. Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc)
3. Plagiarism check
4. Research Advisory Committee

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.4.2 - The institution provides incentives to teachers who receive state, national and international recognitions/awards** **A. All of the above**  
**Commendation and monetary incentive at a University function**  
**Commendation and medal at a University function**  
**Certificate of honor**  
**Announcement in the Newsletter / website**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.4.3 - Number of Patents published/awarded during the year****3.4.3.1 - Total number of Patents published/awarded year wise during the year**

5

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.4.4 - Number of Ph.D's awarded per teacher during the year****3.4.4.1 - How many Ph.D's are awarded during the year**

9

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.4.5 - Number of research papers per teacher in the Journals notified on UGC website during the year**

0.38

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.4.6 - Number of books and chapters in edited volumes published per teacher during the year****3.4.6.1 - Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year**

65

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.4.7 - E-content is developed by teachers For e- C. Any 3 of the above  
PG-Pathshala For CEC (Under Graduate) For  
SWAYAM For other MOOCs platform For  
NPTEL/NMEICT/any other Government  
Initiatives For Institutional LMS**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.4.8 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**

Scopus	Web of Science
0	0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

**3.4.9 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**

Scopus	Web of Science
0	0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy**

3.5.1 - Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

The Consultancy Policy document of AdtU is an endeavor to include conditions/provisions, in exhaustive manner, in order to facilitate the employees to offer their professional services to clients

outside the jurisdiction of AdtU i.e. Govt. Organizations, Public and Private sector Organizations, large as well as small industries and any other Social agencies/ organizations. It is a means through which the human resources of the University make available their tacit knowledge and skill to government, private & public sector, organizations and any other social institutions. Such activity in turn benefits the institution in terms of additional income, opportunities for collaboration and enrichment of knowledge and experience besides enhanced reputation of the University. There is a consultancy service team of the University to facilitate the Consultancy activities of the University employees.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.5.2 - Revenue generated from consultancy and corporate training during the year (INR in Lakhs)

#### 3.5.2.1 - Total amount generated from consultancy and corporate training during the year (INR in lakhs)

475.81

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the year

Assam down town University promotes extension activities in the neighborhood community to sensitize it students to social issues and for their holistic development. The Department of Nursing, Social work, Humanities and Social Sciences, students community of NCC and NSS of AdtU participated in many activities in neighboring villages regarding various social issues to spread awareness among community people, thus providing an opportunity to extend their classroom knowledge into practical experience. One extension activity regarding Disaster Management was carried out in March, 2021 at Rajabari Adopted village. The University being a part of a super specialty hospital, down town Hospital with a strong base of allied health, number of Nutrition and health camps is arranged jointly in



peripheral villages. Students and faculty members participate along with the team of Physicians/Doctors of AdtU. Besides these faculty and students also actively participate in activities such as Swachh Bharat Abhiyan, blood donation camp, health awareness programs, donations of clothes, books, toys for poor children, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.6.2 - Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the year**

**3.6.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognised bodies during the year**

0

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.6.3 - Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

19

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.6.4 - Total number of students participating in extension activities listed at 3.6.3 above during the year**

682

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

##### 3.7.1.1 - Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

10

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 3.7.2 - Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the year

12

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.

Assam downtown University has ample facilities for teaching and learning. The institution has 204 classrooms, 58 smart classrooms, 67 laboratories, 3 auditoriums, 9 conference halls, access to central library, e-resources, video centre, counseling room, language lab, media lab, cif lab, central workshop, uninterrupted power supply,

high speed internet facility with dedicated lease line, computer equipments, high end projectors, headphones, laptops, faculty rooms, seminar halls with Audio-Visual facility which are used for conducting examinations, academic and extracurricular activities. Classrooms are enabled with projectors and LCD facilities. The campus has well equipped playground, gymnasium, Swimming Pool and Hostel. Institute has facilities like Xerox, Stationary store, Grocery and an ATM.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre, auditorium, etc.)

Assam down town University has adequate sports and cultural facilities. It has an Amphitheatre with state of art facility, Cinema hall, Board Room, Council Room and two - three Seminar Hall where cultural activities also performed. There is an auditorium for cultural activities with more than 300 sitting capacity. The institution focuses on physical and mental health of the students and provides various facilities for sports activities. Faculties and students have access to both indoor and outdoor sports facilities on everyday basis. The institution has a Gymnasium, yoga centre, indoor stadium, an indoor swimming pool, with trained and professional instructors. The institution also has a cricket field, football ground, badminton court and tennis court. Assam down town University has facilities for cycle riding as well.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

4.1.3 - Availability of general campus facilities and overall ambience

The general campus facilities and overall ambience of Assam down town University is adequate enough to meet all the requirements of students and staffs. Eighty percent of the University is green, plastic free, tobacco free and the campus is an anti ragging zone. The University has campus hostels which provide accommodation to more than 500 students. There are also provisions for specially abled people. The institution has a beautiful global library, Hari Narayan Duttabaruah Central Library. It has over 1 lakh books including course related material, journal, research papers, etc. The campus also has indoor and outdoor sports facilities. For

instance Amphitheatre, Yoga centre, indoor swimming pool, badminton court, basketball court, gymnasium, auditorium, etc. are some of the aforementioned facilities.

The campus has a pharmacy along with doctor consultation for general and emergency situation, one ATM, 5 canteens located at different blocks or specific locations of the campus, a departmental store with wide range of grocery and stationary items, a bakery unit, animal shelter, two ponds, a medicinal garden and general garden, local farming is done within the campus by the residents of the nearby adopted villages.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.1.4 - Total expenditure excluding salary for infrastructure augmentation during the year (INR in Lakhs)

2699.53

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

AdtU has one Central Library known as Hari Narayan Duttabaruah Central Library which is fully automated. It has a well established internet facility and one module called PRAN. The library contains all course related books, journals, e-journals, magazines, newspaper, reference books, etc. Besides that each Faculty has one departmental library with books, journals and reference books relating to the courses. The Central Library has a Standard Operating Procedure for the prevention of plagiarism in research papers, PhD thesis, books, chapters, etc. To check plagiarism we have software in the library-URKUND. Apart from the above mentioned services, HNDB Central Library is having the following services: 1) Reference service 2) Referral service 3) Newspaper clipping service. HNDB Central Library facilitates with the following sections:

### 1. Circulation section

2. Reference section
3. New Arrival section
4. Bongo-Bondhu section
5. Thesis and dissertation section
6. Internet section
7. General section.

The library also has e-resources portals available which are the following:

1. DeLNET
2. J-gate
3. NDLI

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.2 - Institution has subscription for e-Library resources Library has regular subscription for the following: e – journals e-books e-ShodhSindhu Shodhganga Databases**

**A. Any 4 or all of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.3 - Annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

10.01

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**4.2.4 - Number of usage of library by teachers and students per day (foot falls and login data for online access)**

215

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Number of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities during the year

126

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

4.3.2 - Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility

Institution has an IT policy to make appropriate budgetary provision and updates its IT facilities including Wi-Fi facility. The Institution has a bandwidth available for internet connection of 110 MBPS/ GBPS. Facilities for e-content development, e-learning, e-knowledge, e-learning centre are all provided within the budgetary provisions along with up gradation in IT infrastructure in computer labs, browsing centers, computer centers, departments and offices. The institution has printout facilities, Xerox, smart classrooms, projectors, video recording system, audio system, media lab. All facilities can be availed by the faculties as well as the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.3.3 - Student - Computer ratio during the year

Number of students	Number of Computers available to students for academic purposes
3351	258

#### 4.3.4 - Available bandwidth of internet connection in the Institution (Leased line)

- 50 MBPS - 250 MBPS

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.3.5 - Institution has the following Facilities for e-content development Media centre Audio

- B. Any 3 of the above

**visual centre Lecture Capturing System(LCS)  
Mixing equipment's and softwares for editing**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Upload the data template	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Total expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the year

2174.48

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Assam downtown University has a Standard Operating Procedure (SOP) for the entire academic and support facilities. The institution has created physical, academic and support facilities such as the laboratory, sports complex, IT infrastructure, smart classrooms, guest house, auditoriums, amphitheatre, and conference room for the use of the University community, centralized mechanical workshop, sports course for sport activities, trainers for yoga, swimming and gymnasiums. The institution has in-house IT team for maintenance, electricians and carpenters. The facilities are maintained properly and the maintenance cost is borne from the repair and maintenance budget of the University. Some of the facilities like auditorium, amphitheatre, etc. can be used by agencies/organizations as per requirement on chargeable basis. The facilities available in the sports complex like swimming pool, yoga center and gymnasium can be availed on payment.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

**5.1.1 - Total number of students benefited by scholarships and free ships provided by the institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)**

1236

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.1.2 - Total number of students benefited by career counselling and guidance for competitive examinations offered by the Institution during the year**

774

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) Awareness of trends in technology**

A. All of the above

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.1.4 - The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organisation wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through**

• All of the above



**appropriate committees**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)**

**5.2.1.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

16

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.2.2 - Total number of placement of outgoing students during the year**

121

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.2.3 - Number of recently graduated students who have progressed to higher education (previous graduating batch) during the year**

213

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals won by students for outstanding performance in**

**sports/cultural activities at inter -university/state/national/international events (award for a team event should be counted as one) during the year**

10

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

5.3.2 - Presence of Student Council and its activities for institutional development and student welfare

Assam down town University do not have a student's council but there is active participation by students as well as faculties. There is a Faculty Level Student Affair Committees composed of representatives of students and faculty members. Nominated students give curriculum related / academic suggestions to the concerned department which are discussed in respective board of studies for improvement and implementation. University openly receives students' feedback on academic administration and hostel for positive implementation. Institutional /Departmental co-curricular and extracurricular activity are completely organized by the team of students under the aegis of faculty members. University has constituted student hostel and mess committees for regular functioning and transparency. Students actively participate in organizing industry advisory meetings, placement activities and institutional social responsibility activity. There also different clubs such as the Drama club, Sports club, etc where students are active members.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events / competitions organised by the institution during the year**

21

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services during the year

The university has an Alumni Association Co-ordination Committee. The committee undertakes activities that contribute to the development of the institution. Through its activities the committee connects alumni with the university.

The committee tries to help the students of the university and the alumni by means of webinars, seminars, workshops and other alumni engagement programmes. Different alumni's who may be experts in a certain subject matter contributes by imparting their knowledge and experiences to the students via these programmes.

The committee also aspires to contribute towards nation building and well-being of the society through its activities. The committee actively participates in social activities such as Blood Donation Camp, Nutrition and Health campus, Swachh Bharat Abhiyan programme, Health Awareness programme, donations of clothes, books, utilities etc in the neighboring villages adopted by AdtU. The Committee also makes monetary contributions to these social activities.

The alumni association also sponsors events and programmes held in the University encouraging its students.

The committee influential alumni's builds the reputation of the University therefore making it helpful for student's social connections, recommendations, placements and recruitments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **E. <1Lakhs**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance

Assam down town University has a clearly stated vision and mission which are reflected in its academic and administrative governance. The core principles of the University's vision is-

To strive for excellence in teaching-learning, research and outreach programmes where technology synergizes creativity for sustainably nurturing an academic and professional leadership that successfully reaches out in a spirit of openness, inclusiveness and service to the society.

The University's missions are:

1. To cater to the diverse academic and professional needs of the people of the region and nation;
2. To establish a centre of excellence in academic and research programmes;
3. To develop a centre of excellent knowledge repository and disseminate knowledge;
4. To produce creative and able work force as per the changing requirement of different sectors of the economy;
5. To emphasize on research and development to tackle local and regional issues;
6. To emphasize scientific studies for harnessing the potentialities of the regional and local resources;
7. To contribute towards economic development of the nation through capacity building of human resources at different levels;
8. To promote entrepreneurship development through innovation and incubation;
9. To emphasize networking with other academic and research institutions of repute for human resource development.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

The leadership of the University has adopted a decentralized and participatory management keeping with its belief in collective leadership and democratic traditions. The institution has an effective hierarchy structure for the proper functioning of the management. Under the functioning of this system the day to day governance is administered through Committee based decisions. Representation of teachers have been made in administrative

committees and similarly participation of statutory officers of administration and finance were encouraged in academic committees to provide necessary inputs so that the decisions and/or recommendations arrived at such deliberations and meetings are converted into concrete action. The leadership of the University through periodical review meetings of various committees constituted for bringing improvement in the governance of the University activities monitored and brought substantial improvements.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic plan is effectively deployed

One successfully implemented activity based on the strategic plan is the digitization of the teaching learning process. The University's strategic plan with regards to the academic planning is to refine and digitize the teaching learning process. To achieve these objectives the University has utilized advanced and innovative teaching tools. The University is currently using ICT enabled tools such as ERP and PRAN. ERP is a learning management system (LMS) linked to multiple open learning courses. High speed internet is available to all departments, administrative offices, campus hostels, libraries. The library of the institution provides academic and scholarly materials, e-contents, e-research journals, papers, etc. which can be accessed from anywhere via e-portal of the library. Some of the e-resources portals are DeLNET, Jgate, NDLI. The institution has made it mandatory for students to undergo e-learning courses on completion of which they receive an e-certificate. AdtU has more than 10 no.s of smart classrooms and 55+ ICT enabled classrooms which include ICT tools such as laptops, computers, high end projector, audio -video recording medium, video conferencing hall, video and audio lectures, e-contents and online communication medium. AdtU has been awarded with certificate of "E-Learning Excellence for Academic Digitisation" by QS IGAUGE.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The University is governed by the Governing Body (GB) of the University under the assistance of Academic Council (AC) and Board of Management (BOM). The university adopts both top down and bottom-up approach for effective functioning.

The following functional units/ committees besides the statutory bodies for effective functioning are:

1. Faculty Advisory Committee
2. Departmental Advisory Committee
3. Board of Studies
4. University Research Council
5. Faculty Research Council
6. IQAC
7. External project review committee
8. Internal Project review committee
9. Examination committee
10. Student affair & student committee
11. Faculty Level students' affair committee
12. Placement Committee
13. Faculty Level placement committee
14. Steering Committee (Quality Circles)
15. Quality Circles
16. Anti ragging cell
17. Purchase Committee
18. Internal compliance Committee
19. Legal Compliance Committee

**20. Disciplinary action committee****21. Grievance Redressal Committee****22. Campus development & management Committee.**

The service rules, policies and procedures are laid down for the effective functioning of the institution. The University follows UGC regulation in case of the recruitment of the faculty members and have a proper promotional policy.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**6.2.3 - Institution Implements e-governance in its areas of operations**

**6.2.3.1 - e-governance is implemented covering A. All of the above following areas of operation**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff

The University has welfare measures for teaching and non-teaching staffs. Teaching and non-teaching staffs can avail interest free loans, medical insurance, financial incentives are given to attend conferences, training programmes, workshops, reimbursements of conveyance (official work), Staff welfare Schemes, duty leave, maternity leave for 6 months with full pay. Teaching staffs can also avail incentives for publication of Research Papers. Teaching and non-teaching staffs have access to free health check up in the university health centre and physiotherapy clinic. Other welfare measure includes creche for teaching and non-teaching staffs, departmental stores. AdtU has MoU with other universities which

allows faculty exchange programme. The University conducts performance appraisal for each employee. It is assessed annually after completion of one year of service of the employee. This is carried out for the growth and betterment of the individual and also for the institution in general. The annual performance appraisal is obtained confidentially. This system helps in assessing and evaluating the employee's performance, strength and weakness.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 6.3.2 - Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the year

20

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 6.3.4 - Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the year(Professional Development Programmes, Orientation / Induction Programmes Refresher Course, Short Term Course)

85

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization



## 6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Assam down town University mobilizes the funds as sanctions from the University. AdtU has a Finance Committee and an Accounts Department with a team of officials that ensures the effective and efficient utilization of the revenue generated by the University. The Finance Department also holds an external audit annually. The University prepares annual budget and after completion of each year, analysis is done to help the university prepare the budget for next year. The main source of mobilization of resources by the University is the fees collected from the students. Small amount of revenue is generated from the sales proceeds of the university canteens. University also receives certain amount from the government grants from students' sponsorship, for infrastructure development, donations from individuals and organizations, small funds from Government Research Projects, consultancy and corporate trainings.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 6.4.2 - Funds / Grants received from government bodies during the year for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)

1.62

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 6.4.3 - Funds / Grants received from non-government bodies, individuals, philanthropists during the year for development and maintenance of infrastructure (not covered under Criteria III and V)(INR in Lakhs)

705.69

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 6.4.4 - Institution conducts internal and external financial audits regularly

Assam Down Town University appointed the firm M/s Apurba Banerjee

Co. as the statutory auditor as well as internal auditor to conduct internal and external financial audit regularly. The said firm regularly audits the accounts of the University. The Finance Accounts Officer along with Purchase Officer of the university review the state of Accounts and the variance thereof, on monthly basis. Besides this, the University has also appointed a computer management software professional group to conduct and monitor our software system and also to do system audit. The Internal auditors audit the accounts regularly at the interval of six months software system auditors also do their job monthly. Corrective measures are immediately taken on the objections/ observations raised by the internal auditor and software system audit. As stated above accounts of our institution is audited regularly and so far no major audit observations or objections have been detected. The external auditors do their audit work for final preparation of Annual Report filing of statutory Returns on yearly basis.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

1.4th Management review meeting for design and implementation of Quality Management System(QMS) was conducted for assessment of progress, to discuss the risks and opportunities and to make future plans.

2.Internal Audit of Academic and Administrative departments (IT audit) carried out and progress assessed as per quality objectives and non-conformities closed.

3.Ranked in A3 Band-Institute of Excellence in MHW Ranking 2021 in the pursuit of excellence towards best institute for campus life and mental health wellbeing.

4.Received membership certificate from Education Promotion Society for India(EPSI).

5.Received a certificate from Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education Government of India for forming 5 core teams consisting of

faculty members and students in Sanitation & Hygiene, Waste Management, Water Management, Greenery and Energy Conservation to make AdtU's campus eco-friendly, green and self-sustainable.

6. Received certificate from World Book of Records, London to validate its dedicated and relentless commitment for promoting safety against Covid-19 pandemic and pledge to serve the Society with honesty and sincerity for reducing the human sufferings, also to guide for the best prevention of Coronavirus disease as specified by the World Health Organization (WHO).

7. Carried out the 2nd surveillance audit as a primary requirement for the ISO 9001: 2015 certificate renewal process and also Participated in NIRF ranking 2021

8. Designed and developed policies for assigning weightage for different research activities, AdtU PhD schemes for in house PhD scholars, creation of data pool and consultancy policy (revised).

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**6.5.2 - Institution has adopted the following for Quality assurance Academic Administrative Audit (AAA) and follow up action taken**

**A. Any 5 or all of the above**

Confernces, Seminars, Workshops on quality conducted Collaborative quality initiatives with other institution(s) Orientation programme on quality issues for teachers and studens Participation in NIRF Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

**Not applicable**

File Description	Documents
Upload relevant supporting document	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Assam down town University has thirty to forty percent of female employees including some of the top management system which clearly states that measures are initiated by the institution to promote gender equity. The institution has taken up many workshops for the promotion of gender equity. The institution conducts regular gender sensitized street plays, Training programmes, workshops, etc. to promote research and publication in this direction. Awareness campaign on prevention of sexual harassment at workplace, workshops on Self Defense for female students and faculties are conducted. Apart from this celebrations of National breastfeeding day, National Girl's child Day, Women's Day are also observed in the University.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Annual gender sensitization action plan(s)	<a href="#">1. Organize Awareness programs in the campus and nearby places</a> <a href="#">2. Self defense training by NCC/NSS cell</a> <a href="#">3. Organise different webinars/seminars by inviting well knows personalities/NGO's</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common rooms d. Daycare Centre e. Any other relevant information	<a href="#">a. Safety and security</a> <a href="#">b. Counseling</a> <a href="#">c. Common rooms</a> <a href="#">d. Daycare Centre</a> <a href="#">e. 50% of female employees are in top administrative positions.</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Assam down town University is very conscious of generating less waste and recycling it by passing it through a system that enables the waste to be reused, which ensures lesser consumption and safely disposed. The major wastes produced at university are solid waste, liquid waste and e-waste. Solid waste is generated by all sorts of day-to-day activities carried out in the university. . It includes paper, plastics, glass, metals, foods, cardboards, soap covers, disposable plates, disposable glasses, etc. The University has provided green, blue and red dust bins to segregate wet waste and dry waste around the campus roadsides as well as in all faculty blocks. Liquid waste is generated from different sources like hostels, academic blocks, canteen, cafeterias and laboratories, etc. The laboratory waste is generally disposed via wash down drains with excess water so that the chemicals are diluted and then transported to the main drain of outlet. The e-waste generated includes used or obsolete items like lab instruments, circuits, desktops, laptops and accessories, printer, charging and network cables, Wi-Fi devices, cartridges, sound systems, display units, UPS, Biometric Machine, scientific instruments etc. The University has agreement with NGO'S for the management of e-waste and solid waste.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**      **B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**B. Any 3 of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment Ramps/lifts for easy access to classrooms and centres. Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words)

Students from different states of the country and international students are admitted in the University. The Institution has shown efforts and initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, and socio-economic and other diversities. The staffs of the institution belong to different states, culture and religion of the country. Both staffs and students are allowed to wear their traditional attire during any programs held in the institution. Students belonging to different cultures perform traditional dance during institutional programs which promotes the spirit of unity and diversity. The institution also provides scholarship to students based on criteria for scholarship attainment. The institute has an amphitheatre for organizing activities for cultural development of the students. Students and faculty members celebrate cultural and regional festivals, like New Year's Day, Fresher's Party, Teacher's Day, Orientation and cultural programme.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Assam down town University has a Standard Code of Conduct for its employees and students to be followed strictly by everyone. It is available in the university's website so all employees and students can access it. The University undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: values, rights, duties and responsibilities of the citizens. Papers on Constitution of India and Essence of Indian Traditional Knowledge are taught at UG level to create awareness and sensitizing the students. Assam down town University celebrates Republic Day, Independence Day, National Unity Day by organizing activities highlighting the importance of Indian Constitution, struggle for freedom, unity among the citizens and so on

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized** Any 3 of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Assam down town University celebrates and organizes national festivals such as Republic Day, Independence day, Gandhi Jayanti to create awareness regarding social values and to commemorate the contributions of the nation builders. The University being a hub for diverse group of students, staff and faculties from across the demography of India and neighbouring countries, celebrates numerous cultural festivals. To name a few, the University celebrates festivals like Holi, Dipawali, Christmas, Saraswati puja, Maha Siv Ratri, Laxmi puja, Biswakarma puja, and Bihu in its premises every year along with the birth anniversary of Great personalities of the nation who had contributed towards the upliftment of the nation at various levels. Besides that World Environment Day, International Yoga Day, Engineers' Day, International Women's Day, Independence Day, Republic Day, National Unity Day, Science Day, etc are also celebrated.



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the University

The curricula of programmes have been developed and modified further keeping in conditions and considerations of the structure of the local, regional, national and developmental needs. All faculties following the guidelines have modified its syllabi and copies of the same has been sent to the concerned authority. The faculty of HSS, Science, Nursing and E&T have modified their syllabi for the academic year 1stAug 2020 to 31stJuly 2021, whereas the faculty of Pharmacy, Management and Paramedical have maintained its previous syllabi. However in both the cases all faculties have managed to keep in consideration the programme outcomes in all its courses provided by the AdtU All programmes includes well defined learning objectives programme outcomes, programme specific outcomes and course outcomes and is dedicated to excellence in teaching, research, scholarship, lifelong learning and community service. The referred outcomes addresses the local, regional, national and global issues. The programmes also aims to prepare the students for effective professional practice as in social and community services sector. The Board of Studies comprising the faculty and external subject experts who after deliberations approve the syllabus of any course. Feedbacks of students and teachers are also considered for changes, enhancements and upgrades of the curricula.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

15

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 1.1.3 - Total number of courses having focus on employability/ entrepreneurship/ skill development offered by the University during the year

#### 1.1.3.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

197

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 1.2 - Academic Flexibility

#### 1.2.1 - Number of new courses introduced of the total number of courses across all programs offered during the year

199

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 1.2.2 - Number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year

29

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All 7 faculties (Faculty of Eng. and Tech, Pramedical Sciences, Commerce and Management, Humanities and Social Sciences, Science, Pharmaceutical Sciences and Nursing) have integrated the fundamentals of professional ethics and ethical guidelines in all of its different programmes provided by the University to become

a working Professional in the society, maintaining professional code of conducts, the do's and don'ts, professional behavior while dealing with clients. Subjects relating to professional ethics, gender equality and human values have been included in the curriculum of the profession where students learned about professional ethics and incorporate it during their practice as a profession. Gender sensitivity issues are also dealt in its gender related courses where students are imparted knowledge on gender equality, women empowerment from a cross cultural perspective. Some of the relevant courses are Ethics Law and Business, Environmental Science, Entrepreneurship and New Venture Creation and Personality and Personal Skill Development. The curriculum has many courses in its UG and PG programmes which focusses specially on the development of human values and professional ethics. Assam down town University has successfully integrated crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into its curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

15

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 1.3.3 - Total number of students enrolled in the courses under 1.3.2 above

#### 1.3.3.1 - Number of students enrolled in value-added courses imparting transferable and life skills offered during the year

1128

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field projects / research projects / internships during the year**

578

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback for design and review of syllabus – semester wise / is received from Students Teachers Employers Alumni**

- Any 3 of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**1.4.2 - Feedback processes of the institution may be classified as follows**

- Feedback collected, analysed and action taken and feedback available on website

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Demand Ratio****2.1.1.1 - Number of seats available during the year**

1805

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**2.1.2 - Total number of seats filled against reserved categories (SC, ST, OBC, Divyangjan,**

etc.) as per applicable reservation policy during the year (Excluding Supernumerary Seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

671

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Assam down town University assesses the learning levels of the students in two ways at the time of the commencement of the programme. Terminal examinations, regular class test and assignments, projects and other curriculum related activities are conducted according to the result of which students are segregated as advanced learners and slow learners with the help of their performances in the above-mentioned activities. To bridge the gap between the slow learners and advanced learners special coaching sessions or tutorial sessions are designed. Remedial classes, group study system, doubt clearing sessions, academic and personal counselling, bilingual explanation and discussions, sharing of simple and standard lecture notes/course materials, assignments, seminars, etc are some the strategies adopted for slow learners. For advanced learners on the other hand are encouraged to undergo MOOC Courses via Swayam, NPTEL etc. for additional learning, participate and present papers in various in-house and state/national level Seminars/ Conferences/Workshops etc. Orientation programmes, career counseling, skill development programs and foundational courses on personality development programmes are also conducted by the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link For Additional Information	Nil

**2.2.2 - Student - Full time teacher ratio during the year**

Number of Students	Number of Teachers
3351	289

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

Assam down town University has made provision in structure of all its programmes to give students experiential and participative learning experience. The institution conducts various student centric activities throughout the year making learning experiential, participative and socialistic to enhance learning experiences by organizing various webinars, seminars, conferences, group discussions, field visits, educational tours, exhibitions, projects, assignments, debates, quizzes etc, in different areas. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders. Students can also join industries/advanced laboratories/MNC etc for their internship, on job training for nursing and paramedical students for participatory learning. For slow learners there is a bridge course facility to bridge the gap between fast and slow learners. The institution focuses on physical fitness of the students. It has a gymnasium, yoga studio, swimming pool along with trained instructors for these physical activities. It also focuses on skill development of the students by providing skill development centre and a mechanical workshop where students get hands on experience.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.3.2 - Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year

The academic year of 2020-2021 was fully conducted through online session owing to the pandemic caused by COVID-19. Teaching-

learning for the whole session was conducted through ERP. Interactive ERP modules are used effectively by the teachers. Teachers upload recordings of lectures, PDF files, references, attendance of the students, internal assessment marks, term assessment marks in the ERP module. The ERP module automatically generates questions, quizzes with the details made available in the system by the teachers. The institution has 10 smart classrooms and at least 55 ICT enabled classrooms which include ICT tools such as laptops, computers, high end projector, audio and video recording medium, audio system, video conferencing hall, video and audio lectures, e-contents and online communication medium. Computer labs with LAN connectivity and high speed Wi-Fi connection are used for offline classes by teachers so learning can be strengthened and made effective. The use of multimedia projectors and presentations enabled with animations and simulations is used to improve the effectiveness on the teaching learning process. Faculties also use Google classrooms, You- Tube, E- mails, Zoom, etc as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues during the year

#### 2.3.3.1 - Number of mentors

264

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Total Number of full time teachers against sanctioned posts during the year

289

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.4.2 - Total Number of full time teachers with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D’Lit. during the year**

86

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.4.3 - Total teaching experience of full time teachers in the same institution during the year**
**2.4.3.1 - Total experience of full-time teachers**

888

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.4.4 - Total number of full time teachers who received awards, recognition, fellowships at State, National, International level from Government/Govt. recognised bodies during the year**

6

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**
**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

22

**2.5.1.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the year**

22



File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 2.5.2 - Total number of student complaints/grievances about evaluation against total number appeared in the examinations during the year

204

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution

Assam down town University follows an inbuilt mechanism in conducting fair and transparent evaluation. The examination of the University is guided by a separate Examination Regulations for each and every programme offered. The university pursues continuous evaluation system and students are evaluated on the basis in-semester examination and end-semester performance. The mode of evaluation of all the courses across faculty of study follows 40:60 ratios, where 40% is devoted to in-semester performance and 60% is devoted to the performance in end-semester examination. IT plays an important role in the evaluation process. Respective faculties are to enter the scores of the students in the ERP system for evaluation of answer scripts. The grades are automatically calculated, updated in the calculation of Cumulative Grade Point Average by taking into account all the Semester Grade Point Average. The result sheet is displayed through ERP after the scrutiny of the marks. The students have the leverage of taking a printout of the e-mark sheet as and when required till the final mark-sheets get printed.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.5.4 - Status of automation of Examination division along with approved Examination Manual

A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - The institution has stated learning outcomes (generic and programme specific)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents

AdtU has stated all its learning outcomes/graduate attributes through its website. Each Department which offers any programme of study displays the Program outcomes, program specific outcomes, course outcomes, structures and syllabus on the website of the institution. The syllabus is prepared and reviewed by faculty members of Assam down town University, subject experts, industry experts and alumni. The copies of the same are distributed to each teacher and student. The objectives and learning outcomes are documented for the benefits of the students.

The University has devised and revised all its educational programmes to include graduate attributes so when a student graduates they are equipped with discipline knowledge, critical thinking, problem-solving ability, communication skills, and digital capability. Each programme provides the students to choose from generic courses, which are precisely offered to expand the knowledge circumference of the student and to initiate them into interdisciplinary fields. AdtU provides all its students the opportunity to learn effective communication skills. This is done first through offering communication skills programmes in their course itself, and secondly by arranging short term communication skill courses.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution during the year

The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution by measuring the level of its attainment which is followed in a formal as well as

informal mechanism. The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper and result. The programme specific outcomes are measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme. The attainment of programme outcomes is measured through students' progress to higher studies, internship reports of the students, reports of training at hospitals and other corporations. Another, measurement of attainment is students' placement in companies and institutions. The institution also considers feedback from the stakeholders (Students, parents, teachers, employees and alumni) for the attainment of PO, PSO and CO.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.6.3 - Number of students passed during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

964

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a web link)

<https://adtu.in/student-feedback.html>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

Presently several instruments are available in AdtU Central Instrumentation Facilities (CIF) lab that can be used by research scholars working on herbals plants. There is Soxhlet apparatus,

rotary evaporator and lyophilizer for extraction and drying of extract. For molecular biology, electrophoresis tanks and SDS page for identifying protein and thermal cyclers (PCR) for identifying and amplifying any gene of interest.

These isolated products can be viewed in E-gel imager and transilluminator. DNA and RNA isolation are performed via kits or manually for the students.

CIF has cooling centrifuge that operates at about 12000 RPM and rectangular hot water bath that operates till 110°C. For biochemical estimation, auto-analyzer (LFT, KFT etc) and spectrometer are available. CIF has autoclave, incubator and orbital shaker for microbiology researchers. CIF has basic instrumentation like deep freezer, refrigerator for storing samples, double distilled water unit, weighing balance, ultrasonic bath, vortex shaker, magnetic stirrer and microwave. The most prominent work executed in CIF was extraction of photochemical from crude plant extracts followed by synthesizing nanoparticles and tested for MIC on various pathogenic bacteria and fungus, prevalence of methicillin resistant Staph Aureus and comparison of vancomycin MIC against methicillin resistant Staph Aureus and methicillin sensitive Staph Aureus.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research (amount INR in Lakhs)

0

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.1.3 - Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year

2

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.4 - Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year

3

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.1.5 - Institution has the following facilities to support research**  
**Central Instrumentation Centre**  
**Animal House/Green House**  
**Museum**  
**Media laboratory/Studios**  
**Business Lab**  
**Research/Statistical Databases**  
**Moot court**  
**Theatre**  
**Art Gallery**

A. Any 4 or more of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.6 - Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 3.2 - Resource Mobilization for Research

**3.2.1 - Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year (INR in Lakhs)**

11.41

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.2.2 - Grants for research projects sponsored by the government agencies during the year (INR in Lakhs)

**19.92**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.2.3 - Number of research projects per teacher funded by government and non-government agencies during the year

**0.048**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

AdtU has a full-fledged Incubation Cell driving. downtown Venture Labs was conceptualized by AdtU as an Entrepreneurship and Innovation cell to support young entrepreneurs and Startup founders with pre incubation, incubation and financial support so that they could translate their idea into a successful commercial venture. The core objective of the incubation cell is to enable its students get firsthand experience in entrepreneurship, promote innovation driven activities at the institute and provide comprehensive and integrated range of support including space, mentoring, training programs, networking and an array of other benefits to students and other aspiring entrepreneurs of the region. More than 30 Startups have associated with it since its inception and many of those have been funded under in-house funding programme or through govt. schemes. The incubation cell

have tie ups with many organisations involved in promotion of entrepreneurship and Startups in Assam and NER which includes Assam Startup-The Nest, Software Technology Parks of India(STPI), Startup Accelerator firms, Startup Aggregators and other incubation cells operating in this region. The cell conducts Hackathon, Ideathon, lectures, workshops, motivational sessions, aimed at scouting ideas, promoting innovation, TO encourage creative thinking and nurture young mindstowards innovation and to convert their innovative ideas into reality.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

30

#### 3.3.2.1 - Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year

30

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.3.3 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

#### 3.3.3.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

5

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 3.4 - Research Publications and Awards

### 3.4.1 - The institution ensures implementation of its stated Code of Ethics for research

<p><b>3.4.1.1 - The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following</b></p> <ol style="list-style-type: none"> <li><b>1. Inclusion of research ethics in the research methodology course work</b></li> <li><b>2. Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc)</b></li> <li><b>3. Plagiarism check</b></li> <li><b>4. Research Advisory Committee</b></li> </ol>	<p><b>A. All of the above</b></p>						
<table border="1"> <thead> <tr> <th data-bbox="102 654 537 714">File Description</th> <th data-bbox="547 654 1436 714">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 714 537 819">Upload relevant supporting document</td> <td data-bbox="547 714 1436 819" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload relevant supporting document	<a href="#">View File</a>			
File Description	Documents						
Upload relevant supporting document	<a href="#">View File</a>						
<p><b>3.4.2 - The institution provides incentives to teachers who receive state, national and international recognitions/awards Commendation and monetary incentive at a University function Commendation and medal at a University function Certificate of honor Announcement in the Newsletter / website</b></p>	<p><b>A. All of the above</b></p>						
<table border="1"> <thead> <tr> <th data-bbox="102 1209 537 1270">File Description</th> <th data-bbox="547 1209 1436 1270">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1270 537 1330">Upload the data template</td> <td data-bbox="547 1270 1436 1330" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 1330 537 1442">Upload relevant supporting document</td> <td data-bbox="547 1330 1436 1442" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload the data template	<a href="#">View File</a>	Upload relevant supporting document	<a href="#">View File</a>	
File Description	Documents						
Upload the data template	<a href="#">View File</a>						
Upload relevant supporting document	<a href="#">View File</a>						
<p><b>3.4.3 - Number of Patents published/awarded during the year</b></p>							
<p><b>3.4.3.1 - Total number of Patents published/awarded year wise during the year</b></p>							
<p><b>5</b></p>							
<table border="1"> <thead> <tr> <th data-bbox="102 1684 537 1744">File Description</th> <th data-bbox="547 1684 1436 1744">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1744 537 1805">Upload the data template</td> <td data-bbox="547 1744 1436 1805" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 1805 537 1917">Upload relevant supporting document</td> <td data-bbox="547 1805 1436 1917" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload the data template	<a href="#">View File</a>	Upload relevant supporting document	<a href="#">View File</a>	
File Description	Documents						
Upload the data template	<a href="#">View File</a>						
Upload relevant supporting document	<a href="#">View File</a>						
<p><b>3.4.4 - Number of Ph.D's awarded per teacher during the year</b></p>							
<p><b>3.4.4.1 - How many Ph.D's are awarded during the year</b></p>							



9

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.4.5 - Number of research papers per teacher in the Journals notified on UGC website during the year

0.38

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.4.6 - Number of books and chapters in edited volumes published per teacher during the year

#### 3.4.6.1 - Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year

65

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.4.7 - E-content is developed by teachers For e-PG-Pathshala For CEC (Under Graduate) For SWAYAM For other MOOCs platform For NPTEL/NMEICT/any other Government Initiatives For Institutional LMS**

C. Any 3 of the above

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.4.8 - Bibliometrics of the publications during the year based on average Citation Index in

**Scopus/ Web of Science/PubMed**

Scopus	Web of Science
0	0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

**3.4.9 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**

Scopus	Web of Science
0	0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy**

3.5.1 - Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

The Consultancy Policy document of AdtU is an endeavor to include conditions/provisions, in exhaustive manner, in order to facilitate the employees to offer their professional services to clients outside the jurisdiction of AdtU i.e. Govt. Organizations, Public and Private sector Organizations, large as well as small industries and any other Social agencies/ organizations. It is a means through which the human resources of the University make available their tacit knowledge and skill to government, private & public sector, organizations and any other social institutions. Such activity in turn benefits the institution in terms of additional income, opportunities for collaboration and enrichment of knowledge and experience besides enhanced reputation of the University. There is a consultancy service team of the University to facilitate the Consultancy activities of the University employees.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.5.2 - Revenue generated from consultancy and corporate training during the year (INR in Lakhs)

#### 3.5.2.1 - Total amount generated from consultancy and corporate training during the year (INR in lakhs)

475.81

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the year

Assam down town University promotes extension activities in the neighborhood community to sensitize it students to social issues and for their holistic development. The Department of Nursing, Social work, Humanities and Social Sciences, students community of NCC and NSS of AdtU participated in many activities in neighboring villages regarding various social issues to spread awareness among community people, thus providing an opportunity to extend their classroom knowledge into practical experience. One extension activity regarding Disaster Management was carried out in March, 2021 at Rajabari Adopted village. The University being a part of a super specialty hospital, down town Hospital with a strong base of allied health, number of Nutrition and health camps is arranged jointly in peripheral villages. Students and faculty members participate along with the team of Physicians/Doctors of AdtU. Besides these faculty and students also actively participate in activities such as Swachh Bharat Abhiyan, blood donation camp, health awareness programs, donations of clothes, books, toys for poor children, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.6.2 - Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the year**

**3.6.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognised bodies during the year**

0

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.6.3 - Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

19

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.6.4 - Total number of students participating in extension activities listed at 3.6.3 above during the year**

682

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year**

**3.7.1.1 - Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year**

10	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>
<b>3.7.2 - Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the year</b>	
12	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.	
<p>Assam downtown University has ample facilities for teaching and learning. The institution has 204 classrooms, 58 smart classrooms, 67 laboratories, 3 auditoriums, 9 conference halls, access to central library, e-resources, video centre, counseling room, language lab, media lab, cif lab, central workshop, uninterrupted power supply, high speed internet facility with dedicated lease line, computer equipments, high end projectors, headphones, laptops, faculty rooms, seminar halls with Audio-Visual facility which are used for conducting examinations, academic and extracurricular activities. Classrooms are enabled with projectors and LCD facilities. The campus has well equipped playground, gymnasium, Swimming Pool and Hostel. Institute has facilities like Xerox, Stationary store, Grocery and an ATM.</p>	
File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
4.1.2 - The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor)	

and sports. (gymnasium, yoga centre, auditorium, etc.)

Assam down town University has adequate sports and cultural facilities. It has an Amphitheatre with state of art facility, Cinema hall, Board Room, Council Room and two - three Seminar Hall where cultural activities also performed. There is an auditorium for cultural activities with more than 300 sitting capacity. The institution focuses on physical and mental health of the students and provides various facilities for sports activities. Faculties and students have access to both indoor and outdoor sports facilities on everyday basis. The institution has a Gymnasium, yoga centre, indoor stadium, an indoor swimming pool, with trained and professional instructors. The institution also has a cricket field, football ground, badminton court and tennis court. Assam down town University has facilities for cycle riding as well.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.1.3 - Availability of general campus facilities and overall ambience

The general campus facilities and overall ambience of Assam down town University is adequate enough to meet all the requirements of students and staffs. Eighty percent of the University is green, plastic free, tobacco free and the campus is an anti ragging zone. The University has campus hostels which provide accommodation to more than 500 students. There are also provisions for specially abled people. The institution has a beautiful global library, Hari Narayan Duttabaruah Central Library. It has over 1 lakh books including course related material, journal, research papers, etc. The campus also has indoor and outdoor sports facilities. For instance Amphitheatre, Yoga centre, indoor swimming pool, badminton court, basketball court, gymnasium, auditorium, etc. are some of the aforementioned facilities.

The campus has a pharmacy along with doctor consultation for general and emergency situation, one ATM, 5 canteens located at different blocks or specific locations of the campus, a departmental store with wide range of grocery and stationary items, a bakery unit, animal shelter, two ponds, a medicinal garden and general garden, local farming is done within the campus by the residents of the nearby adopted villages.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.1.4 - Total expenditure excluding salary for infrastructure augmentation during the year (INR in Lakhs)

2699.53

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

AdtU has one Central Library known as Hari Narayan Duttabaruah Central Library which is fully automated. It has a well established internet facility and one module called PRAN. The library contains all course related books, journals, e-journals, magazines, newspaper, reference books, etc. Besides that each Faculty has one departmental library with books, journals and reference books relating to the courses. The Central Library has a Standard Operating Procedure for the prevention of plagiarism in research papers, PhD thesis, books, chapters, etc. To check plagiarism we have software in the library-URKUND. Apart from the above mentioned services, HNDB Central Library is having the following services: 1) Reference service 2) Referral service 3) Newspaper clipping service. HNDB Central Library facilitates with the following sections:

1. Circulation section
2. Reference section
3. New Arrival section
4. Bongo-Bondhu section
5. Thesis and dissertation section
6. Internet section
7. General section.

The library also has e-resources portals available which are the following:

1. DeLNET
2. J-gate
3. NDLI

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.2 - Institution has subscription for e-Library resources Library has regular subscription for the following: e – journals e-books e-ShodhSindhu Shodhganga Databases**

**A. Any 4 or all of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.3 - Annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

10.01

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**4.2.4 - Number of usage of library by teachers and students per day (foot falls and login data for online access)**

215

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 4.3 - IT Infrastructure

**4.3.1 - Number of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities during the year**

126



File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

4.3.2 - Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility

Institution has an IT policy to make appropriate budgetary provision and updates its IT facilities including Wi-Fi facility. The Institution has a bandwidth available for internet connection of 110 MBPS/ GBPS. Facilities for e-content development, e-learning, e- knowledge, e-learning centre are all provided within the budgetary provisions along with up gradation in IT infrastructure in computer labs, browsing centers, computer centers, departments and offices. The institution has printout facilities, Xerox, smart classrooms, projectors, video recording system, audio system, media lab. All facilities can be availed by the faculties as well as the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.3.3 - Student - Computer ratio during the year

Number of students	Number of Computers available to students for academic purposes
3351	258

4.3.4 - Available bandwidth of internet connection in the Institution (Leased line)

- 50 MBPS - 250 MBPS

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

4.3.5 - Institution has the following Facilities for e-content development Media centre Audio visual centre Lecture Capturing System(LCS) Mixing equipment's and softwares for editing

B. Any 3 of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Upload the data template	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Total expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the year

2174.48

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Assam downtown University has a Standard Operating Procedure (SOP) for the entire academic and support facilities. The institution has created physical, academic and support facilities such as the laboratory, sports complex, IT infrastructure, smart classrooms, guest house, auditoriums, amphitheatre, and conference room for the use of the University community, centralized mechanical workshop, sports course for sport activities, trainers for yoga, swimming and gymnasiums. The institution has in-house IT team for maintenance, electricians and carpenters. The facilities are maintained properly and the maintenance cost is borne from the repair and maintenance budget of the University. Some of the facilities like auditorium, amphitheatre, etc. can be used by agencies/organizations as per requirement on chargeable basis. The facilities available in the sports complex like swimming pool, yoga center and gymnasium can be availed on payment.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### STUDENT SUPPORT AND PROGRESSION

##### 5.1 - Student Support

**5.1.1 - Total number of students benefited by scholarships and free ships provided by the institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)**

1236

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.1.2 - Total number of students benefited by career counselling and guidance for competitive examinations offered by the Institution during the year**

774

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) Awareness of trends in technology**

A. All of the above

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.1.4 - The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organisation wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

• All of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

#### 5.2.1.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

16

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 5.2.2 - Total number of placement of outgoing students during the year

121

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 5.2.3 - Number of recently graduated students who have progressed to higher education (previous graduating batch) during the year

213

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter -university/state/national/international events (award for a

**team event should be counted as one) during the year**

10

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.3.2 - Presence of Student Council and its activities for institutional development and student welfare**

Assam down town University do not have a student's council but there is active participation by students as well as faculties. There is a Faculty Level Student Affair Committees composed of representatives of students and faculty members. Nominated students give curriculum related / academic suggestions to the concerned department which are discussed in respective board of studies for improvement and implementation. University openly receives students' feedback on academic administration and hostel for positive implementation. Institutional /Departmental co-curricular and extracurricular activity are completely organized by the team of students under the aegis of faculty members. University has constituted student hostel and mess committees for regular functioning and transparency. Students actively participate in organizing industry advisory meetings, placement activities and institutional social responsibility activity. There also different clubs such as the Drama club, Sports club, etc where students are active members.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events / competitions organised by the institution during the year**

21

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services during the year

The university has an Alumni Association Co-ordination Committee. The committee undertakes activities that contribute to the development of the institution. Through its activities the committee connects alumni with the university.

The committee tries to help the students of the university and the alumni by means of webinars, seminars, workshops and other alumni engagement programmes. Different alumni's who may be experts in a certain subject matter contribute by imparting their knowledge and experiences to the students via these programmes.

The committee also aspires to contribute towards nation building and well-being of the society through its activities. The committee actively participates in social activities such as Blood Donation Camp, Nutrition and Health campus, Swachh Bharat Abhiyan programme, Health Awareness programme, donations of clothes, books, utilities etc in the neighboring villages adopted by AdtU. The Committee also makes monetary contributions to these social activities.

The alumni association also sponsors events and programmes held in the University encouraging its students.

The committee influential alumni's builds the reputation of the University therefore making it helpful for student's social connections, recommendations, placements and recruitments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance

Assam down town University has a clearly stated vision and mission which are reflected in its academic and administrative governance. The core principles of the University's vision is-

To strive for excellence in teaching-learning, research and outreach programmes where technology synergizes creativity for sustainably nurturing an academic and professional leadership that successfully reaches out in a spirit of openness, inclusiveness and service to the society.

The University's missions are:

1. To cater to the diverse academic and professional needs of the people of the region and nation;
2. To establish a centre of excellence in academic and research programmes;
3. To develop a centre of excellent knowledge repository and disseminate knowledge;
4. To produce creative and able work force as per the changing requirement of different sectors of the economy;
5. To emphasize on research and development to tackle local and regional issues;
6. To emphasize scientific studies for harnessing the potentialities of the regional and local resources;
7. To contribute towards economic development of the nation through capacity building of human resources at different levels;
8. To promote entrepreneurship development through innovation and incubation;
9. To emphasize networking with other academic and research institutions of repute for human resource development.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

The leadership of the University has adopted a decentralized and participatory management keeping with its belief in collective leadership and democratic traditions. The institution has an effective hierarchy structure for the proper functioning of the

management. Under the functioning of this system the day to day governance is administered through Committee based decisions. Representation of teachers have been made in administrative committees and similarly participation of statutory officers of administration and finance were encouraged in academic committees to provide necessary inputs so that the decisions and/or recommendations arrived at such deliberations and meetings are converted into concrete action. The leadership of the University through periodical review meetings of various committees constituted for bringing improvement in the governance of the University activities monitored and brought substantial improvements.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic plan is effectively deployed

One successfully implemented activity based on the strategic plan is the digitization of the teaching learning process. The University's strategic plan with regards to the academic planning is to refine and digitize the teaching learning process. To achieve these objectives the University has utilized advanced and innovative teaching tools. The University is currently using ICT enabled tools such as ERP and PRAN. ERP is a learning management system (LMS) linked to multiple open learning courses. High speed internet is available to all departments, administrative offices, campus hostels, libraries. The library of the institution provides academic and scholarly materials, e-contents, e-research journals, papers, etc. which can be accessed from anywhere via e-portal of the library. Some of the e-resources portals are DeLNET, Jgate, NDLI. The institution has made it mandatory for students to undergo e-learning courses on completion of which they receive an e-certificate. AdtU has more than 10 no.s of smart classrooms and 55+ ICT enabled classrooms which include ICT tools such as laptops, computers, high end projector, audio-video recording medium, video conferencing hall, video and audio lectures, e-contents and online communication medium. AdtU has been awarded with certificate of "E-Learning Excellence for Academic Digitisation" by QS IGAUGE.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The University is governed by the Governing Body (GB) of the University under the assistance of Academic Council (AC) and Board of Management (BOM). The university adopts both top down and bottom-up approach for effective functioning.

The following functional units/ committees besides the statutory bodies for effective functioning are:

1. Faculty Advisory Committee
2. Departmental Advisory Committee
3. Board of Studies
4. University Research Council
5. Faculty Research Council
6. IQAC
7. External project review committee
8. Internal Project review committee
9. Examination committee
10. Student affair & student committee
11. Faculty Level students' affair committee
12. Placement Committee
13. Faculty Level placement committee
14. Steering Committee (Quality Circles)
15. Quality Circles

16. Anti ragging cell

17. Purchase Committee

18. Internal compliance Committee

19. Legal Compliance Committee

20. Disciplinary action committee

21. Grievance Redressal Committee

22. Campus development & management Committee.

The service rules, policies and procedures are laid down for the effective functioning of the institution. The University follows UGC regulation in case of the recruitment of the faculty members and have a proper promotional policy.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 6.2.3 - Institution Implements e-governance in its areas of operations

**6.2.3.1 - e-governance is implemented covering following areas of operation**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**A. All of the above**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff

The University has welfare measures for teaching and non-teaching staffs. Teaching and non teaching staffs can avail interest free loans, medical insurance, financial incentives are

given to attend conferences, training programmes, workshops, reimbursements of conveyance (official work), Staff welfare Schemes, duty leave, maternity leave for 6 months with full pay. Teaching staffs can also avail incentives for publication of Research Papers. Teaching and non teaching staffs have access to free health check up in the university health centre and physiotherapy clinic. Other welfare measure includes creche for teaching and non teaching staffs, departmental stores. AdtU has MoU with other universities which allows faculty exchange programme. The University conducts performance appraisal for each employee. It is assessed annually after completion of one year of service of the employee. This is carried out for the growth and betterment of the individual and also for the institution in general. The annual performance appraisal is obtained confidentially. This system helps in assessing and evaluating the employee's performance, strength and weakness.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 6.3.2 - Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the year

20

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 6.3.4 - Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes Refresher Course, Short Term Course)

85	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Assam down town University mobilizes the funds as sanctions from the University. AdtU has a Finance Committee and an Accounts Department with a team of officials that ensures the effective and efficient utilization of the revenue generated by the University. The Finance Department also holds an external audit annually. The University prepares annual budget and after completion of each year, analysis is done to help the university prepare the budget for next year. The main source of mobilization of resources by the University is the fees collected from the students. Small amount of revenue is generated from the sales proceeds of the university canteens. University also receives certain amount from the government grants from students' sponsorship, for infrastructure development, donations from individuals and organizations, small funds from Government Research Projects, consultancy and corporate trainings.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

##### 6.4.2 - Funds / Grants received from government bodies during the year for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)

1.62

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

##### 6.4.3 - Funds / Grants received from non-government bodies, individuals, philanthropists during the year for development and maintenance of infrastructure (not covered under Criteria III and V)(INR in Lakhs)

705.69

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 6.4.4 - Institution conducts internal and external financial audits regularly

Assam Down Town University appointed the firm M/s Apurba Banerjee Co. as the statutory auditor as well as internal auditor to conduct internal and external financial audit regularly. The said firm regularly audits the accounts of the University. The Finance Accounts Officer along with Purchase Officer of the university review the state of Accounts and the variance thereof, on monthly basis. Besides this, the University has also appointed a computer management software professional group to conduct and monitor our software system and also to do system audit. The Internal auditors audit the accounts regularly at the interval of six months software system auditors also do their job monthly. Corrective measures are immediately taken on the objections/ observations raised by the internal auditor and software system audit. As stated above accounts of our institution is audited regularly and so far no major audit observations or objections have been detected. The external auditors do their audit work for final preparation of Annual Report filing of statutory Returns on yearly basis.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

1.4th Management review meeting for design and implementation of Quality Management System(QMS) was conducted for assessment of progress, to discuss the risks and opportunities and to make future plans.

2.Internal Audit of Academic and Administrative departments (IT audit) carried out and progress assessed as per quality

objectives and non-conformities closed.

3. Ranked in A3 Band-Institute of Excellence in MHW Ranking 2021 in the pursuit of excellence towards best institute for campus life and mental health wellbeing.

4. Received membership certificate from Education Promotion Society for India (EPSI).

5. Received a certificate from Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education Government of India for forming 5 core teams consisting of faculty members and students in Sanitation & Hygiene, Waste Management, Water Management, Greenery and Energy Conservation to make AdtU's campus eco-friendly, green and self-sustainable.

6. Received certificate from World Book of Records, London to validate its dedicated and relentless commitment for promoting safety against Covid-19 pandemic and pledge to serve the Society with honesty and sincerity for reducing the human sufferings, also to guide for the best prevention of Coronavirus disease as specified by the World Health Organization (WHO).

7. Carried out the 2nd surveillance audit as a primary requirement for the ISO 9001: 2015 certificate renewal process and also Participated in NIRF ranking 2021

8. Designed and developed policies for assigning weightage for different research activities, AdtU PhD schemes for in house PhD scholars, creation of data pool and consultancy policy (revised).

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**6.5.2 - Institution has adopted the following for Quality assurance Academic Administrative Audit (AAA) and follow up action taken Confernces, Seminars, Workshops on quality conducted Collaborative quality initiatives with other institution(s) Orientation programme on quality issues for teachers and studens Participation in NIRF Any other quality audit recognized by state, national or**

**A. Any 5 or all of the above**

**international agencies (ISO Certification, NBA)**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives(second and subsequent cycles)

**Not applicable**

File Description	Documents
Upload relevant supporting document	<b>No File Uploaded</b>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Assam down town University has thirty to forty percent of female employees including some of the top management system which clearly states that measures are initiated by the institution to promote gender equity. The institution has taken up many workshops for the promotion of gender equity. The institution conducts regular gender sensitized street plays, Training programmes, workshops, etc. to promote research and publication in this direction. Awareness campaign on prevention of sexual harassment at workplace, workshops on Self Defense for female students and faculties are conducted. Apart from this celebrations of National breastfeeding day, National Girl's child Day, Women's Day are also observed in the University.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Annual gender sensitization action plan(s)	<a href="#">1. Organize Awareness programs in the campus and nearby places</a> <a href="#">2. Self defense training by NCC/NSS cell</a> <a href="#">3. Organise different webinars/seminars by inviting well knows personalities/NGO's</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common rooms d. Daycare Centre e. Any other relevant information	<a href="#">a. Safety and security</a> <a href="#">b. Counseling</a> <a href="#">c. Common rooms</a> <a href="#">d. Daycare Centre</a> <a href="#">e. 50% of female employees are in top administrative positions.</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Assam down town University is very conscious of generating less waste and recycling it by passing it through a system that enables the waste to be reused, which ensures lesser consumption and safely disposed. The major wastes produced at university are solid waste, liquid waste and e-waste. Solid waste is generated by all sorts of day-to-day activities carried out in the university. . It includes paper, plastics, glass, metals, foods, cardboards, soap covers, disposable plates, disposable glasses, etc. The University has provided green, blue and red dust bins to segregate wet waste and dry waste around the campus roadsides as well as in all faculty blocks. Liquid waste is generated from different sources like hostels, academic blocks, canteen,



cafeterias and laboratories, etc. The laboratory waste is generally disposed via wash down drains with excess water so that the chemicals are diluted and then transported to the main drain of outlet. The e-waste generated includes used or obsolete items like lab instruments, circuits, desktops, laptops and accessories, printer, charging and network cables, Wi-Fi devices, cartridges, sound systems, display units, UPS, Biometric Machine, scientific instruments etc. The University has agreement with NGO'S for the management of e-waste and solid waste.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the**

**B. Any 3 of the above**

following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment Ramps/lifts for easy access to classrooms and centres. Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

A. Any 4 or all of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words)

Students from different states of the country and international students are admitted in the University. The Institution has shown efforts and initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, and socio-economic and other diversities. The staffs of the institution belong to different states, culture and religion of the country. Both staffs and students are allowed to wear their traditional attire during any programs held in the institution. Students belonging to different cultures perform traditional dance during institutional programs which promotes the spirit of unity and diversity. The institution

also provides scholarship to students based on criteria for scholarship attainment. The institute has an amphitheatre for organizing activities for cultural development of the students. Students and faculty members celebrate cultural and regional festivals, like New Year's Day, Fresher's Party, Teacher's Day, Orientation and cultural programme.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Assam down town University has a Standard Code of Conduct for its employees and students to be followed strictly by everyone. It is available in the university's website so all employees and students can access it. The University undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: values, rights, duties and responsibilities of the citizens. Papers on Constitution of India and Essence of Indian Traditional Knowledge are taught at UG level to create awareness and sensitizing the students. Assam down town University celebrates Republic Day, Independence Day, National Unity Day by organizing activities highlighting the importance of Indian Constitution, struggle for freedom, unity among the citizens and so on

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized**

Any 3 of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Assam down town University celebrates and organizes national festivals such as Republic Day, Independence day, Gandhi Jayanti to create awareness regarding social values and to commemorate the contributions of the nation builders. The University being a hub for diverse group of students, staff and faculties from across the demography of India and neighbouring countries, celebrates numerous cultural festivals. To name a few, the University celebrates festivals like Holi, Dipawali, Christmas, Saraswati puja, Maha Siv Ratri, Laxmi puja, Biswakarma puja, and Bihu in its premises every year along with the birth anniversary of Great personalities of the nation who had contributed towards the upliftment of the nation at various levels. Besides that World Environment Day, International Yoga Day, Engineers' Day, International Women's Day, Independence Day, Republic Day, National Unity Day, Science Day, etc are also celebrated.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe one best practice successfully implemented by the Institution as per NAAC format provided in the Manual

**Title of the Practice:** down town Venture Labs (dtVL)

**Objectives of the Practice:** The objectives of dtVL are:

1. Work towards fostering the culture of innovation
2. Support technology and non-technology driven ventures from ideation to investment.
3. Connect Startups and Investors in order to breach the gap between them.
4. Create jobs by incubating potential Startups and helping good commercial ventures.

**The Context:** AdtU understands the critical need of building an internal ecosystem for innovation and entrepreneurship and shaping it through convergence of faculties and students in exchanging ideas thereby creating scalable Startups from the university.

**The Practice:** dtVL has undertaken several programmes to develop entrepreneurial ecosystem by providing pre incubation and incubation support from the ideation stage.

**Evidence of Success:** Institution Innovation Council (IIC), AdtU and dtVL have organised several workshops, events and seminars. dtVL incubated Startups have been able to grow and raise funds from Venture Capitalists and other incubators.

**Problems encountered and Resources Required:** Financial literacy and inadequate access to funding remain the biggest challenge for entrepreneurs to start and scale their businesses. In terms of education, the academicians have to adapt to changing dynamics and incorporate domains which shape entrepreneurial mindset among students.

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

One distinctive area of priority and thrust of the Institution is the role of University to contribute towards the economic development of the nation through capacity building of human resources. The University is committed towards the contribution of the nation building process by contributing towards the betterment of their livelihood. AdtU has adopted five villages under Unnat Bharat Abhiyan whose vision is the transformational change in rural development process. The adopted villages and schools are

1) Bonda Garo Basti Village:

i. Bonda Anchalik M.E School.

ii. Bonda High School.

iii. Bonda Anchalik Ucha Madhamik School.

iv. Bonda Anganwadi School.

2) Bengnabari Village:

i. Bengnabari Anganwadi School.

3) Tamulbari Village:

i. Tamulbari Anganwadi School.

4) Tintukara Village:

i. Tintukara L.P School.

5) Rajabari Village:

i. Rajabari L.P School.

ii. Rajabri Anganwadi School.

Assam down town University has promoted engagement with the local communities in various ways. These engagements include participation from faculties, students and administration of the institution. The institution has contributed in the form of social awareness programs, on issues of education, health, voting rights, legal rights, skill training programs, donation programs, health checkups.

### 7.3.2 - Plan of action for the next academic year

The University's ongoing developmental activities are as per the Strategic Plan and Deployment document. Some of the objectives expected to be achieved during the year ahead are:

1. AdtU plans to refine its teaching and learning process by upgrading the ERP and making it more user friendly.
2. Research in the Faculty of Commerce and Management, Nursing and Paramedical Science will be strengthened.
3. A yearly provision of Rs.1.00 crore is made for next 5 years to support research through both individual Faculty, Project Investigator (PI) driven project and inter Faculty PIs driven collaborative project through seed money granted from core budget.
4. Extra mural research grant acquiring activities inside the University will be intensified.
5. Collaborative multidisciplinary research across different faculties will be strengthened.
6. A provision will be made to provide real research experience to final year Bachelor degree and Master's degree students.
7. Yearly enrollment of PhD research scholars and yearly awards will be increased.
8. The institution plans to expand collaborations with the top ranking institutions globally along with building relationships with the international institutions of Malaysia, Dubai and the other developing South Asian

countries.

9. The International Cell has been established which will be the strengthened further.
10. AdtU is setting up a small unit in each Faculty with facilities, where the students of semi-urban and urban areas will be able to experience science in practical way. Necessary infrastructure including a telescope will be installed for this purpose.

NAAC