

3.7.3 (8)

## MEMORANDUM OF UNDERSTANDING AND COOPERATION

**Tribhuvan University**  
Kirtipur, Kathmandu ,  
NEPAL

**Assam down town University**  
Sankar Madhab Path, Gandhi Nagar,  
Panikhaiti , Guwahati.  
Assam 781036,  
INDIA

Tribhuvan University, Nepal and Assam down town University, Assam, India have agreed to the following protocols governing their collaboration on academic and research related activities:

### Scope

The Scope of collaboration on academic and research activities in this Memorandum of Understanding includes the following categories:


- Academic and Research collaboration in the areas of mutual interest.
- Exchange of academic information, scholarly information, materials and publications.
- Exchange of students and faculty.
- Sponsorship of cooperative seminars, workshops and other academic meetings.

### Student Exchange

Pursuant to the agreement for academic exchange, Tribhuvan University and Assam down town University will exchange students. It is desired by both parties that there will be significant flow of students in both directions.

### Research Collaboration

Faculty from both Institutions will collaborate in the supervision of exchange students and in joint research in disciplines of mutual interest. All such joint research activities will be governed by the terms laid out by both institutions.

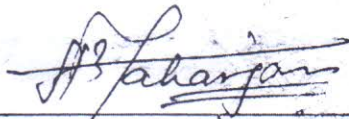


### Commencement, renewal, termination and amendment

This MOU will come into force upon affixing of the signatures of the representatives of the partner institutions and will remain in effect for five years unless and otherwise a formal notification of MoU termination is given by any party at least six months before the proposed date of termination.

This MOU and the actions taken under it may be reviewed at any time. Modifications may be made by mutual agreement and any amendment or extension to the agreement may be formalized by the exchange of letters between the two parties.

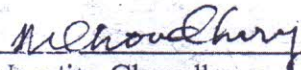
Signed:  
SIGNATURE:



Prof. Dr. Hira Bahadur Maharjan  
Vice Chancellor  
Tribhuvan University  
Kathmandu,  
NEPAL

DATE: 28/07/2015

Signed:  
SIGNATURE:



Dr. Nandita Choudhury  
Vice Chancellor  
Assam down town University  
Assam,  
INDIA

DATE: 28/07/2015



## Annexure 1

1. Students under the student exchange programme will be classified as special exchange students. Special exchange students will be permitted to take courses on credit / audit, as well as participate in research activities / project work.
2. In any case, the consent of the teacher / project supervisors / research supervisors is required. Such consent will take into account among other things whether the student has pre-requisites for the course / project.
3. Neither institution will require admission or tuition fees of exchange students under this MOU.
4. Course credits and grades earned will be determined by the home institution based on the grade report from the host institution.
5. Each institution will accept up to \_ students each year.
6. Participants may not spend more than one year normally in the exchange programme.
7. Participants will be subjected to the rules and regulations of the host institution, in addition to specific rules and regulations, if any, of the host country regarding foreign students studying in the host country.

### **Selection and nomination**

The selection and nomination of students is open throughout the academic year. The student nomination should be accompanied by:

- Curriculum vitae.
- Statement of aptitude from a member of the student's school / faculty.
- A specific outline of the programme of study at the host institution and a statement of objectives of the student.

When a nomination is forwarded by the home institution, it is presumed that the sending institution considers the student suitable for the proposed program and consents to send the student if selected by the host institution.

The host institution will evaluate the nomination and determine their suitability for selection under the Student Exchange Program.

Where the exchange student is pursuing a research or implementation project as part of the B.Tech, M.Tech, M.Sc. or PhD (or equivalent) degree programme, the host institution will provide a suitable faculty member to jointly assist (along with the supervisor in the parent institution) the exchange student in formulating research project or jointly supervising the exchange student in the event that a research project has already been identified.

The host institution will inform the home institution of any academic or other problems that may arise during the period of student's residence in the host institution. The host institution will take appropriate action under its established policy and procedures, in consultation with the home institution to deal with such problems.