



Guidelines for Qualification or Documents Verification

A) Online Verification:

Any stakeholder can verify the required qualification or documents of any student through the **DigiLocker-NAD**, an initiative by Govt. of India for online verification.

Steps to verify at DigiLocker-NAD portal:

- Stakeholder has to register on API Setu Portal to become a verifier.
- Get consent from individuals online or offline to verify the awards.
- To verify fill in the details such as students Roll no, Year of Passing, Mobile no, etc.
- A requisite response will be given based upon the availability of the awards.

B) Offline or Manual Verification:

Following are the steps to verify manually or in offline mode:

- A verifier can directly reach the office of the controller of examinations through the given mail id of the grievance cell (*i.e.* student.grievance@adtu.in) of the university for qualification verification, where to provide us the scan copies of the grade-sheets and pass certificate of the student.
- Competent authority shall respond to the mail providing the detail as per requirement.