



Assam down town University

Office of the Deputy Registrar (Academic)

Gandhinagar, Panikhaiti, Guwahati-26

(Permission Granted Via The ASSAM ACT. NO. VIII OF 2010, Gazette No. LGL9/2010/11)

An ISO 9001:2015 certified & NAAC accredited University

Academic Calendar 2021-22 (Odd and Even Semester)

Holiday List 2022

Date	Days	Events
13.01.2022	Thursday	Magh Bihu
14.01.2022	Friday	
15.01.2022	Saturday	
16.01.2022	Sunday	
26.01.2022	Wednesday	Republic Day Celebration
18.03.2022	Friday	Holi/ Doljatra
13.04.2022	Wednesday	Bohag Bihu
14.04.2022	Thursday	Bohag Bihu
15.04.2022	Friday	Bohag Bihu and Good Friday
16.04.2022	Saturday	Bohag Bihu
01.05.2022	Sunday	May Day
03.05.2022	Tuesday	Id-UI-Fitr
16.05.2022	Monday	Buddha Purnima
10.07.2022	Sunday	Id-UI-Zuha
15.08.2022	Monday	Independence Day Celebration
19.08.2022	Friday	Janmastami
01.10.2022	Saturday	Gandhi Jayanti, Durga Puja and Autumn Break
02.10.2022	Sunday	
03.10.2022	Monday	
04.10.2022	Tuesday	
05.10.2022	Wednesday	
23.10.2022	Sunday	Diwali/ Kali Pua
24.10.2022	Monday	
08.11.2022	Tuesday	Guru Nanak Jayanti
24.12.2022	Saturday	Christmas Eve
25.12.2022	Sunday	Christmas

Note:

- Every 1st and 3rd Saturday is a holiday unless notified otherwise.
- Out time for all faculties and staff will be 5 P.M. w.e.f. 01/02/2022.

Academic Council Meetings

Particulars	Date	Responsibility
Academic Council Meeting	20/01/2022	Member Secretary
Academic Council Meeting	24/03/2022	Member Secretary
Academic Council Meeting	19/05/2022	Member Secretary
Academic Council Meeting	21/07/2022	Member Secretary
Academic Council Meeting	22/09/2022	Member Secretary
Academic Council Meeting	17/11/2022	Member Secretary



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Activities		
Uploading of Course Structure in ERP and Load Distribution		
From	To	Responsibility
N/A	N/A	PC (Done for Odd semester)
Student Course Registration		
From	To	Responsibility
N/A	N/A	PC (Done for Odd semester)
Student Orientation Odd Even Semester		
From	To	Responsibility
N/A	N/A	PC (Done for Odd semester)
Commencement of Class for All Odd Semester		Already started August onwards
Verification of Course Structure in ERP		
From	To	Responsibility
20.12.2021	24.12.2021	Dean
Verification of Course Registration		
From	To	Responsibility
25.12.2021	31.12.2021	HoD/Associate Dean
Uploading of Class Content [Content Repository]		
From	To	Responsibility
N/A	31.12.2021	Faculty
1st Sessional Examination		
From	To	Responsibility
At Dean's Discretion	At Dean's Discretion	Dean
2nd Sessional Examination		
From	To	Responsibility
At Dean's Discretion	At Dean's Discretion	Dean
Uploading of Questions [Question Repository]		
From	To	Responsibility
N/A	31.12.2021	Faculty
Verification of Class Content [Content Repository]		
From	To	Responsibility
N/A	10.01.2022	Dean of Faculty
Verification of Questions [Question Repository]		
From	To	Responsibility
N/A	20.01.2022	Dean of Faculty
Moderation of Questions [Question Repository]		
From	To	Responsibility
21.01.2022	31.01.2022	Office of the CoE
Practical Examination		
From	To	Responsibility
December 2021	January 2022	Dean



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Practical Examination marks entry for both in sem and end sem and submission of acknowledgement to CoE		
From	To	Responsibility
December 2021	January 2022	Faculty
Last Day of Class for intermediate Semesters		12.01.2022
Last Day of Class for first Semesters		15.02.2022
Announcement: Date of Examination (Odd Semester)		
From	To	Responsibility
01.02.2022	05.03.2022	OFFICE OF THE COE
Entry of In Sem Component [Theory and practical] in ERP for intermediate semester		
From	To	Responsibility
N/A	25.01.2022	Faculty
Submission of Acknowledgement [In Sem Theory] to Office of the CoE for intermediate semester		
From	To	Responsibility
N/A	27.01.2022	PC
Entry of In Sem Component [Theory and practical] in ERP for 1st semester		
From	To	Responsibility
N/A	20.02.2022	Faculty
Submission of Acknowledgement [In Sem Theory] to Office of the CoE for 1st semester		
From	To	Responsibility
N/A	21.01.2022	PC
Industry Oriented Viva Voce, Project Work etc.		Responsibility
The Concern Department shall plan for Practical Oriented Examination and Share the Routine with Office of the Controller of Examination.		
Declaration of Results- to be notified by CoE		
Attitude 2022		
12.03.2022		
Commencement of Class for All Even Semester :		
15.03.2021		
Activities		
Uploading of Course Structure in ERP and Load Distribution		
From	To	Responsibility
01.03.2022	07.03.2022	PC
Student Course Registration		
From	To	Responsibility
15.03.2022	31.03.2022	PC
Verification of Course Structure in ERP and Submission of the Report of Verification		
From	To	Responsibility
07.03.2022	14.03.2022	Dean of Faculty



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Verification of Course Registration [Declaration]		
From	To	Responsibility
01.04.2022	07.04.2022	HoD/Associate Dean
Uploading of Class Content [Content Repository]		
From	To	Responsibility
N/A	12.04.2022	Faculty
Uploading of Questions [Question Repository]		
From	To	Responsibility
N/A	20.05.2022	Faculty
Verification of Class Content [Content Repository]		
From	To	Responsibility
N/A	30.04.2022	Dean of Faculty
Verification of Questions [Question Repository]		
From	To	Responsibility
N/A	31.05.2022	Dean of Faculty
Moderation of Questions [Question Repository]		
From	To	Responsibility
N/A	15.06.2022	CoE
1st Sessional Examination		
From	To	Responsibility
19.04.2022	25.04.2022	Dean of Faculty
2nd Sessional Examination		
From	To	Responsibility
24.05.2022	28.05.2022	Dean of Faculty
Last Day of Class for Outgoing Batches		30.06.2022
Last Day of Class for Intermediate Batches		15.07.2022
Even Semester Examination for all batches		
Theory [Regular & Compartmental for outgoing batches]		
From	To	Responsibility
04.07.2022	22.07.2022	OFFICE OF THE COE
Practical [Regular & Compartmental for outgoing batches]		
From	To	Responsibility
N/A	30.06.2022	Concerned Department
Practical Marks Entry [Regular & Compartmental for outgoing batches]		
From	To	Responsibility
N/A	01.07.2022	Concerned Department
Theory [Regular & Compartmental for intermediate batches]		
From	To	Responsibility
20.07.2022	10.08.2022	OFFICE OF THE COE
Practical [Regular & Compartmental for intermediate batches]		
From	To	Responsibility
N/A	15.07.2022	Concerned Department



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Practical Marks Entry [Regular & Compartmental for outgoing batches]		
From	To	Responsibility
N/A	18.07.2022	Concerned Department
Entry of In Sem Component [Theory and practical] in ERP for Outgoing semester		
From	To	Responsibility
N/A	30.06.2022	Faculty
Submission of Acknowledgement [In Sem Theory and practical] to Office of the CoE for outgoing semester		
From	To	Responsibility
N/A	01.07.2022	Examiner/ Faculty
Entry of In Sem Component [Theory and practical] in ERP for intermediate semester		
From	To	Responsibility
N/A	15.07.2022	PC
Submission of Acknowledgement [In Sem Theory and practical] to Office of the CoE for intermediate semester		
From	To	Responsibility
N/A	18.07.2022	Examiner/ Faculty
Industry Oriented Viva Voce, Project Work etc.		Responsibility
The Concern Department shall plan for Practical Oriented Examination and Share the Routine with Office of the Controller of Examination.		
Declaration of Results- to be notified by CoE		
CONVOCATION 2022		
August/ September 2022		
Date of Commencement of ODD Semester 2022 : 20th August 2022		

Note: The Academic Calendar is subject to necessary changes from time to time which will be notified separately in due course of time.

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