



Assam down town University

Established under The Assam Act No. VIII/ 2010, Gazette No. LGL. 9/2010/11

COMMITTEE NAME	DATE	TIME AND VENUE
Disciplinary Committee	07-04-2020	Time: 11:00 AM- 1:00PM Venue: A block, 2 nd floor Council room
MEETING No.:-4		
The Following Members are attending the meeting: 1. Prof. (Dr) B K Dey 2. Mr. Ashim Barman 3. Dr. Seema Sharma 4. Dr. Pratap Chandra Sharma 5. Ms. Monika Bora 6. Dr. Someswar Gogoi 7. Mr. Debojit Bhattacharya 8. Prof. Manashi Sengupta 9. Mr. Ningthem Mangsatabam 10. Mr. Pranab Barman 11. Ms. Utpala Barman 12. Mr. Parthajeet Kalita 13. Ms. Tana Mech		
AGENDA		
<ul style="list-style-type: none">• Discussion on existing Disciplinary policies and any necessary updates.• Consideration of any new policies or amendments.		
MINUTES OF DISCIPLINARY COMMITTEE MEETING		
ITEMS:	DISCUSSIONS & RESOLUTIONS:	
1. Discussion on Sanctions for Misconduct	<ul style="list-style-type: none">• Summary of Misconduct Cases: A brief overview of each case involving student misconduct was presented, detailing the nature and severity of the offenses.• Proposed Sanctions:<ul style="list-style-type: none">• Temporary suspension from classes or university activities.• Counseling sessions with the student welfare team.• Written apologies to affected parties.• Fines or other financial penalties, where applicable.• Deliberation: Members discussed the proportionality of each sanction relative to the misconduct, considering the student's past behavior and any mitigating circumstances.<ul style="list-style-type: none">• Decisions Made: Specific sanctions were finalized for each case after deliberations.	



Assam down town University

Established under The Assam Act No. VIII/ 2010, Gazette No. LGL. 9/2010/11

<p>2. Review of Appeals Submitted by Students</p>	<ul style="list-style-type: none">• Appeals Overview: Appeals submitted by students were presented, focusing on the grounds for appeal, including claims of unfair sanctions or new evidence.• Discussion on Appeals:<ul style="list-style-type: none">• Each appeal was reviewed in detail, considering the student's perspective, the original decision, and any new information provided.• Members evaluated the validity of the appeals and whether they justified reconsideration of the original sanctions.• Outcome of Appeals:<ul style="list-style-type: none">• Appeals were either upheld, modified, or dismissed based on the evidence and discussion.
<p>3. Implementation and Communication of Decisions</p>	<ul style="list-style-type: none">• Action Plan: Responsibilities were assigned for implementing the sanctions and communicating decisions to the involved students.

Signature of the Member Secretary



Assam down town University

Established under The Assam Act No. VIII/ 2010, Gazette No. LGL 9/2010/11

Attendance

SN	Name	Designation	Signature
1.	Prof. Biplab Kumar Dey	Dean, Faculty of Pharmaceutical Science	
2.	Mr. Ashim Barman	Additional Registrar (Administration)	
3.	Dr. Seema Sharma	Associate Professor, Faculty of Commerce, Management, Humanities and Social Sciences	
4.	Dr. Pratap Chandra Sharma	Chairperson, Faculty of Paramedical Science	
5.	Ms. Monika Bora	Deputy Manager HR	
6.	Dr. Someswar Gogoi	Controller of Examination	
7.	Mr. Debojit Bhattacharya	Associate Professor, Faculty of Science	
8.	Prof. Manashi Sengupta	Professor, Faculty of Nursing	
9.	Mr. Ningthem Mangsatabam	Nodal Officer	
10.	Mr. Pranab Barman	Hostel Warden, Boys	
11.	Ms. Utpala Barman	Hostel Warden, Girls	
12.	Mr. Parthajeet Kalita	Student ADTU/2016-20/BPharm/037	
13.	Ms. Tana Mech	Student ADTU/2018-20/MBA(FT)/003	

Signature of the Member Secretary