



# Assam down town University

Established under The Assam Act No. VIII/ 2010, Gazette No. LGL. 9/2010/11  
NAAC Accredited & UGC 12 (B) Status Holder

COMMITTEE NAME	DATE	TIME AND VENUE
Anti-Ragging Committee	26/05/2023	2:30 p.m Board Room, AdtU

## MEETING MINUTES

The following members attended the meeting:

Name	Designation	Responsibility
Prof. (Dr.)B.K.Dey	Dean, Faculty of Pharmaceutical Science	Chairperson
Prof. Seema Sharma	Associate Professor, Faculty of Commerce and Management Cum Director, Directorate of Students Affairs	Member Secretary
Mr. Ashim Barman	Additional Registrar, Administration	Member
Prof. Rajeev Sarmah	Professor, Faculty of Science	Member
Dr. Bijoy Das	Associate Dean, Faculty of HSS	Member
Dr. Saikat Sen	Dean, Faculty of Pharmaceutical Science	Member
Dr. Mala Dutta	Associate Professor, Faculty of Engineering and Technology	Member
Dr. Abhijit Kalita (PT)	Assistant Professor, Faculty of Paramedical Sciences	Member
Dr. Kangkana Dutta Phukan	Associate Professor, Faculty of Paramedical Sciences	Member
Dr. Samanay Baruah	Associate Professor and Director of Alumni Association	Member
Prof. Nirmali Gogoi	Associate Dean, Faculty of Nursing	Member
Dr. Mrinmoy Basak	Director of International Affairs	Member
Ms. Angshumala Adhikari	Psychological Counsellor.	Member
Ms. Sangita Boro	Assistant Director, Directorate of Student Affairs	Member
Mr. Pranab Barman	Hostel Warden, Boys	Member
Ms. Utpala Barman	Hostel Warden, Girls	Member
Deepshikha Deka Sonowal ADTU/2019-23/BNU/001	Student B.Sc Nursing 4 <sup>th</sup> year	Student Member
Joyjeet Dey ADTU/2019-23/BPS/005	Student B. Pharm 4 <sup>th</sup> year	Student Member

The new members of the committee were introduced in the meeting.

Convened by Dr. Seema Sharma



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## AGENDA

1. Outcome of the action taken of the previous agenda.

## MINUTES OF ANTI RAGGING COMMITTEE MEETING

ITEMS:	DISCUSSIONS & RESOLUTIONS:
1. Outcome of the action taken of the previous agenda.	<p><b>1.No ragging complaint registered during the year.</b></p> <p>2.Preventive measures were taken as discussed on the meeting held on 27/07/2022.</p> <ul style="list-style-type: none"><li>a) Anti-Ragging affidavit forms collected from both parents and students.</li><li>b) Anti-ragging posters displayed throughout the campus were checked and verified.</li><li>c) CCTV cameras were installed and active throughout the year.</li><li>d) Anti-ragging awareness sessions were conducted for the students.</li><li>e) Online complaint mechanism was working properly.</li><li>f) Anti-ragging squad formed and they dispatched the duties vigilantly</li></ul>

Name	Position	Signature
Prof. (Dr) B K Dev	Chairperson	
Prof. Seema Sharma	Member Secretary	
Mr. Ashim Barman	Member	
Prof. Rajeev Sarmah	Member	
Dr. Bijoy Das	Member	
Dr.Saikat Sen	Member	
Dr.Mala Dutta	Member	
Dr. Abhijit Kalita (PT)	Member	

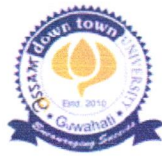


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Name	Position	Signature
Dr. Kangkana Dutta Phukan	Member	
Dr.Samanay Baruah	Member	
Prof. Nirmali Gogoi	Member	
Dr. Mrinmoy Basak	Member	
Ms. Angshumala Adhikari	Member	
Ms. Sangita Boro	Member	
Mr. Pranab Barman	Member	
Ms. Utpala Barman	Member	
Deepshikha Deka Sonowal ADTU/2019-23/BNU/001	Student Member	
Joyjeet Dey ADTU/2019-23/BPS/005	Student Member	





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## Anti-Ragging Awareness Session

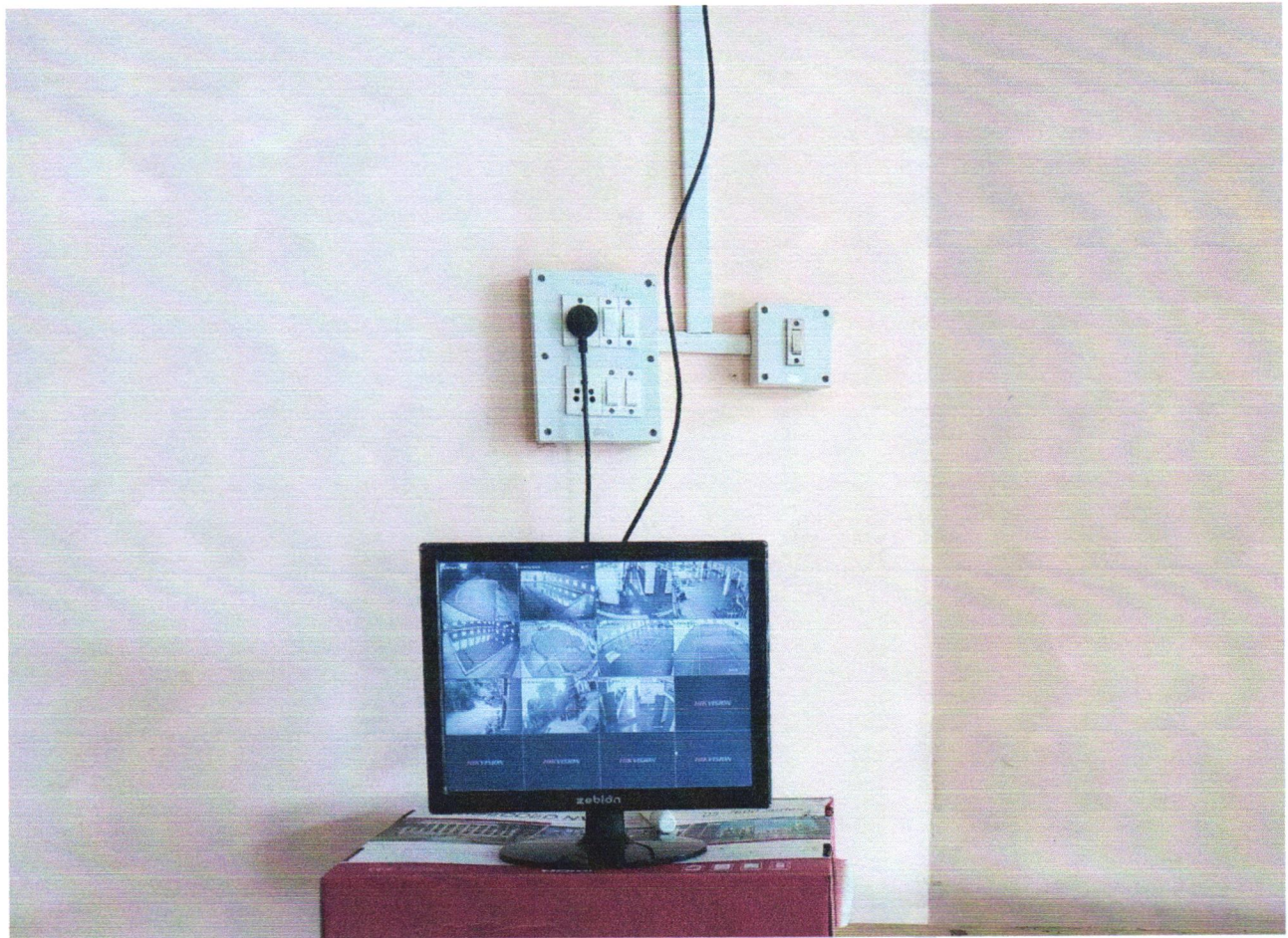




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## CCTV Camera at K Block monitoring GYM and Indoor Sports Area

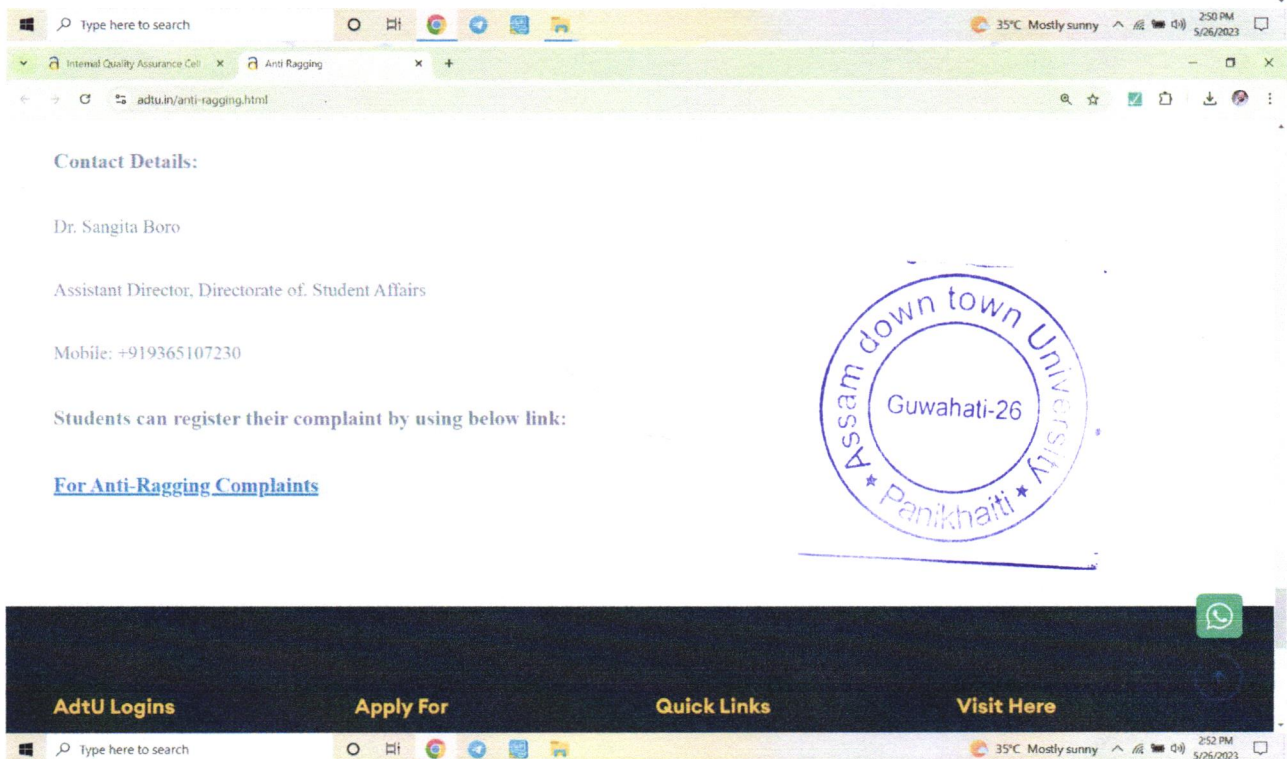
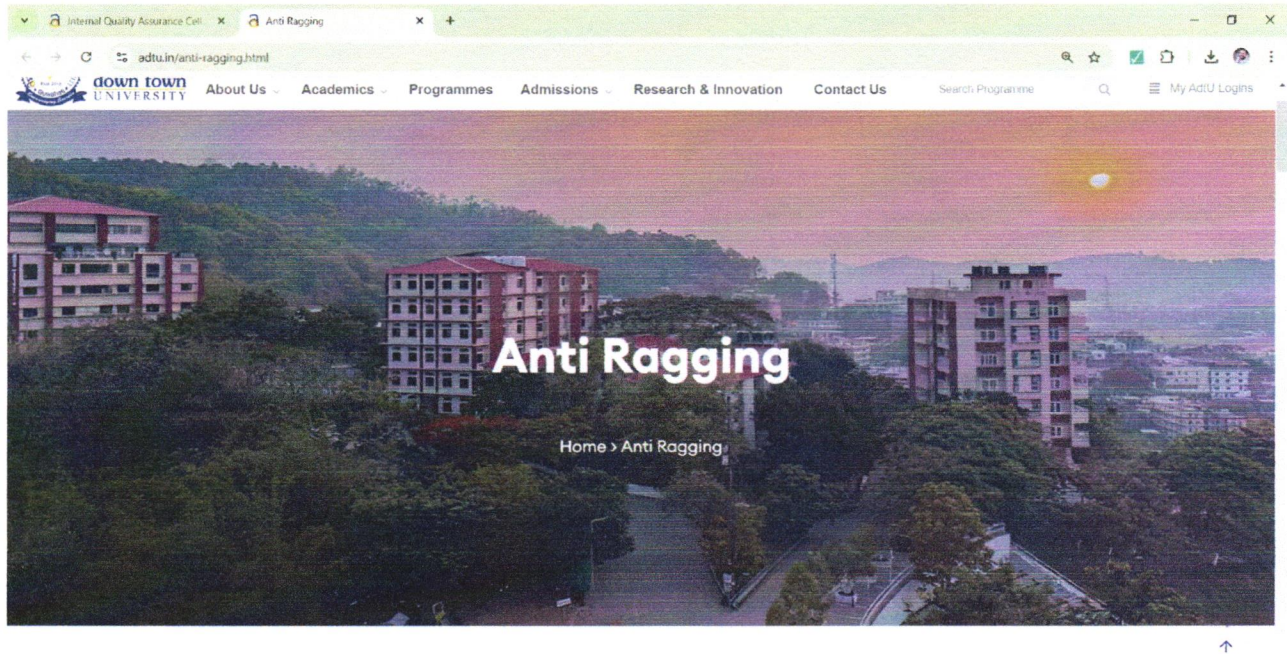




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## Active Online Facility for Registering Complaint against Ragging

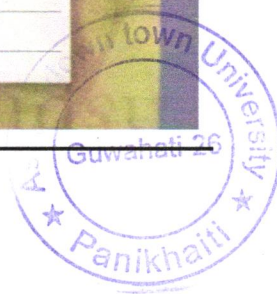
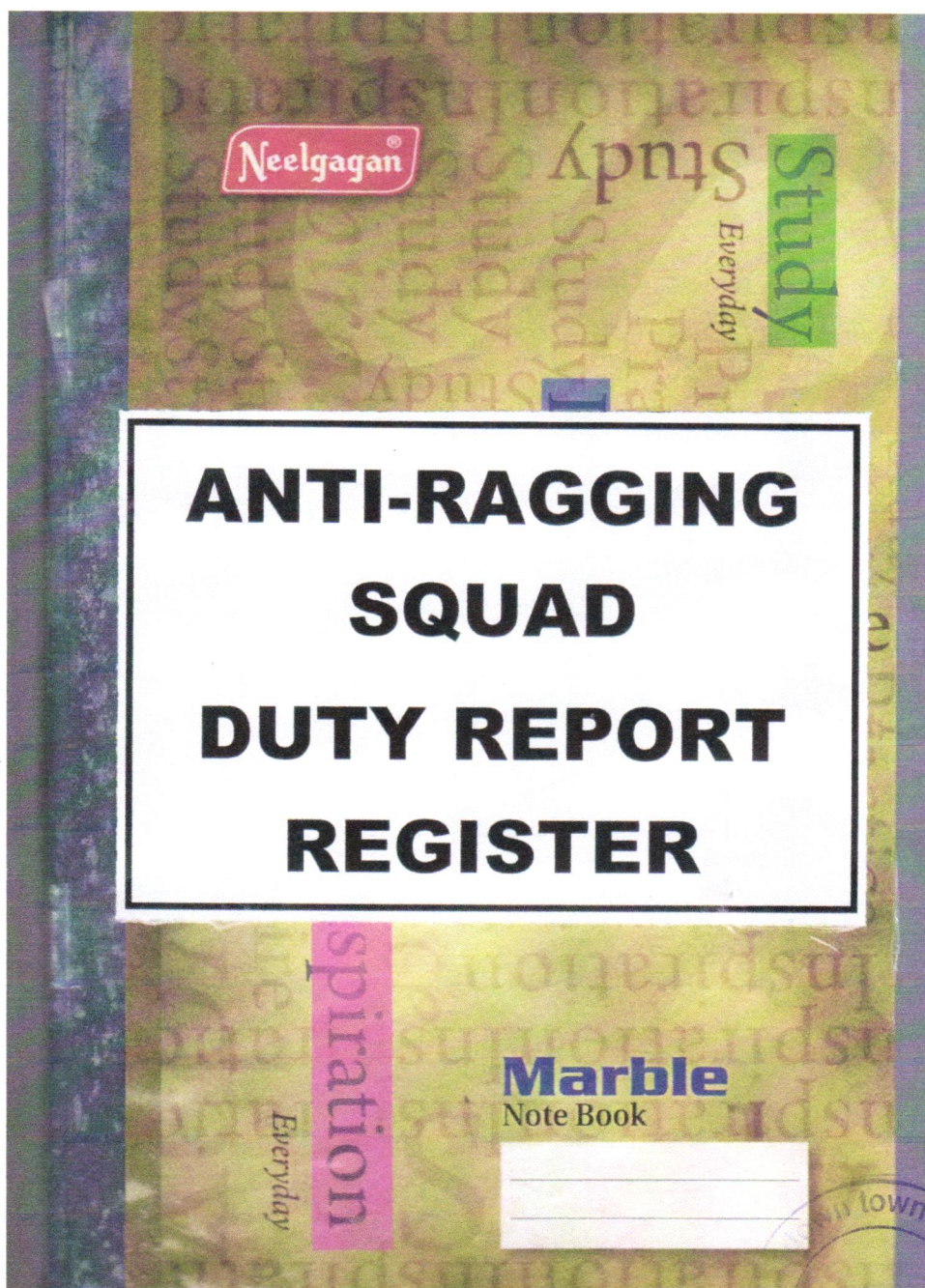




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### SAMPLE OF ANTI – RAGGING SQUAD DUTY REPORT REGISTER





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Date: \_\_\_\_\_  
Page No. \_\_\_\_\_

### ANTIRAGGING SQUAD CELL

S.NO	NAME	DESIGNATION	CATEGORY
1	Mr. Ashim Barman	Additional Registrar (Administration)	Chairperson
2	Ms. Manika Bora	Dy Director (HR & Administration)	Co- Chairperson
3	Ms. Sangita Boro	Assistant Director, Directorate of Student Affairs	Member Secretary
4	Mr. Prasanta Pratim Bairagi	Assistant Professor, Faculty of Engineering and Technology	Joint- Member Secretary
5	Mr. Nitul Jyoti Das	Deputy Registrar (Academic)	Member
6	Mr. Pranab Barman	Boys Hostel Warden	Member
7	Ms. Utpola Barman	Girls Hostel Warden	Member
8	Mr. Hiranya Saharia	Security I/C	Member
9	Deepshikha Deka Sonowal, ADTU/2019-23/BNU/001	Student B.Sc Nursing 4 <sup>th</sup> year	Student Member
10	Joyjeet Dey ADTU/2019-23/BPS/005	Student B. Pharm 4 <sup>th</sup> year	Student Member

*Ashim Barman*  
Ashim Barman  
Additional Registrar (Administration)







## Assam down town University

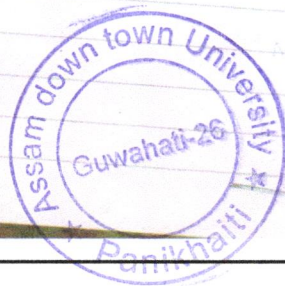
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Date: \_\_\_\_\_  
Page No. \_\_\_\_\_

### ANTI RAGGING SQUAD CELL DUTY CHART

SN	NAME	Assigned Location to Monitor	Time
1	Mr. Ashim Barman	A Block, Ground, 1 <sup>st</sup> and 2 <sup>nd</sup> Floor	12.30 pm to 1.30 pm
2	Ms. Manika Bora	A Block, 3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> Floor	12.30 pm to 1.30 pm
3	Ms. Sangita Boro	J block	12.30 pm to 1.30 pm
4	Mr. Prasanta Pratim Bairagi	B block Jirani Canteen	12.30 pm to 1.30 pm
5	Mr. Nitul Jyoti Das	B block (-)3 floor	12.30 pm to 1.30 pm
6	Mr. Pranab Barman	Boys Hostel Canteen	12.30 pm to 1.30 pm & 7.30 pm to 8.30 pm
7	Ms. Utpola Barman	Girls Hostel Canteen	12.30 pm to 1.30 pm & 7.30 pm to 8.30 pm
8	Mr. Hiranya Saharia	Entrance Gate	8.00 am to 9.30 am & 3.30 pm to 4.30 pm
9	Deepshikha Deka Sonowal ADTU/2019-23/BNU/001	Library	1.30 pm to 2.30 pm
10	Joyjeet Dey ADTU/2019-23/BPS/005	AdtU Sports Ground	4.00 pm to 5.30 pm

Ashim Barman  
(Signature)





## Assam down town University

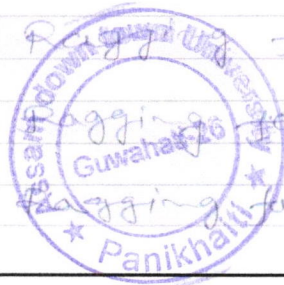
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Date \_\_\_\_\_

Date: \_\_\_\_\_  
Page No. \_\_\_\_\_

NAME : Mr Ashim Basman  
Assigned Location : A-Block Ground, 1<sup>st</sup> & 2<sup>nd</sup> Floor  
Time : 12:30 pm to 1:30 pm

Date	Remarks	Sign.
16/8/22	No Ragging found	✓
17/8/22	No Ragging found	✓
18/8/22	No Ragging found	✓
19/8/22	No Ragging found	✓
20/8/22	No Ragging found	✓
22/8/22	No Ragging found	✓
23/8/22	No Ragging found	✓
24/8/22	No Ragging found	✓
25/8/22	No Ragging found	✓
26/8/22	No Ragging found	✓
27/8/22	No Ragging found	✓
29/8/22	No Ragging found	✓
30/8/22	No Ragging found	✓
31/8/22	No Ragging found	✓





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Date	Remarks	Signature
16/8/22	No Ragging found	<u>Baro</u>
17/8/22	No Ragging found	<u>Baro</u>
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19/8/22	No Ragging found	<u>Baro</u>
20/8/22	No Ragging found	<u>Baro</u>
22/8/22	No Ragging found	<u>Baro</u>
23/8/22	No Ragging found	<u>Baro</u>
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29/8/22	No Ragging found	<u>Baro</u>
30/8/22	No Ragging found	<u>Baro</u>
31/8/22	No Ragging found	<u>Baro</u>

*Note: A purple circular stamp of Assam Down Town University, Guwahati-26, Panikhati is overlaid on the bottom right of the table.*



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Date	Remarks	Signature
16/8/22	No Ragging found	Jey
17/8/22	No Ragging found	Jey
18/8/22	No Ragging found	Jey
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31/8/22	No Ragging found	Jey