



Gandhinagar, Panikhaiti, Guwahati-26

(Permission Granted Via The ASSAM ACT. NO. VIII OF 2010, Gazette No. LGL9/2010/11)

An ISO 9001:2015 certified & NAAC accredited University

## Assam down town University (AdtU) (Regulation for Adopting SWAYAM-MOOCs)

### 1. Preamble/Introduction:

This regulation outlines the framework for adopting and integrating the SWAYAM (Study Webs of Active Learning for Young Aspiring Minds) and Massive Open Online Courses (MOOCs) at Assam down town University (AdtU) to enhance the academic experience and promote lifelong learning of the students. The regulation is based on the University Grants Commission (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations, 2021, and Letter No. D.O.F.No.1-8/2017(SWAYAM), dated: 27<sup>th</sup> August, 2024. This will offer a variety of courses through online platforms for the students of PG, UG, and Diploma programs of the university which are recognized by the University Grants Commission (UGC) and accredited by National Resource Centres (NRCs). This regulation is to ensure that adopting SWAYAM and MOOCs aligns with AdtU's academic objectives and policies following the framework of NEP-2020.

### 2. Objectives:

The objective of this regulation is to:

- Promote online learning through SWAYAM and MOOCs portals as a complement to traditional classroom teaching.
- Provide students with an opportunity to earn academic credits through SWAYAM and MOOCs courses.
- Ensure the academic integrity, quality assurance, and effective implementation of SWAYAM and MOOCs in AdtU's curriculum.

### 3. Definitions:

- **SWAYAM:** A government of India initiative that offers online courses on various subjects, designed and delivered by top universities and institutions.
- **MOOCs:** Massive Open Online Courses are online courses that are available to a large number of learners globally.
- **AdtU:** Assam down town University (The parent institute-SWAYAM).
- **Academic Credits:** Credits earned by students for successfully completing courses or modules recognized by AdtU.
- **S&MAC:** SWAYAM and MOOCs Advisory Committee.





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### 4. Eligibility of SWAYAM-MOOCs for Credit Transfer:

- SWAYAM and MOOCs courses shall be offered by recognized institutions and universities, and courses must be aligned with AdtU's curriculum.
- The course(s) must be approved by the respective Board of Studies (BoS) of the concerned department at AdtU, to be eligible for credit transfer.
- The course(s) should align with the learning outcomes and academic standards set by AdtU.
- The maximum number of credits that can be earned through SWAYAM and MOOCs shall not exceed 40% of the total credits of the particular semester of a programme.

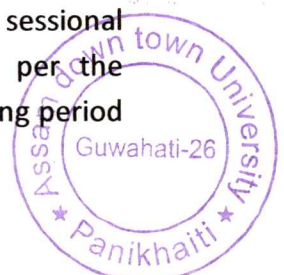
### 5. Approval Process for SWAYAM and MOOCs Integration:

- The university shall appoint a **SWAYAM and MOOCs Advisory Committee (S&MAC)** responsible for:
  - ❖ Identifying suitable courses from SWAYAM.
  - ❖ Ensuring that the courses align with AdtU's academic curriculum.
  - ❖ Reviewing course content for quality and relevance.
  - ❖ Appraising the **Academic Council**.
- The **Academic Council** of AdtU, upon reviewing the recommendations from the S&MAC, will approve the integration of selected SWAYAM-MOOCs into the curriculum of every semester of the academic session.

### 6. Implementation of SWAYAM and MOOCs:

- Once approved, the selected SWAYAM-MOOCs courses will be introduced into the academic curriculum under the guidance of the concerned faculties.
- Students shall be encouraged to enrol in SWAYAM courses to earn extra credit according to their usefulness, which may/shall be reflected in their grade sheet for the respective semester.
- The course materials and mid-course assessments for the SWAYAM-MOOCs shall be conducted by the respective course coordinators, while the AdtU will conduct the end-semester examination.
- **7. Conduct of Examinations of SWAYAM Courses** As per the UGC regulations, students enrolled in any SWAYAM course have to appear for its sessional examinations, quizzes, group discussions, or any related activities as per the instructions of the course coordinators from time to time during the learning period to meet the 30% marks of the course as internal assessment.

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- The remaining 70% marks can be obtained by appearing for the final examination after the completion of the course which may be conducted either by the outside agencies like NTA etc. or by the parent institution (i.e. Assam down town university).
- The AdtU reserved the right to hold the end-semester examination for the 70% marks, so that within the stipulated time period evaluation can be done and results can be declared without any delay.
- The university shall be responsible for setting the Question Papers, and evaluation of answer scripts according to the framework laid down for each and every course in the SWAYAM platform only.
- The university may/shall conduct the end-term examinations of the SWAYAM course(s) during the current semester for their students along with the other regular end-term examinations.
- Universities may/shall conduct the end-term examinations of the SWAYAM course(s) in the subsequent two semesters for their students who could not pass/appear in the regular end-term SWAYAM Course examinations
- The University shall appoint a Nodal Officer as a single point of contact to coordinate with the SWAYAM Technical team in matters related to SWAYAM Courses including registration and credit transfer.
- The University shall ensure that students who have completed the entire SWAYAM course and submitted a minimum of 75% of the assignments and quizzes on SWAYAM shall only be allowed to appear for the end-term examination conducted by the University. The Nodal Officer shall verify this from the SWAYAM Admin dashboard.

### 8. Responsibilities of the University Nodal Officer:

- To obtain login credentials from the SWAYAM Technical Team and register on the SWAYAM portal to access student details along with progress made.
- To monitor students' internal assignments and quiz marks from the SWAYAM Portal and prepare a list of students eligible for university examinations.
- To conduct the end-term examination and upload the marks on the SWAYAM portal.
- To ensure that the marks of all students who have appeared in the SWAYAM Examination are mapped with their Automated Permanent Academic Account Registry (APAAR) ID and visible to the students with their login credentials.
- To prepare the list of students who could not pass/appear in the end-term examination and conduct the exam accordingly in subsequent semesters, as outlined in the Framework.



## 9. Credit Transfer for SWAYAM and MOOCs:

- To qualify for credit transfer, the student must:
  - Secure a minimum grade (as per AdtU's grading policy) in the SWAYAM course.
  - Complete all course assessments as prescribed by SWAYAM.
- The Nodal Officer of the university will upload the marks of the end-term examinations obtained by the students for the SWAYAM course and provide the same to the Controller of Examinations for necessary action.
- The credits for SWAYAM courses will be integrated into the student's academic grade sheet/transcript and uploaded to the Academic Bank of Credit (ABC) by the Controller of Examinations.

## 10. Monitoring and Evaluation:

- The **S&MAC** will monitor the integration of SWAYAM and periodically evaluate the effectiveness of SWAYAM and MOOC courses in enhancing academic learning.
- Feedback from students and faculty members regarding the relevance and quality of the courses will be collected and reviewed.
- Necessary revisions to the regulations and course offerings will be made based on feedback, academic trends, and changes made by statutory bodies.

## 11. Student Responsibility

- It is the student's responsibility to ensure that they register for the SWAYAM and MOOCs course(s) in accordance with the academic calendar.
- Students must comply with the course timelines, assignments, and assessments as outlined by the SWAYAM course coordinators.
- Students must ensure that they submit all required documents (wherever applicable) for credit transfer as per the university's guidelines.

## 11. Grievance Redressal

- In case of any issues related to SWAYAM and MOOCs, students can file a grievance with the **Grievance Redressal Committee** of AdtU.
- The committee will review complaints regarding course content, technical issues, or credit transfer disputes and resolve them in a timely manner.





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### 12. Miscellaneous

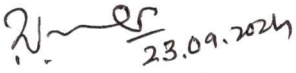
- The adoption of SWAYAM and MOOCs is a dynamic process, and AdtU reserves the right to modify or update this regulation based on changes in government policies, technological advancements, or academic needs.
- Any changes in the regulation shall be approved by the **Academic Council**.

### 13. Approval


This regulation will be effective from the date of approval by the **Academic Council** of Assam down town University.

**Date of Academic Council** : 23/09/2024  
**Meeting Number** : Emergent Meeting

Approved by:

  
(Prof. Dr. N. C. Talukdar)  
Chairperson  
Academic Council,  
Assam down town University



  
(Dr. Ashim Barman)  
Member Secretary  
Academic Council,  
Assam down town University